



**BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**Board of Trustees**  
Joyce Dalessandro  
Beth Hergesheimer  
Amy Herman  
Maureen "Mo" Muir  
John Salazar

**Superintendent**  
Rick Schmitt

**Union High School District**

**THURSDAY, JULY 16, 2015  
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD, ENCINITAS, CA. 92024**

*Welcome to the meeting of the San Dieguito Union High School District Board of Trustees.*

**PUBLIC COMMENTS**

If you wish to speak regarding an item on the agenda, please complete a speaker slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name before making your presentation.

Persons wishing to address the Board on any school-related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. If you wish to speak under Public Comments, please follow the same directions (above) for speaking to agenda items.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for agenda and non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

**PUBLIC INSPECTION OF DOCUMENTS**

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, [www.sduhsd.net](http://www.sduhsd.net) and/or at the district office. Please contact the [Office of the Superintendent](#) for more information.

**CONSENT CALENDAR**

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

**CLOSED SESSION**

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

**CELL PHONES / ELECTRONIC DEVICES**

As a courtesy to all meeting attendees, please set cell phones and electronic devices to silent mode and engage in conversations outside the meeting room.

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In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**AGENDA**

**THURSDAY, JULY 16, 2015  
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD, ENCINITAS, CA. 92024**

**PRELIMINARY FUNCTIONS ..... (ITEMS 1 – 6)**

- 1. CALL TO ORDER ..... 5:30 PM
  - A. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS (2A-B)
- 2. **CLOSED SESSION** ..... **5:31 PM**
  - A. To consider and/or deliberate on student discipline matters. (1 matter)
  - B. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
    - Superintendent’s Evaluation

**REGULAR MEETING / OPEN SESSION ..... **6:30 PM****

- 3. RECONVENE REGULAR BOARD MEETING / CALL TO ORDER ..... BOARD PRESIDENT
  - \*WELCOME / MEETING PROTOCOL REMARKS
- 4. PLEDGE OF ALLEGIANCE
- 5. REPORT OUT OF CLOSED SESSION / ACTION
  - A. REPORT OUT OF CLOSED SESSION
  - B. STUDENT DISCIPLINE
    - Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the early readmission of Student ID #840586, effective July 17, 2015.
      - Roll Call
- 6. APPROVAL OF MINUTES / REGULAR MEETING OF JUNE 18, 2015
  - Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the minutes of the June 18, 2015 regular board meeting, as shown in the attached supplement.

**NON-ACTION ITEMS ..... (ITEMS 7 - 10)**

- 7. STUDENT UPDATES..... (NONE SCHEDULED)
- 8. BOARD REPORTS AND UPDATE ..... BOARD OF TRUSTEES
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS, & LEGISLATIVE UPDATES ... RICK SCHMITT, SUPERINTENDENT
- 10. DEPARTMENT / SCHOOL UPDATE ..... (NONE SCHEDULED)

**CONSENT AGENDA ITEMS ..... (ITEMS 11 - 15)**

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name, and the Consent Item number.

**11. SUPERINTENDENT**

A. GIFTS AND DONATIONS

Accept the gifts and donations, as shown in the attached supplements.

B. FIELD TRIP REQUESTS

Accept the field trips, as shown in the attached supplements.

**12. HUMAN RESOURCES**

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as shown in the attached supplements.

**13. EDUCATIONAL SERVICES**

A. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

**14. ADMINISTRATIVE SERVICES**

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. AP Testing Service II, LLC to provide AP testing services for Torrey Pines High School, La Costa Canyon High School, San Dieguito High School Academy, and Canyon Crest Academy, during the period July 17, 2015 through June 30, 2016, to be expended directly from the test registration fees.
2. Rosetta Stone Ltd., to provide 60 Rosetta Stone Foundations for K-12 (Silver) fixed term licenses for all commercially available languages and levels for use on Windows and Macintosh computers and access to all product specific mobile applications for iOS or select Android devices, during the period June 17, 2015 through June 16, 2016, and then continuing with annual renewals unless terminated with 30 day advance written notice, in the amount of \$7,740.00, to be expended from the Title I General Fund/Restricted 01-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Rehab United Sports Medicine and Physical Therapy, Inc., increasing the level of certified athletic trainer services, and extending the contract period through June 30, 2018, and increasing the contract amount from \$126,152.66 to an annual amount not to exceed \$165,000.00, to be expended from the General Fund/Unrestricted 01-00.
2. Scholastic, Inc., amending the agreement for Math 180 and Scholastic Math Inventory (SMI) at Oak Crest Middle School, adding a Teacher Kit and 2 additional Teacher Licenses to Educator Central, for an additional amount of \$2,808.00, with no other changes to the agreement, to be expended from the General Fund/Restricted 01-00.

**SPECIAL EDUCATION**

C. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

1. Alternative Teaching Strategy Center (NPA), to provide behavior intervention supervision, planning strategies, and aide to special education students, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
2. Banyan Tree Educational Services, Inc. dba Banyan Tree Foundations Academy (NPS), to provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
3. Banyan Tree Educational Services, Inc. dba Banyan Tree Learning Center (NPA), to provide an alternative education model for both diploma bound and non-diploma bound students, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00
4. Community School of San Diego (NPS), to provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
5. Coast Music Therapy, Inc. (ICA), to provide music therapy, assessments, and IEP support in an educational setting, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
6. Excelsior Academy (NPS), to provide an alternative education model for diploma bound students with social, emotional, mental health issues, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
7. Fred Finch Youth Center (NPS), to provide alternative education and day treatment for diploma bound students with high functioning autism, moderate to severe learning disabilities, and/or social, emotional, and/or mental health issues, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
8. Maxim Healthcare Services (NPA), to provide nursing services for medically fragile students, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
9. New Bridge School (NPS), to provide an alternative education model for diploma bound students with high functioning autism and/or moderate to severe learning disabilities up to Grade 8, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
10. Oak Grove Institute (NPS), to provide twenty-four hour residential treatment for diploma bound students with severe social, emotional, and mental health issues, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
11. San Diego Center for Children Academy (NPS), to provide twenty-four hour residential treatment and an alternative education model for diploma bound students with high functioning autism and/or social, emotional, mental health issues, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
12. San Diego Center for Vision Care (NPA), to provide services as an independent educational evaluator for vision therapy and assessments, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.

13. Sierra Academy (NPS), to provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
14. TERI, Inc. (NPS), to provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
15. The Institute for Effective Education (NPS), to provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
16. Winston School (NPS), to provide an alternative education model for diploma bound students with high functioning autism and/or moderate to severe learning disabilities, during the period July 1, 2015 through June 30, 2016, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.

**D. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**

(None Submitted)

**E. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS**

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund/Restricted 01-00, and authorize the Director of Special Education to execute the agreements:

1. Student ID No. 8138514238 for reimbursement of Parentally Placed Private School Student (PPPSS) to Fusions, for the period April 20, 2015 through July 31, 2015, in the amount of \$4,000.00.
2. Student ID No. 1101737373 for reimbursement of Parentally Placed Private School Student (PPPSS) to Meridell Achievement Center in Liberty Hill, Texas, and Waterfall Canyon Academy in Ogden, Utah, for the period January 8, 2015 through February 26, 2016, in the amount of \$38,425.00.
3. Student ID No. 2173691845 for reimbursement of Parentally Placed Private School Student (PPPSS) for educational program and related services, for the period July 1, 2015 through June 30, 2016, in the amount of \$38,000.00.
4. Student ID No. 8097144658 for reimbursement to NPA, Alternative Teaching Strategy Center, for related educational expenses, for the period June 17, 2015 through August 31, 2016, in the amount of \$94,160.00.

**PUPIL SERVICES**

**F. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Vincent Fall and Associates, to provide residency check services and support to the Director of Pupil Services and Alternative Programs by participating in School Attendance Review Board (SARB) and administrative hearing panels on an as needed basis, during the period July 1, 2015 through June 30, 2016, at the rate of \$200.00 per hour, to be expended from the General Fund/Unrestricted 01-00.

**15. BUSINESS SERVICES**

**A. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. The Regents of the University of California, for the lease of facilities at the University of California, San Diego, for the Torrey Pines High School Men's Water Polo try outs, practices and games, during the period August 17, 2015 through November 21, 2015, in an amount not to exceed \$11,177.24, to be paid for by the Torrey Pines High School Foundation.
2. Custodial Plus Services, to provide annual gym and dance floor scrubbing and recoating services throughout the District, during the period July 17, 2015 until project completion, for an amount not to exceed \$39,285.00, to be expended from the General Fund/Unrestricted 01-00.
3. Rancho Santa Fe Security Systems, Inc., to provide monitoring and maintenance of security systems District wide, during the period July 17, 2015 through June 30, 2016 and then renewing automatically unless either party terminates with 30 day written notice, for an amount not to exceed \$22,000.00, to be expended from the General Fund/Unrestricted 01-00.
4. Rancho Santa Fe Security Systems, Inc., to provide weekend patrol services District wide, during the period July 17, 2015 through June 30, 2016 and then renewing automatically unless either party terminates with 30 day written notice, in the amount of \$22.00 per hour for an estimated annual amount not to exceed \$23,000.00, to be expended from the General Fund/Unrestricted 01-00.
5. Murdoch, Walrath & Holmes to provide advocacy and consulting services, during the period July 1, 2015 through June 30, 2016, for an amount not to exceed \$25,800.00, to be expended from General Fund/Unrestricted 01-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Simplex Grinnell, LLP, amending the agreement to provide fire alarm, fire suppression, and life safety monitoring and inspection services to include the sprinkler systems at the San Dieguito High School Academy performing arts building, for an additional amount of \$551.00 per year, with no other changes to the contract, to be expended from the General Fund/Unrestricted 01-00.
2. A&R Wholesale Distributors, Inc., for Grocery & Snack Supplies B2014-03, extending the contract period from July 19, 2015 through July 18, 2016, with increases in the unit pricing, as allowed in the contract, to be expended from the Cafeteria Fund 13-00.

C. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

D. APPROVAL OF CHANGE ORDERS

(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

F. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Membership Listing (None Submitted)
3. Warrants
4. Revolving Cash Fund

**PROPOSITION AA**

**G. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Latitude 33 Planning & Engineering, to provide traffic engineering services for a traffic signal modification plan at Pacific Trails Middle School, during the period July 17, 2015 through completion, in an amount not to exceed \$5,000.00, to be expended from Building Fund—Prop 39, Fund 21-39.
2. Office Max, to provide furnishings for the Administration Building at Pacific Trails Middle School, during the period July 17, 2015 through completion, in an amount not to exceed \$85,886.25, to be expended from Building Fund—Prop 39, fund 21-39.
3. A&S Flooring, to provide approximately 2,350 square feet of flooring to convert the Canyon Crest Academy weight room to a dance room, during the period July 17, 2015 through completion, in an amount not to exceed \$40,221.00, to be expended from Capital Facilities Fund 25-19.

**H. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Latitude 33 Planning & Engineering, to amend contract A2013-150 for certified arborist consulting services at Oak Crest Middle School, increasing the amount by \$1,200.00, for a new total of \$32,300.00, to be expended from Building Fund—Prop 39, Fund 21-39.
2. Lionakis, to amend contract CA2014-17 to provide additional architecture, engineering and landscape architect services for reconstruction of the Earl Warren Middle School campus, increasing the amount by \$105,870.00 for a new total of \$2,021,720.00, to be expended from Building Fund—Prop 39, Fund 21-39.

**I. AWARD/RATIFICATION OF CONTRACTS**

(None Submitted)

**J. APPROVAL OF CHANGE ORDERS**

(None Submitted)

**K. ACCEPTANCE OF CONSTRUCTION PROJECTS**

(None Submitted)

**ROLL CALL VOTE FOR CONSENT AGENDA..... (ITEMS 11 - 15)**

- Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve Consent Agenda Items 11-15, as shown in the attached supplements.
- Roll Call:  
Joyce Dalessandro  
Beth Hergesheimer  
Amy Herman  
Maureen “Mo” Muir  
John Salazar

**DISCUSSION / ACTION ITEMS..... (ITEMS 16 - 19)**

- 16. ADOPTION OF RESOLUTION / TAX & REVENUE ANTICIPATION NOTES (TRANS) FOR 2015-16
  - Motion by \_\_\_\_\_, second by \_\_\_\_\_, to adopt the Resolution for Tax and Revenue Anticipation Notes (TRANS) for fiscal year 2015-16, as shown in the attached supplements.
  - Roll Call
- 17. ADOPTION OF RESOLUTIONS ESTABLISHING SPECIAL TAXES FOR 2015-16 FISCAL YEAR
  - Motion by \_\_\_\_\_, second by \_\_\_\_\_, to adopt the attached resolutions establishing Special Taxes within Community Facilities District No.'s 94-2, 94-3, 95-2, 99-1, 99-2, 99-3, and 03-1, which increases the Alternate Prepayment Tax for single family, multi-family units, and commercial buildings per Lee Saylor Cost of Construction Index or Engineering News-Record Building Cost Index.
  - Roll Call
- 18. ADOPTION OF RESOLUTIONS LEVYING SPECIAL TAXES FOR 2015-16 FISCAL YEAR
  - Motion by \_\_\_\_\_, second by \_\_\_\_\_, to adopt the attached resolutions levying Special Taxes within Community Facilities District No.'s 94-1, 94-2, 94-3, 95-1, 95-2, 99-1, 99-2, 99-3, and 03-1, and authorize the Auditor of San Diego County to levy taxes on all non-exempt property within each Community Facilities District.
  - Roll Call
- 19. APPROVAL OF PROPOSED REVISED 2015-16 INSTRUCTIONAL CALENDAR  
 Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the proposed revised 2015-16 Instructional Calendar, as shown in the attached supplement.

**INFORMATION ITEMS..... (ITEMS 20 - 33)**

- 20. REVIEW OF DRAFT 2015-16 EDUCATION PLAN: STRATEGIC THEMES  
 This item is being submitted as information only and will be resubmitted for action on August 20, 2015.
- 21. SCHOOL SAFETY  
 This item is being submitted as information only.
- 22. NEGOTIATIONS REQUEST  
 This item is being submitted as information only.
- 23. UNIFORM COMPLAINT REPORT, 4<sup>TH</sup> QUARTER (APRIL-JUNE, 2015)  
 This item is being submitted as information only, for the fourth quarter, April-June, 2015, as shown in the attached supplements.
- 24. PERSONNEL COMMISSION / CLASS DESCRIPTION REPORT / CLASSIFIED
  - A. HUMAN RESOURCES TECHNICIAN
  - B. LEARNING COMMONS TECHNICIAN
  - C. RISK MANAGEMENT TECHNICIAN
 This item is being submitted as information only.
- 25. BUSINESS SERVICES UPDATE ..... ERIC DILL, ASSOCIATE SUPERINTENDENT
- 26. HUMAN RESOURCES UPDATE ..... TORRIE NORTON, ASSOCIATE SUPERINTENDENT
- 27. EDUCATIONAL SERVICES UPDATE ..... MIKE GROVE, ED.D, ASSOCIATE SUPERINTENDENT
- 28. ADMINISTRATIVE SERVICES UPDATE ..... JASON VILORIA, ED.D., ASSOCIATE SUPERINTENDENT



29. PUBLIC COMMENTS

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda. (See Board Agenda Cover Sheet)

30. FUTURE AGENDA ITEMS

31. **ADJOURNMENT TO CLOSED SESSION** (AS NECESSARY)

- A. To consider and/or deliberate on student discipline matters. (1 matter)
- B. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
  - Superintendent's Evaluation

32. REPORT FROM CLOSED SESSION (AS NECESSARY)

33. ADJOURNMENT

*The next regularly scheduled Board Meeting will be held on [Thursday, August 20, 2015, at 6:30 PM](#) in the SDUHSD District Office Board Room 101. The District Office is located at 710 Encinitas Blvd., Encinitas, CA, 92024.*

Board of Trustees  
Joyce Dalessandro  
Beth Hergesheimer  
Amy Herman  
Maureen "Mo" Muir  
John Salazar

Superintendent  
Rick Schmitt



Union High School District

MINUTES  
OF THE  
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING

JUNE 18, 2015

THURSDAY, JUNE 18, 2015  
6:30 PM

DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD, ENCINITAS, CA. 92024

**PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)**

- 1. CALL TO ORDER..... 6:00 PM  
President Hergesheimer called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items 2A-C. No public comments were presented.
- 2. CLOSED SESSION ..... 6:01 PM  
The Board convened to Closed Session at 6:01 PM to discuss the following:
  - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/ release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session.
  - B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.  
Agency Negotiators: Superintendent and Associate Superintendents (3)  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
  - C. To conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code sections 54956.9(b)(3)(A), (D), and (E): FINRA-DR Arbitration No. 12-00466, San Dieguito Public Facilities Authority v Morgan Stanley & Co., Inc.

**REGULAR MEETING / OPEN SESSION..... 6:30 PM**

ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro  
Beth Hergesheimer  
Amy Herman  
Maureen "Mo" Muir  
John Salazar

DISTRICT ADMINISTRATORS / STAFF

Rick Schmitt, Superintendent  
Eric Dill, Associate Superintendent, Business  
Mike Grove, Ed.D., Associate Superintendent, Educational Services  
Torrie Norton, Associate Superintendent, Human Resources  
Delores Perley, Chief Financial Officer  
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

**ITEM 6**

- 3. RECONVENE REGULAR MEETING / CALL TO ORDER .....(ITEM 3)  
The regular meeting of the Board of Trustees was called to order at 6:31 PM by President Beth Hergesheimer.
- 4. PLEDGE OF ALLEGIANCE .....(ITEM 4)  
President Hergesheimer led the Pledge of Allegiance.
- 5. REPORT OUT OF CLOSED SESSION .....(ITEM 5)  
The Board met in closed session and no action was taken.
- 6. APPROVAL OF MINUTES (2) / REGULAR & BOARD WORKSHOP MEETINGS OF JUNE 4, 2015  
It was moved by Ms. Herman, seconded by Ms. Dalessandro, to approve the minutes of the June 4, 2015 regular and board workshop meetings, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None. *Motion unanimously carried.*

**NON-ACTION ITEMS .....(ITEMS 7 - 10)**

- 7. STUDENT UPDATES.....NO STUDENT UPDATES DURING SUMMER BREAK
- 8. BOARD REPORTS AND UPDATES .....BOARD MEMBERS  
Ms. Dalessandro attended the promotion and graduation ceremonies at Oak Crest MS and Torrey Pines HS, and will be attending a tour and meeting at the Leichtag Foundation.  
Mr. Salazar attended the Carmel Valley MS and Canyon Crest Academy promotion and graduation ceremonies.  
Ms. Muir attended the Diegueno MS promotion and San Dieguito HS Academy graduation ceremonies, the Sunset HS Senior Breakfast, and spoke about the Math Bridge after-school program.  
Ms. Herman attended the Earl Warren MS promotion and Torrey Pines HS graduation ceremonies.  
Ms. Hergesheimer attended the Sunset/North Coast Alternative HS and La Costa Canyon HS graduation ceremonies, shared information about the CSBA Annual Education Conference in December, contacted the Governor’s office and legislators regarding the Reserve Cap on the ending fund balance, and spoke about the County Office of Education Board vacancies.
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS, LEGISLATIVE UPDATES.....RICK SCHMITT, SUPERINTENDENT  
Superintendent Schmitt thanked the Board for their participation in the promotion and graduation ceremonies held last week and that over 4,000 students promoted or graduated from grade 8 and grade 12. Mr. Schmitt also reported on the district Achievement Summit held this week which included over 70 staff members assessing how we prepare our students for the success by offering a cohesive curriculum, instruction and assessment programs.
- 10. DEPARTMENT/SCHOOL UPDATE..... (NONE SCHEDULED)

\*PUBLIC COMMENTS – President Hergesheimer moved Item #23 Public Comments, to be heard after Item #10.

Allison Bell made comments regarding the Math Bridge after-school program.

**CONSENT ITEMS.....(ITEMS 11 - 15)**

Items #11A (Gifts & Donations) and #13A1 (Phyllis Quan, dba Quan Consulting) were pulled from the Consent Agenda by Ms. Muir.

It was moved by Ms. Herman, seconded by Mr. Salazar, that Consent Agenda Items #11B-12 & 13B-15, be approved, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None. *Motion unanimously carried.*

\*It was moved by Ms. Dalessandro, seconded by Ms. Herman, that Consent Agenda Item #11A, be approved, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None. *Motion unanimously carried.*

**ITEM 6**

\*It was moved by Ms. Dalessandro, seconded by Ms. Herman, that Consent Agenda Item #13A1, be approved, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None. *Motion unanimously carried.*

**11. SUPERINTENDENT**

*\*Item #11A was pulled from the Consent Agenda and voted on separately, as shown above.*

A. GIFTS AND DONATIONS

Accept the gifts and donations, as presented.

B. FIELD TRIP REQUESTS

Accept the field trips, as presented.

**12. HUMAN RESOURCES**

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports.

**13. EDUCATIONAL SERVICES**

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

*\*Item #13A1 was pulled from the Consent Agenda and voted on separately, as shown above.*

1. Phyllis Quan, dba Quan Consulting, to provide advice and counsel in fundraising for high school sports and other academic and extracurricular activities, during the period July 1, 2015 through June 30, 2016, at the hourly rate of \$130.00 for an estimated amount not to exceed \$5,400.00, to be expended from the General Fund/Unrestricted 01-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

**14. PUPIL SERVICES / SPECIAL EDUCATION**

**SPECIAL EDUCATION**

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve entering into the following Non-Public School / Non-Public Agency Master Contracts (NPS/NPAs), Independent Contractor Agreements (ICAs), and or Memorandums of Understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

1. Noble House Hotels & Resorts, dba Kona Kai Resort & Marina, to provide a conference room for the Workability Advisory Committee meeting, on January 13, 2016, in the amount of \$200.00, to be expended from the General Fund/Restricted 01-00 Workability Grant Fund.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

(None Submitted)

**PUPIL SERVICES**

D. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

## 15. BUSINESS / PROPOSITION AA

### BUSINESS

#### A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. NvLS Professional Services, LLC, to provide E-rate consultation services, during the period July 1, 2015 through June 30, 2016, in an amount not to exceed \$12,500.00, to be expended from the General Fund/Unrestricted 01-00.

#### B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. D.A.D. Asphalt, Inc., extending the Asphalt/Paving Services – District Wide contract B2013-12 from July 1, 2015 through June 30, 2016, with no other changes to the contract, to be expended from the fund, including Building Fund—Prop 39 Fund 21-39, to which the project is charged.

#### C. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

#### D. APPROVAL OF CHANGE ORDERS

(None Submitted)

#### E. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

#### F. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Membership Listing (None Submitted)
3. Warrants
4. Revolving Cash Fund

#### G. AUTHORIZATION TO ADVERTISE FOR BIDS / APPROVE CONTRACTS AND AGREEMENTS

Authorize and/or approve the following:

1. Authorize the Superintendent of Schools to direct the administration to advertise for any necessary bids, during the period July 1, 2015 through June 30, 2016.
2. Authorize the Superintendent of Schools or designee to approve entering into all contracts/agreements, during the period June 19, 2015 through October 1, 2015, and that the contracts/agreements are presented to the Board of Trustees for ratification at the next regularly scheduled meetings.

### PROPOSITION AA

#### H. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Fredricks Electric, Inc., to provide data, telecommunications, multimedia and audio-visual systems at Earl Warren Middle School Interim Housing, during the period June 19, 2015 through completion, in an amount not to exceed \$110,930.25, to be expended from Building Fund—Prop 39, Fund 21-39.

I. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Williams Scotsman, Inc., to amend contract CB2014-23, to move the 40x24 relocatable building temporarily housing Nutrition Services to the Interim Campus at Earl Warren Middle School, increasing the amount by \$8,200.00 for a new total of \$21,680.00, to be expended from Building Fund—Prop 39, Fund 21-39.

J. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

K. APPROVAL OF CHANGE ORDERS

(None Submitted)

L. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

**DISCUSSION / ACTION ITEMS ..... (ITEMS 16 - 25)**

16. ADOPTION OF 2015-2018 DISTRICT LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP)

PUBLIC COMMENTS – Manny Aguilar made comments regarding the Local Control Accountability Plan and the La Colonia de Eden Gardens needs assessment. Mr. Aguilar distributed a handout, *which is available for review upon request in the Superintendent’s Office.*

Motion by Ms. Dalessandro, seconded by Ms. Herman, to adopt the 2015-2018 District Local Control Accountability Plan (LCAP), as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None. *Motion unanimously carried.*

17. ADOPTION OF PROPOSED 2015-16 DISTRICT BUDGET / GENERAL FUND & SPECIAL FUNDS

Motion by Ms. Dalessandro, seconded by Ms. Herman, to adopt the proposed 2015-16 District Annual Budget / General Fund & Special Funds, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Salazar; Noes: Muir; Abstain: None. *Motion carried.*

18. PUBLIC HEARING OF THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION’S INITIAL PROPOSAL TO SAN DIEGUITO UNION HIGH SCHOOL DISTRICT REGARDING CLASSIFIED UNIT COLLECTIVE BARGAINING AGREEMENT NEGOTIATIONS (NEGOTIATIONS BEGINNING IN JUNE OF 2015); APPROVAL OF INITIAL PROPOSAL

PUBLIC HEARING - President Hergesheimer opened the hearing at 7:18 PM. There being no public comment, the hearing was closed at 7:19 PM.

APPROVAL OF INITIAL PROPOSAL

Motion by Mr. Salazar, seconded by Ms. Muir, to approve the California School Employees Association’s Initial Proposal to the San Dieguito Union High School District Regarding Classified Unit Collective Bargaining Agreement Negotiations (Negotiations Beginning in June 2015), as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None. *Motion unanimously carried.*

19. ADOPTION OF RESOLUTION / LEASE-LEASEBACK / MCCARTHY BUILDING COMPANIES, INC.

Motion by Ms. Dalessandro, seconded by Ms. Herman, to adopt the Resolution approving and authorizing execution of Site Lease, Sublease Agreement and Construction Services Agreement for the Lease-Leaseback Agreement with McCarthy Building Companies, Inc., for the Earl Warren Middle School Campus Reconstruction project, to be expended from Building Fund-Prop 39, Fund 21-39, and authorize Christina M. Bennett or Eric R. Dill to execute the necessary documents, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None. *Motion unanimously carried.*

**INFORMATION ITEMS.....(ITEMS 26 - 34)**

- 20. BUSINESS SERVICES UPDATE ..... ERIC DILL, ASSOCIATE SUPERINTENDENT  
Mr. Dill gave an update on Ms. Siri Perlman, Nutrition Specialist, who was in Washington, DC last week to address our elected leaders in regards to the challenges school districts are facing with the new Federal school lunch restrictions.
- 21. HUMAN RESOURCES UPDATE .....TORRIE NORTON, ASSOCIATE SUPERINTENDENT  
Ms. Norton had nothing to report
- 22. EDUCATIONAL SERVICES UPDATE .....MIKE GROVE, ED.D., ASSOCIATE SUPERINTENDENT  
Dr. Grove gave an update on HS Enrollment including a Board Workshop scheduled on August 31, and will be summarizing the community survey recently conducted, as well as preparing information for the Board Workshop.
- 23. PUBLIC COMMENTS –  
*\*Public Comments were heard after Item #10.*
- 24. FUTURE AGENDA ITEMS – None presented.
- 25. ADJOURNMENT TO CLOSED SESSION – No closed session was necessary.
- 26. CLOSED SESSION – Nothing further to report.
- 27. ADJOURNMENT OF MEETING – The meeting adjourned at 7:56 PM.

\_\_\_\_\_  
John Salazar, Board Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Rick Schmitt, Superintendent

\_\_\_\_\_  
Date

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 8, 2015

**BOARD MEETING DATE:** July 16, 2015

**PREPARED AND  
SUBMITTED BY:** Rick Schmitt, Superintendent

**SUBJECT:** ACCEPTANCE OF GIFTS AND DONATIONS

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### EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts and donations to the district, as shown on the following report.

### RECOMMENDATION:

It is recommended that the Board accept the gifts and donations to the district, as shown on the attached report.

### FUNDING SOURCE:

Not applicable



**GIFTS AND DONATIONS  
SDUHSD BOARD MEETING  
May 21, 2015**

ITEM 11A

Item #	Donation	Description	Donor	Department	School Site
1	\$300.00	Staff Appreciation Costs	Oak Crest Foundation Inc.	Administration	OCMS
2	\$29.40	School Supplies	Rita's San Diego, L.P.	Administration	OCMS
3	\$1,675.00	School Supplies	Target Corporation	Administration	OCMS
4	\$153.66	School Supplies	Wells Fargo Community Support Campaign	Administration	OCMS
5	\$1,040.16	Theater Costs	San Dieguito Academy Foundation	Theater	SDHSA
6	\$75.00	School Supplies	Target Corporation	Administration	SDHSA
7	\$6,000.00	Chrome Book Costs	Carmel Valley Middle School PTSA	Administration	CVMS
8	\$4,000.00	Water Fountain Cost	Carmel Valley Middle School PTSA	Administration	CVMS
9	\$25.20	School Supplies	TRUIST	Administration	CVMS
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
	<b>\$13,298.42</b>	<b>Monetary Donations</b>			
		<b>*Value of Donated Items</b>			
	<b>\$13,298.42</b>	<b>TOTAL VALUE</b>			

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** June 19, 2015

**BOARD MEETING DATE:** July 16, 2015

**PREPARED BY:** Michael Grove, Ed.D.  
Associate Superintendent of  
Educational Services

**SUBMITTED BY:** Rick Schmitt, Superintendent

**SUBJECT:** Approval / Ratification of Field Trip  
Requests

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### EXECUTIVE SUMMARY

The district administration is requesting approval / ratification of out-of-state, overnight, and / or out-of-county field trips, as shown on the attached reports.

### RECOMMENDATION:

It is recommended that the Board approve / ratify the field trips, as shown on the attached supplement.

### FUNDING SOURCE:

As listed on the attached supplement.

**FIELD TRIP REQUESTS**  
**SDUHSD BOARD MEETING**  
**July 16, 2015**

ITEM 11B

Item #	Date	Sponsor, Last Name	First Name	School Team/Club	Total # Students	Total # Chaperones	Event Description / Name of Conference	City	State	Loss of Class Time	Funding
1	06-07-16	Saville	Shaun	OC 8th graders	450	15	Disneyland trip	Anaheim	CA	1 Day	OCMS ASB
2	09-25-15 - 09-27-15	Thomas	Brent	TPHS Cross Country	14	4	Stanford Invitational Cross Country Meet	Palo Alto	CA	1 Day	TPHS Foundation / Parent Donations
3	10-29-15 - 10-31-15	Souikane	Said	LCC Girls Volleyball	14	4	Varsity volleyball tournament	Santa Barbara	CA	2 Days	LCC Foundation - Parent Donations
4	09-17-15 - 09-19-15	Souikane	Said	LCC Girls Volleyball	14	4	Varsity volleyball tournament	Henderson	NV	2 Days	LCC Foundation - Parent Donations

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 7, 2015

**BOARD MEETING DATE:** July 16, 2015

**PREPARED BY:** Torrie Norton  
Associate Superintendent/Human Resources

**SUBMITTED BY:** Rick Schmitt  
Superintendent

**SUBJECT:** APPROVAL OF CERTIFICATED and  
CLASSIFIED PERSONNEL

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### EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board approval:

#### Certificated

Employment  
Change in Assignment  
Leave of Absence  
Resignation

#### Classified

Employment  
Change in Assignment  
Resignation

#### RECOMMENDATION:

It is recommended that the Board approve the attached Personnel actions.

#### FUNDING SOURCE:

General Fund

## PERSONNEL LIST

### CERTIFICATED PERSONNEL

#### Employment

1. **Lara Antkowiak**, 40% Temporary Teacher (Spanish) at La Costa Canyon for the 2015-16 school year, effective 8/18/15 through 6/09/16.
2. **Yvonne Barriga**, Temporary Teacher (Spanish) at San Dieguito High School Academy for the 2015-16 school year; 100% assignment Semester I, effective 8/18/15 through 6/09/16; 33% assignment Semester II, effective 1/25/16 through 6/09/16.
3. **Miles Brown Jr.**, 100% Temporary Teacher (social science) at Canyon Crest Academy for the 2015-16 school year, effective 8/18/15 through 6/09/16.
4. **Samuel Cummings**, Temporary Teacher (math and computers) at Canyon Crest Academy for the 2015-16 school year; 100% assignment Semester I, effective 8/18/15 through 1/22/16; 67% assignment Semester II, effective 1/25/16 through 6/09/16.
5. **Melanie Emr**, 60% Temporary Teacher (French) at La Costa Canyon High School for the 2015-16 school year, effective 8/18/15 through 6/09/16.
6. **Sean Floyd**, 100% Temporary Teacher (Spanish) at San Dieguito High School Academy for the 2015-16 school year, effective 8/18/15 through 6/09/16.
7. **Gherty Galace**, 100% Temporary Teacher (English) at Canyon Crest Academy for the 2015-16 school year, effective 8/18/15 through 6/09/16.
8. **Rebecca Gallow**, 100% Probationary Program Supervisor (management) beginning in the 2015-16 school year, effective 7/01/15.
9. **Kelly Hawkins**, 100% Temporary Teacher (social science) at San Dieguito High School Academy for the 2015-16 school year, effective 8/18/15 through 6/09/16.
10. **Tiffany Hazlewood**, 100% Probationary Program Supervisor (management) beginning in the 2015-16 school year, effective 7/01/15.
11. **Reka Incze**, Temporary Teacher (French) at Canyon Crest Academy and Carmel Valley Middle School for the 2015-16 school year; 87% assignment Semester I (67% at Canyon Crest Academy and 20% at Carmel Valley), effective 8/18/15 through 1/22/16; 53% assignment Semester II (33% at Canyon Crest Academy and 20% at Carmel Valley), effective 1/25/16 through 6/09/16.
12. **Sheri "Jyoti" Ironwood**, 100% Temporary Teacher (social science) at Canyon Crest Academy for the 2015-16 school year, effective 8/18/15 through 6/09/16.
13. **Julian Johnson**, 20% Temporary Teacher (music) at Pacific Trails Middle School for the 2015-16 school year, effective 8/18/15 through 6/09/16.
14. **Bryony Kinnear**, 100% Temporary Teacher (math) at Earl Warren Middle School for the 2015-16 school year, effective 8/18/15 through 6/09/16.
15. **Hannah Kirtland**, 40% Temporary Teacher (science) at Earl Warren Middle School for the 2015-16 school year, effective 8/18/15 through 6/09/16.

## ITEM 12A

16. **Kimberly Lababit**, 100% Temporary Teacher (art) at Canyon Crest Academy for the 2015-16 school year, effective 8/18/15 through 6/09/16.
17. **Mara McLeod**, 100% Probationary Middle School Assistant Principal at Diegueno Middle School, beginning in the 2015-16 school year, effective 7/31/15.
18. **Jessica Quinsaot**, 100% Temporary Counselor at Earl Warren Middle School for the 2015-16 school year, effective 8/05/15 through 6/09/16.
19. **Casey Rector**, 60% Temporary Teacher (ASB Director/Leadership) at La Costa Canyon High School for the 2015-16 school year, effective 8/18/15 through 6/09/16.
20. **Vidalia Resendes**, 100% Probationary High School Assistant Principal at Torrey Pines High School, beginning in the 2015-16 school year, effective 7/01/15.
21. **Bianca Ross**, 80% Temporary Teacher (math) at La Costa Canyon High School for the 2015-16 school year, effective 8/18/15 through 6/09/16.
22. **Lauren Ruggiero**, Temporary Teacher (Spanish) at Canyon Crest Academy for the 2015-16 school year; 100% assignment for Semester I, effective 8/18/15 through 1/22/16; 33% assignment Semester II, effective 1/25/16 through 6/09/16.
23. **Eusebio "Travis" Sevilla**, 100% Temporary Teacher (art) at Canyon Crest Academy for the 2015-16 school year, effective 8/18/15 through 6/09/16.
24. **Jessica Starcher**, 100% Temporary Teacher (English) at Carmel Valley Middle School for the 2015-16 school year, effective 8/18/15 through 6/09/16.
25. **Sarah Steele**, 60% Temporary Teacher (English) at Earl Warren Middle School for the 2015-16 school year, effective 8/18/15 through 6/09/16.
26. **David VanGorder**, Temporary Teacher (English & social science) at San Dieguito High School Academy for the 2015-16 school year; 100% assignment Semester I, effective 8/18/15 through 1/22/16; 67% assignment Semester II, effective 1/25/16 through 6/09/16.
27. **I-Fang Wang**, 60% Temporary Teacher (Mandarin) at Torrey Pines High School for the 2015-16 school year, effective 8/18/15 through 6/09/16.
28. **Cecily Wheeler**, Temporary Teacher (art) at Pacific Trails Middle School and Canyon Crest Academy for the 2015-16 school year; 40% assignment Semester I at Pacific Trails only, effective 8/18/15 through 1/22/16; 73% assignment Semester II (40% at Pacific Trails and 33% at Canyon Crest Academy), effective 1/25/16 through 6/09/16.

**Change in Assignment**

1. **Rachel Page**, Change in Assignment from Special Education Program Specialist to Program Supervisor – Special Education (management) beginning in the 2015-16 school year, effective 7/01/15.

**Leave of Absence**

1. **Whitney Botron**, 80% Tenured Teacher (Spanish) at Earl Warren Middle School, requests a 20% Unpaid Leave of Absence (60% assignment) for the 2015-16 school year, effective 8/18/15 through 6/09/16.

ITEM 12A

2. **Jill Seidenverg**, 100% Tenured Teacher (social science) at San Dieguito High School Academy, requests a 100% Unpaid Leave of Absence for the 2015-16 school year, effective 8/18/15 through 6/09/16.

**Resignation**

1. **Evangeline Akridge**, Tenured School Psychologist, resignation from employment, effective 6/13/15.
2. **Robert Coppo**, High School Assistant Principal at Torrey Pines High School, resignation from employment, effective 6/30/15.
3. **Janet Davis**, Tenured Teacher currently on 100% Unpaid Leave of Absence, resignation from employment, effective 6/15/15.
4. **Lucas Duchene**, 100% Temporary Teacher (social science) at San Dieguito High School Academy, rehired for the 2015-16 school year, resignation from employment effective 6/24/15.

ITEM 12A

**PERSONNEL LIST**

**CLASSIFIED PERSONNEL**

**Employment**

1. **Atilano, Thomas**, Custodian Floater, SR33, 100.00% FTE, Facilities Department, effective 06/29/15.
2. **Hill, Michael**, Custodian, SR32, 100.00% FTE, Oak Crest Middle School, effective 06/29/15.
3. **Miller, Steven**, Custodian, SR32, 100.00% FTE, Pacific Trails Middle School, effective 07/06/15.
4. **Nazareno, Norberto**, Custodian, SR32, 100.00% FTE, Carmel Valley Middle School, effective 06/29/15.

**Change in Assignment**

1. **Hurtado, Lorena**, from Receptionist - Bilingual, SR33, 75.00% FTE, District Office-Adult Education to Human Resources Technician, SR42, 100.00% FTE, District Office-Human Resources, effective 07/01/15.

**Resignation**

1. **Amador, Corrie**, Director of Classified Personnel, G5R2, 100.00% FTE, District Office-Human Resources, resignation effective 07/24/15.
2. **Goodspeed, Diane**, Nutrition Services Assistant III, SR29, 48.75% FTE, Canyon Crest Academy, resignation effective 06/25/15.
3. **Gutierrez, Stephanie**, Accounting Technician on Unpaid Leave of Absence, SR42, 100.00% FTE, District Office-Finance, resignation effective 07/06/15.
4. **Shaw, Dwight**, Custodian, SR32, 100.00% FTE, Facilities, resignation for the purpose of retirement, effective 10/30/15.

sj  
7/16/15  
classbdagenda



# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 9, 2015

**BOARD MEETING DATE:** July 16, 2015

**PREPARED BY:** Jason Vilorio, Ed.D., Associate Superintendent of Administrative Services

**SUBMITTED BY:** Rick Schmitt  
Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF  
PROFESSIONAL SERVICES CONTRACTS/  
EDUCATIONAL SERVICES

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### EXECUTIVE SUMMARY

The attached Professional Services Report/Educational Services summarizes two contracts.

#### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

#### FUNDING SOURCE:

As noted on attached list

## ITEM 14A

## SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

EDUCATIONAL SERVICES - PROFESSIONAL SERVICES REPORTBoard Meeting Date: 07-16-15

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
07/17/15 – 06/30/16	AP Testing Service II, LLC	Provide AP testing services for Torrey Pines High School, La Costa Canyon High School, San Dieguito High School Academy, and Canyon Crest Academy.	NA	NA
06/17/15 – 06/16/16 and then continuing with annual renewals unless terminated with 30 day advance written notice	Rosetta Stone Ltd.	Provide 60 Rosetta Stone Foundations for K-12 (Silver) fixed term licenses for all commercially available languages and levels for use on Windows and Macintosh computers and access to all product specific mobile applications for iOS or select Android devices.	Title I General Fund /Restricted 01-00	\$7,740.00

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 9, 2015

**BOARD MEETING DATE:** July 16, 2015

**PREPARED BY:** Jason Vilorio, Ed.D., Associate Superintendent of Administrative Services

**SUBMITTED BY:** Rick Schmitt  
Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF AMENDMENT TO AGREEMENTS

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### EXECUTIVE SUMMARY

The attached Professional Services Report/Educational Services summarizes two amendments to agreements.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

### FUNDING SOURCE:

As noted on attached list

## ITEM 14B

## SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

**EDUCATIONAL SERVICES - AMENDMENT TO AGREEMENTS REPORT****Board Meeting Date: 07-16-15**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
Extending the contract period through June 30, 2018	Rehab United Sports Medicine and Physical Therapy, Inc.	Amending the agreement to increase the level of service from certified athletic trainers	General Fund /Unrestricted 01-00	Increase the contract amount from \$126,152.66 to an annual not to exceed amount of \$165,000.00
NA	Scholastic, Inc.	Amending the agreement for Math 180 and Scholastic Math Inventory (SMI) at Oak Crest Middle School, adding a Teacher Kit and 2 additional Teacher Licenses to Educator Central	General Fund /Restricted 01-00	An additional amount of \$2,808.00

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 7, 2015

**BOARD MEETING DATE:** July 16, 2015

**PREPARED BY:** Chuck Adams, Director of Special Education  
Jason Vilorio, Ed.D., Associate Superintendent of  
Administrative Services

**SUBMITTED BY:** Rick Schmitt  
Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF AGREEMENTS

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### EXECUTIVE SUMMARY

The attached Special Education Agreements Report summarizes sixteen contracts. Approval of these contracts is based on the North County Consortium for Special Education (NCCSE) approved 2015-16 rates. The attached rate sheet shows these non-public schools (NPS) and non-public agencies currently approved by NCCSE for use by school districts. Pre-approval to enter into contracts at the rates shown in the attachments at the beginning of the school year facilitates a streamlined process that allows contracts and purchase orders to be completed in an expedited manner.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts as shown on the attached Special Education Agreements report.

### FUNDING SOURCE:

As noted on the attached report

## SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD MEETING

SPECIAL EDUCATION AGREEMENTS

Board Meeting Date: 07-16-15

<u>Contract Effective Dates</u>	<u>Contract/Vendor</u>	<u>Description of Services</u>	<u>Department Budget</u>	<u>Current # of Students</u>	<u>Fee Not to Exceed</u>
07/01/15 – 06/30/16	Alternative Teaching Strategy Center (NPA)	Provide behavior intervention supervision, planning strategies, and implementation of aide services to special education students	General Fund / Restricted 01-00	1	At the rates shown on the attachment
07/01/15 – 06/30/16	Banyan Tree Educational Services, Inc. dba Banyan Tree Foundations Academy (NPS)	Provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities.	General Fund / Restricted 01-00	5	At the rates shown on the attachment
07/01/15 – 06/30/16	Banyan Tree Educational Services, Inc. dba Banyan Tree Learning Center (NPA)	Provide an alternative education model for both diploma bound and non-diploma bound students.	General Fund / Restricted 01-00	3	At the rates shown on the attachment
07/01/15 – 06/30/16	Community School of San Diego (NPS)	Provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities.	General Fund / Restricted 01-00	3	At the rates shown on the attachment
07/01/15 – 06/30/16	Coast Music Therapy, Inc. (ICA)	Provide music therapy, assessments, and IEP support in an educational setting.	General Fund / Restricted 01-00	2	At the rates shown on the attachment
07/01/15 – 06/30/16	Excelsior Academy (NPS)	Provide an alternative education model for diploma bound students with social, emotional, mental health issues.	General Fund / Restricted 01-00	1	At the rates shown on the attachment
07/01/15 – 06/30/16	Fred Finch Youth Center (NPS)	Provide alternative education and day treatment for diploma bound students with high functioning autism, moderate to severe learning disabilities, and/or social, emotional, and/or mental health issues.	General Fund / Restricted 01-00	1	At the rates shown on the attachment

## ITEM 14C

07/01/15 – 06/30/16	Maxim Healthcare Services (NPA)	Provide nursing services for medically fragile students.	General Fund / Restricted 01-00	1	At the rates shown on the attachment
07/01/15 – 06/30/16	New Bridge School (NPS)	Provide an alternative education model for diploma bound students with high functioning autism and/or moderate to severe learning disabilities up to Grade 8.	General Fund / Restricted 01-00	2	At the rates shown on the attachment
07/01/15 – 06/30/16	Oak Grove Institute (NPS)	Provide twenty-four hour residential treatment for diploma bound students with severe social, emotional, and mental health issues.	General Fund / Restricted 01-00	2	At the rates shown on the attachment
07/01/15 – 06/30/16	San Diego Center for Children Academy (NPS)	Provide twenty-four hour residential treatment and an alternative education model for diploma bound students with high functioning autism and/or social, emotional, mental health issues.	General Fund / Restricted 01-00	1	At the rates shown on the attachment
07/01/15 – 06/30/16	San Diego Center for Vision Care (NPA)	Provide services as an Independent educational evaluator for vision therapy and assessments.	General Fund / Restricted 01-00	3	At the rates shown on the attachment
07/01/15 – 06/30/16	Sierra Academy (NPS)	Provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities.	General Fund / Restricted 01-00	4	At the rates shown on the attachment
07/01/15 – 06/30/16	TERI, Inc. (NPS)	Provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities.	General Fund / Restricted 01-00	6	At the rates shown on the attachment
07/01/15 – 06/30/16	The Institute for Effective Education (NPS)	Provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities.	General Fund / Restricted 01-00	10	At the rates shown on the attachment

ITEM 14C

07/01/15 – 06/30/16	Winston School (NPS)	Provide an alternative education model for diploma bound students with high functioning autism and/or moderate to severe learning disabilities.	General Fund / Restricted 01-00	8	At the rates shown on the attachment
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## ITEM 14C

NPS/NPA	Name	Description	Rate	Per
NPA	Alternative Teaching Strategy Center	1:1 Aide	\$55.00	Hour
NPA	Alternative Teaching Strategy Center	Supervision	\$130.00	Hour
NPS	Banyan Tree Educational Services, Inc. Banyan Tree Foundations Academy (L1)	Educational Day	\$265.00	Daily
NPS	Banyan Tree Educational Services, Inc. Banyan Tree Foundations Academy (L1)	SLP	\$75.00	Hour
NPS	Banyan Tree Educational Services, Inc. Banyan Tree Foundations Academy (L1)	ERMHS	\$95.00	Hour
NPS	Banyan Tree Educational Services, Inc. Banyan Tree Foundations Academy (L2)	Educational Day	\$165.00	Daily
NPS	Banyan Tree Educational Services, Inc. Banyan Tree Foundations Academy (L2)	SLP	\$75.00	Hour
NPS	Banyan Tree Educational Services, Inc. Banyan Tree Foundations Academy (L2)	ERMHS	\$95.00	Hour
NPA	Banyan Tree Educational Services, Inc. Banyan Tree Learning Center	OT / PT / SLP	\$75.00	Hour
NPA	Banyan Tree Educational Services, Inc. Banyan Tree Learning Center	Instruction at BT	\$70.00	Hour
NPA	Banyan Tree Educational Services, Inc. Banyan Tree Learning Center	Instruction at school	\$80.00	Hour
NPA	Banyan Tree Educational Services, Inc. Banyan Tree Learning Center	IEP Attendance	\$80.00	Hour
NPA	Banyan Tree Learning Center	ERMHS Svs	\$80.00	Hour
NPS	Community School of San Diego (100%)	Educational Day	\$287.00	Daily
NPS	Community School of San Diego (33%)	Educational Day	\$160.00	Daily
NPS	Community School of San Diego (50%)	Educational Day	\$199.00	Daily
NPS	Community School of San Diego (66%)	Educational Day	\$235.00	Daily
NPA	Coast Music Therapy	Direct Service	\$95.00	Hour
NPA	Coast Music Therapy	IEP Attendance/Consultation	\$125.00	Hour
NPA	Coast Music Therapy	Evaluation + 1hr IEP Attendance	\$525.00	One Time
NPS	Excelsior Academy	Educational Day	\$142.87	Daily
NPS	Fred Finch Youth Center	Educational Day	\$215.25	Daily
NPS	Fred Finch Youth Center	1:1 Aide	\$20.80	Hour
NPS	Fred Finch Youth Center	ERMHS	\$139.95	Daily
NPA	Maxim Healthcare	LVN	\$37.00	Hour
NPA	Maxim Healthcare	RN	\$50.00	Hour
NPA	Maxim Healthcare	CRN	\$60.00	Hour
NPA	Maxim Healthcare	PT / OT	\$65.00	Hour
NPA	Maxim Healthcare	SLP	\$67.00	Hour
NPS	New Bridge School	Educational Day	\$133.21	Daily
RTC	Oak Grove Institute	Educational Day	\$147.21	Daily
NPS	San Diego Center for Children Academy	Educational Day	\$179.76	Daily
NPS	San Diego Center for Children Academy	1:1 Aide	\$15.00	Hour
NPS	San Diego Center for Children Academy	ERMHS - Parent Counseling	\$80.00	Hour
NPA	San Diego Center for Vision Care	Vision Therapy	\$75.00	Hour
NPA	San Diego Center for Vision Care	Clinical Prep	\$75.00	Hour
NPA	San Diego Center for Vision Care	Progress checks with or without reports	\$76.00	Hour
NPS	Sierra Academy	Educational Day	\$150.86	Daily
NPS	Sierra Academy	1:1 Aide	\$16.21	Hour
NPS	TERI, Inc. Country School 1:1	Educational Day	\$256.93	Daily
NPS	TERI, Inc. Country School 1:3	Educational Day	\$180.94	Daily

## ITEM 14C

NPS/NPA	Name	Description	Rate	Per
NPS	TERI, Inc. Country School 1:9	Educational Day	\$136.73	Daily
NPS	TERI, Inc. Learning Academy 1:1	Educational Day	\$256.93	Daily
NPS	TERI, Inc. Learning Academy 1:3	Educational Day	\$180.94	Daily
NPS	The Institute for Effective Education - AIM HIGH @ Mt. Helix	Educational Day	\$175.44	Daily
NPS	The Institute for Effective Education - Children's Workshop	Educational Day	\$258.38	Daily
NPS	The Institute for Effective Education - Cook Education Center	Educational Day	\$184.74	Daily
NPS	The Institute for Effective Education - Urban Skills Center	Educational Day	\$183.85	Daily
NPS	The Institute for Effective Education - Workshop @ Cook	Educational Day	\$258.38	Daily
NPS	Winston School	Educational Day	\$140.62	Daily

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 6, 2015

**BOARD MEETING DATE:** July 16, 2015

**PREPARED BY:** Chuck Adams, Director of Special Education  
Jason Vilorio, Ed.D.,  
Associate Superintendent, Administrative Services

**SUBMITTED BY:** Rick Schmitt  
Superintendent

**SUBJECT:** APPROVAL OF PARENT SETTLEMENT  
AND RELEASE AGREEMENT

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### EXECUTIVE SUMMARY

The attached Special Education Agreement report for Parent Settlements and Release Agreements summarizes four Settlement Agreements that provides services for a Special Education Student.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract as shown on the attached Special Education Agreement report.

### FUNDING SOURCE:

As noted on the attached report.

## SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD MEETING

ITEM 14E

SPECIAL EDUCATION AGREEMENTSBoard Meeting Date: 07/16/15

<u>Student SSID #</u>	<u>Description of Services</u>	<u>Date Executed</u>	<u>Budget #</u>	<u>Amount</u>
8138514238	<b><i>Parent Settlement Agreement</i></b> Reimbursement of Parentally Placed Private School Student (PPPSS) to Fusions, from 04/20/15 through 07/31/15	06/05/15	General Fund Special Education 01-00	\$4,000.00
1101737373	<b><i>Parent Settlement Agreement</i></b> Reimbursement of Parentally Placed Private School Student (PPPSS) to Meridell Achievement Center in Liberty Hill TX and Waterfall Canyon Academy in Ogden, Utah, from 01/08/15 through 02/26/16	06/04/15	General Fund Special Education 01-00	\$38,425.00
2173691845	<b><i>Parent Settlement Agreement</i></b> Reimbursement of Parentally Placed Private School Student (PPPSS) for educational program and related services, from 07/01/15 through 06/30/16	06/19/15	General Fund Special Education 01-00	\$38,000.00
8097144658	<b><i>Parent Settlement Agreement</i></b> Reimbursement to NPA, Alternative Teaching Strategy Center, for related educational expenses from 06/17/15 through 08/31/16	06/17/15	General Fund Special Education 01-00	\$94,160.00

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 9, 2015

**BOARD MEETING DATE:** July 16, 2015

**PREPARED BY:** Rick Ayala, Director  
Pupil Services and Alternative Programs  
Jason Vilorio, Ed.D., Associate Superintendent,  
Administrative Services

**SUBMITTED BY:** Rick Schmitt  
Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF AGREEMENTS

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### EXECUTIVE SUMMARY

The attached Pupil Services Agreements report summarizes one agreement.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract as shown on the attached Pupil Services Agreements report.

### FUNDING SOURCE:

As noted on the attached report

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD MEETING

ITEM 14F

PUPIL SERVICES AGREEMENTS

Board Meeting Date: 07-16-15

<u>Contract Effective Dates</u>	<u>Contractor/Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
07/01/15 – 06/30/16	Vincent Fall and Associates	Provide residency check services and support to the Director of Pupil Services and Alternative Programs by participating in School Attendance Review Board (SARB) and administrative hearing panels on an as needed basis	General Fund / Unrestricted 01-00	\$200.00 per hour

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 8, 2015

**BOARD MEETING DATE:** July 16, 2015

**PREPARED BY:** Christina M. Bennett, Director of Purchasing/Risk Mgt.  
Eric R. Dill, Associate Superintendent/Business

**SUBMITTED BY:** Rick Schmitt  
Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF  
PROFESSIONAL SERVICES CONTRACTS/  
BUSINESS

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### EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes five contracts.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

### FUNDING SOURCE:

As noted on attached report

## ITEM 15A

## SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

**BUSINESS - PROFESSIONAL SERVICES REPORT****Board Meeting Date: 07-16-15**

<b><u>Contract Effective Dates</u></b>	<b><u>Contractor/Vendor</u></b>	<b><u>Description of Services</u></b>	<b><u>School/ Department Budget</u></b>	<b><u>Fee Not to Exceed</u></b>
08/17/15 – 11/21/15	The Regents of the University of California	For the lease of facilities at the University of California, San Diego, for the Torrey Pines High School Men's Water Polo try outs, practices and games	Torrey Pines High School Foundation	\$11,177.24
07/17/15 until project completion	Custodial Plus Services	Provide annual gym and dance floor scrubbing and recoating services throughout the District	General Fund /Unrestricted 01-00	\$39,285.00
07/17/15 – 06/30/16 and then renewing automatically unless either party terminates with 30 day written notice	Rancho Santa Fe Security Systems, Inc.	Provide monitoring and maintenance of security systems District wide	General Fund /Unrestricted 01-00	\$22,000.00
07/17/15 – 06/30/16 and then renewing automatically unless either party terminates with 30 day written notice	Rancho Santa Fe Security Systems, Inc.	Provide weekend patrol services District wide	General Fund /Unrestricted 01-00	\$22.00 per hour for an estimated annual amount not to exceed \$23,000.00
07/01/15 – 06/30/16	Murdoch, Walrath & Holmes	Provide advocacy and consulting services	General Fund /Unrestricted 01-00	\$25,800.00



# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 8, 2015

**BOARD MEETING DATE:** July 16, 2015

**PREPARED BY:** Christina M. Bennett, Director of Purchasing/Risk Mgt.  
Eric R. Dill, Associate Superintendent/Business

**SUBMITTED BY:** Rick Schmitt  
Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF  
AMENDMENTS TO AGREEMENTS

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### EXECUTIVE SUMMARY

The attached Amendment to Agreements Report summarizes two amendments to agreements.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the amendments to agreements, as shown in the attached Amendment Report.

### FUNDING SOURCE:

As noted on attached list

## ITEM 15B

## SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

**BUSINESS SERVICES - AMENDMENT TO AGREEMENTS REPORT****Board Meeting Date: 07-16-15**

<b><u>Contract Effective Dates</u></b>	<b><u>Contractor/ Vendor</u></b>	<b><u>Description of Services</u></b>	<b><u>School/ Department Budget</u></b>	<b><u>Fee Not to Exceed</u></b>
NA	Simplex Grinnell, LLP	Amending the agreement to provide fire alarm, fire suppression, and life safety monitoring and inspection services to include the sprinkler systems at the San Dieguito High School Academy performing arts building	General Fund /Unrestricted 01-00	An additional amount of \$551.00 per year
07/19/15 – 07/18/16	A&R Wholesale Distributors, Inc.	Grocery & Snack Supplies B2014-03, extending the contract period with increases in the unit pricing as allowed in the contract	Cafeteria Fund 13-00	NA

# San Dieguito Union High School District

## **INFORMATION REGARDING BOARD AGENDA ITEM**

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 8, 2015

**BOARD MEETING DATE:** July 16, 2015

**PREPARED BY:** Eric R. Dill  
Associate Superintendent, Business

**SUBMITTED BY:** Rick Schmitt  
Superintendent

**SUBJECT:** APPROVAL OF BUSINESS REPORTS

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### **EXECUTIVE SUMMARY**

Please find the following business reports submitted for your approval:

1. Purchase Orders
2. Membership Listings (None submitted)
3. Warrants
4. Revolving Cash Fund

### **RECOMMENDATION:**

It is recommended that the Board approve the following business reports: 1) Purchase Orders, 2) Membership Listings (None submitted), 3) Warrants, and 4) Revolving Cash Fund.

### **FUNDING SOURCE:**

Not applicable

## ITEM 15F

PO REPORT JUNE 9, 2015 THROUGH JULY 6, 2015

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
0000001266	6/9/2015	0100	EFRAM NUNEZ	500	OTHER SERV. & OPER.EXP.	\$1,250.00
0000001267	6/9/2015	0100	SOLUTION TREE		PREPAID EXPENDITURES (EXPENSES)	\$7,788.00
0000001268	6/9/2015	2139	ERICKSON-HALL CONSTRUCTION CO	007	IMPROVEMENT	\$3,217,397.49
0000001269	6/9/2015	0100	DOOR SERVICE & REPAIR, INC.	012	REPAIRS BY VENDORS	\$2,821.08
0000001270	6/9/2015	2139	AZTEC TECHNOLOGY CORP	007	IMPROVEMENT	\$4,082.40
0000001271	6/9/2015	2139	AZTEC TECHNOLOGY CORP	007	NEW CONSTRUCTION	\$495.00
0000001272	6/9/2015	2139	BLUE COAST CONSULTING	007	NEW CONSTRUCTION	\$43,323.20
0000001273	6/9/2015	0100	MCNAMARA PUMP & ELECTRIC INC	012	REPAIRS BY VENDORS	\$1,500.00
0000001274	6/9/2015	0100	GREATSOIL LLC	012	GROUNDS MATERIALS	\$8,013.60
0000001275	6/9/2015	0100	SIMPLEX -GRINNELL LP	012	BLDG.-REPAIR MATERIALS	\$1,401.75
0000001276	6/9/2015	2139	RANCHO SANTA FE SEC SYSTEMS	007	IMPROVEMENT	\$3,325.00
0000001277	6/9/2015	2139	FREDRICKS ELECTRIC INC	007	IMPROVEMENT	\$12,342.50
0000001278	6/9/2015	2139	GEOCON INCORPORATED	007	NEW CONSTRUCTION	\$15,500.00
0000001279	6/9/2015	2139	FREDRICKS ELECTRIC INC	007	NEW CONSTRUCTION	\$1,920.00
0000001280	6/9/2015	2139	FREDRICKS ELECTRIC INC	007	EQUIPMENT REPLACEMENT	\$3,200.00
0000001281	6/9/2015	0100	ASSOCIATION OF CA SCHOOL	020	ADVERTISING	\$120.00
0000001282	6/9/2015	2139	NINYO & MOORE	007	NEW CONSTRUCTION	\$39,711.60
0000001283	6/10/2015	0100	A 1 GOLF CARS	500	REPAIRS BY VENDORS	\$202.24
0000001284	6/10/2015	0100	Basic Educational Services Team, Inc.	004	PROF/CONSULT./OPER EXP	\$838.75
0000001285	6/10/2015	0100	WINSTON SCHOOL OF SAN DIEGO	002	MEDIATION SETTLEMENTS	\$11,628.06
0000001286	6/10/2015	0100	Advanced Reading Solutions LLC dba UROK	004	PROF/CONSULT./OPER EXP	\$649.00
0000001287	6/10/2015	0100	TOTAL EDUCATION SOLUTIONS	004	PROF/CONSULT./OPER EXP	\$1,952.50
0000001288	6/10/2015	0100	B AND H PHOTO-VIDEO	500	NON CAPITALIZED EQUIP	\$2,102.76
0000001289	6/10/2015	0100	STAPLES CREDIT PLAN	001	PRINTING	\$1,165.53
0000001290	6/10/2015	0100	TOMARK SPORTS	012	REPAIRS BY VENDORS	\$3,083.50
0000001291	6/10/2015	0100	TOMARK SPORTS	012	REPAIRS BY VENDORS	\$595.00
0000001292	6/10/2015	0100	ROYAL BUSINESS GROUP, INC.	011	OFFICE SUPPLIES	\$32.09
0000001293	6/11/2015	0100	WestEd	022	PROF/CONSULT./OPER EXP	\$530.00
0000001294	6/11/2015	0100	CEMENT CUTTING INC	012	REPAIRS BY VENDORS	\$1,533.00
0000001295	6/11/2015	0100	OCEANSIDE TRANSMISSION	013	REPAIRS-VEHICLES	\$2,876.61
0000001296	6/11/2015	0100	DEPT OF INDUSTRIAL RELATIONS	012	FEES - ADMISSIONS, TOURN	\$900.00
0000001297	6/11/2015	0100	COLLEGE BOARD	600	MATERIALS AND SUPPLIES	\$50.00
0000001298	6/11/2015	0100	Kern County Superintendent of Schools	002	PROF/CONSULT./OPER EXP	\$10,678.73
0000001299	6/11/2015	0100	SOUTHWEST SCHOOL/OFFICE SUPPLY	500	MATERIALS AND SUPPLIES	\$110.65
0000001300	6/12/2015	2139	REGENTS BANK	007	IMPROVEMENT	\$156,793.25
0000001301	6/15/2015	2139	ENCINITAS, CITY OF	007	NEW CONSTRUCTION	\$14,897.72
0000001302	6/15/2015	0100	STAPLES ADVANTAGE	002	MATERIALS AND SUPPLIES	\$192.09
0000001303	6/15/2015	2139	COUNTY OF SAN DIEGO	007	NEW CONSTRUCTION	\$355.00
0000001304	6/15/2015	2139	SWRCB	007	NEW CONSTRUCTION	\$200.00
0000001305	6/15/2015	2139	CULVER-NEWLIN INC	007	EQUIPMENT	\$24,814.57
0000001306	6/15/2015	2139	RANCHO SANTA FE SEC SYSTEMS	007	NEW CONSTRUCTION	\$4,517.00
0000001307	6/15/2015	2139	RANCHO SANTA FE SEC SYSTEMS	007	IMPROVEMENT	\$4,297.00
0000001308	6/16/2015	1100	CONSTANT CONTACT	019	COMPUTER LICENSING	\$432.00
0000001309	6/17/2015	0100	CLUB Z! IN-HOME TUTORING SERVICES, INC	004	PROF/CONSULT./OPER EXP	\$1,282.40
0000001310	6/17/2015	0100	New Haven Youth & Family Services	002	OTHER CONTR-N.P.A.	\$3,460.45
0000001311	6/17/2015	0100	New Haven Youth & Family Services	002	OTHER CONTR-N.P.A.	\$4,187.10
0000001312	6/17/2015	0100	New Haven Youth & Family Services	002	OTHER CONTR-N.P.A.	\$2,909.68
0000001313	6/17/2015	0100	T E R I INC	002	OTHER CONTR-N.P.S.	\$5,826.92
0000001315	6/17/2015	2519	C D W G.COM	007	EQUIPMENT	\$3,815.82
0000001316	6/17/2015	2519	WARD'S MEDIA TECH	007	EQUIPMENT	\$8,074.00
0000001317	6/17/2015	0100	FREDRICKS ELECTRIC INC	017	OTHER SERV. & OPER.EXP.	\$400.00
0000001318	6/17/2015	2519	DEPT OF GENERAL SERVICES	000	PREPAID EXPENDITURES (EXPENSES)	\$343,981.82
0000001319	6/17/2015	2139	C D W G.COM	007	EQUIPMENT	\$9,333.00
0000001320	6/17/2015	2519	AMAZON.COM	007	EQUIPMENT	\$1,116.72
0000001321	6/17/2015	0100	LAURA ROMANO	007	RENTS & LEASES	\$393.75
0000001322	6/19/2015	2139	GILBANE BUILDING	007	NEW CONSTRUCTION	\$2,611,846.00
0000001323	6/19/2015	0100	SOUTHCOAST MOBILE WASH	013	REPAIRS-VEHICLES	\$665.00
0000001324	6/19/2015	2139	ERICKSON-HALL CONSTRUCTION CO	007	IMPROVEMENT	\$7,682,272.00
0000001325	6/22/2015	2139	C D W G.COM	007	EQUIPMENT	\$1,128.01
0000001326	6/22/2015	2139	AMAZON.COM	007	EQUIPMENT	\$323.98
0000001327	6/22/2015	2139	MIRA COSTA COMMUNITY COLLEGE	007	NEW CONSTRUCTION	\$225.00
0000001328	6/22/2015	2139	ERICKSON-HALL CONSTRUCTION CO	007	NEW CONSTRUCTION	\$3,640,289.00
0000001329	6/22/2015	2139	CERAMICS & CRAFTS WAREHOUSE	007	EQUIPMENT	\$2,697.88
0000001330	6/22/2015	2139	JANUS CORPORATION	007	NEW CONSTRUCTION	\$964.00
0000001331	6/23/2015	6730	Karen Pushea	018	OTHER SERV. & OPER.EXP.	\$534.58
0000001332	6/23/2015	0100	SO CAL GRAPHICS	500	PRINTING	\$583.20
0000001333	6/23/2015	0100	COLLEGE BOARD	600	DUES AND MEMBERSHIPS	\$325.00

## ITEM 15F

PO REPORT JUNE 9, 2015 THROUGH JULY 6, 2015

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
0000001334	6/24/2015	0100	A C S A/FOUNDATION FOR	500	DUES AND MEMBERSHIPS	\$25.00
0000001335	6/24/2015	0100	RANCHO SANTA FE SEC SYSTEMS	600	SECURITY GUARD CONTRACT	\$126.00
0000001336	6/24/2015	2139	FREDRICKS ELECTRIC INC	007	NEW CONSTRUCTION	\$3,120.00
0000001337	6/25/2015	2139	WESTERN ENVIRONMENTAL &	007	NEW CONSTRUCTION	\$5,860.00
0000001338	6/25/2015	2139	WESTERN ENVIRONMENTAL &	007	NEW CONSTRUCTION	\$3,475.00
					IMPROVEMENT	\$19,585.00
0000001339	6/25/2015	2139	FREDRICKS ELECTRIC INC	007	NEW CONSTRUCTION	\$110,930.25
0000001340	6/26/2015	2139	SAN DIEGO GAS & ELECTRIC CO	007	NEW CONSTRUCTION	\$2,855.00
0000001341	6/26/2015	2139	GEOCON INCORPORATED	007	NEW CONSTRUCTION	\$15,500.00
0000001342	6/29/2015	2519	FREDRICKS ELECTRIC INC	007	IMPROVEMENT	\$6,325.00
0000001343	7/1/2015	0100	COUNTY OF SAN DIEGO	018	FEES - ADMISSIONS, TOURN	\$6,000.00
0000001344	7/1/2015	0100	SCHOOL SPECIALTY, INC	600	MATERIALS AND SUPPLIES	\$2,955.96
0000001348	7/2/2015	0100	U S POSTAL SERVICE	010	COMMUNICATIONS-POSTAGE	\$40,000.00
0000001349	7/2/2015	0100	STAPLES ADVANTAGE	010	DUPLICATING SUPPLIES	\$2,790.00
				021	OFFICE SUPPLIES	\$310.00
0000001350	7/6/2015	0100	SAN DIEGUITO TROPHY	015	MATERIALS AND SUPPLIES	\$150.00
0000001351	7/6/2015	0100	CCSESA	004	CONFERENCE,WORKSHOP,SEM.	\$250.00
0000001352	7/6/2015	0100	ACSA	004	CONFERENCE,WORKSHOP,SEM.	\$1,255.00
0000001353	7/6/2015	0100	CCSESA	004	CONFERENCE,WORKSHOP,SEM.	\$1,500.00
0000001354	7/6/2015	0100	AMAZON.COM	500	MATERIALS AND SUPPLIES	\$19.80
0000001355	7/6/2015	0100	AMAZON.COM	500	MATERIALS AND SUPPLIES	\$366.12
0000001356	7/6/2015	0100	HOME DEPOT CREDIT SERVICES	017	MATERIALS AND SUPPLIES	\$1,500.00
0000001357	7/6/2015	0100	STAPLES ADVANTAGE	017	OFFICE SUPPLIES	\$800.00
0000001358	7/6/2015	0100	PROCURETECH	500	COMPUTER SUPPLIES	\$2,160.00
0000001359	7/6/2015	0100	PROCURETECH	500	COMPUTER SUPPLIES	\$1,000.00
0000001360	7/6/2015	0100	PROCURETECH	500	COMPUTER SUPPLIES	\$1,000.00
0000001361	7/6/2015	0100	PROCURETECH	500	COMPUTER SUPPLIES	\$1,000.00
0000001362	7/6/2015	0100	PROCURETECH	007	COMPUTER SUPPLIES	\$500.00
0000001363	7/6/2015	0100	PROCURETECH	500	COMPUTER SUPPLIES	\$1,000.00
750018	6/9/2015	2139	CDS Moving Equipment Inc.	007	NEW CONSTRUCTION	\$559.40
750019	6/9/2015	2139	CDS Moving Equipment Inc.	007	NEW CONSTRUCTION	\$343.40
750020A	6/9/2015	2139	CDS Moving Equipment Inc.	007	IMPROVEMENT	\$1,287.32
750021	6/9/2015	2139	ONE DAY SIGNS	007	NEW CONSTRUCTION	\$73.44

REPORT TOTAL \$18,170,875.67

ITEM 15F

Individual Membership Listings  
For the Period of June 9, 2015 through July 6, 2015

<u>Staff Member Name</u>	<u>Organization Name</u>	<u>Amount</u>
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None to report

## ITEM 15F

## WARRANT REPORT FROM 06/09/15 THROUGH 07/06/15

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14040109	6/9/2015	ESCONDIDO UNION HIGH SCHOOL DISTRICT	0100	Materials And Supplies	\$ 149.78
14040110	6/9/2015	RICHARD FOX	1300	Food Service Sales Lcc	\$ 47.25
14040111	6/9/2015	MICHAEL CATANIA	1300	Food Service Sales Cca	\$ 67.25
14040112	6/9/2015	A 1 GOLF CARS	0100	Repairs & Maintenance	\$ 1,917.04
14040113	6/9/2015	CANON BUSINESS SOLUTIONS	0100	Copy Charges	\$ 7.50
				Repairs & Maintenance	\$ 145.20
14040114	6/9/2015	MARK CHEN	0100	Mileage	\$ 374.90
14040115	6/9/2015	AP EXAMS	0100	Materials And Supplies	\$ 821,853.00
14040116	6/9/2015	CHERYL COOPER	0100	Mileage	\$ 11.50
14040117	6/9/2015	COX COMMUNICATIONS	0100	Communications-Telephone	\$ 60.00
14040118	6/9/2015	CREATIVE BUS SALES/EL DORADO	0100	Materials-Vehicle Parts	\$ 454.29
14040119	6/9/2015	ELIZABETH DARGAN	0100	Mileage	\$ 125.35
14040120	6/9/2015	DUNN, KELLY	0100	Mileage	\$ 207.58
14040121	6/9/2015	EAGLE SOFTWARE	0100	Conference,Workshop,Sem.	\$ 5,500.00
14040122	6/9/2015	ESCONDIDO METAL SUPPLY	0100	Materials And Supplies	\$ 401.74
14040123	6/9/2015	KAREN GEASLIN	0100	Mileage	\$ 55.20
14040124	6/9/2015	DONNA GREENBAUM	0100	Mileage	\$ 29.33
14040125	6/9/2015	MELISSA GRIFFEN	0100	Mileage	\$ 112.70
14040126	6/9/2015	DAWN HEIZER	0100	Mileage	\$ 100.05
14040127	6/9/2015	INTERSTATE BATTERY	0100	Materials-Vehicle Parts	\$ 362.07
				Other Transport.Supplies	\$ 80.89
14040128	6/9/2015	JOSTENS	0100	Materials And Supplies	\$ 2,441.11
14040129	6/9/2015	LIONAKIS	2139	New Construction	\$ 48,370.00
				Sites	\$ 356.00
14040130	6/9/2015	MCMaster-CARR SUPPLY CO.	0100	Materials And Supplies	\$ 443.40
14040131	6/9/2015	MOBILE MODULAR MANAGEMENT CORP	2519	Rents & Leases	\$ 1,065.00
14040132	6/9/2015	OPTIMUM FLOOR CARE	0100	Repairs & Maintenance	\$ 325.14
14040133	6/9/2015	P AND R PAPER SUPPLY CO.	1300	Purchases Supplies	\$ 2,984.43
14040134	6/9/2015	PROCURETECH	0100	Computer Supplies	\$ 442.48
14040135	6/9/2015	PROJECT LEAD THE WAY, INC	0100	Non-Capitalized Equipment	\$ 16,956.00
14040136	6/9/2015	SAN DIEGO RESTAURANT SUPPLY	0100	Non-Capitalized Equipment	\$ 2,849.04
14040137	6/9/2015	SCHOLASTIC INC	0100	Computer Licensing	\$ 25,413.60
14040138	6/9/2015	SCHOOL SERVICES OF CALIFORNIA, INC.	0100	Professional/Consult Svs	\$ 400.00
14040139	6/9/2015	SHELL CAR WASH & EXPRESS LUBE			\$ 124.95
14040140	6/9/2015	SIMPLEX GRINNELL LP	0100	Abatements-Matls & Supplies	\$ 1,731.24
14040141	6/9/2015	TOP OF THE BAGEL	1300	Purchases Food	\$ 801.90
14040142	6/9/2015	TRIMARK ASSOCIATES, INC.	0100	Data Processing Contract	\$ 150.00
14040143	6/9/2015	VISTA HILL	0100	Sub/Mental Health Svcs	\$ 108,248.00
14040144	6/9/2015	JULIE YAEGER	0100	Mileage	\$ 63.25
14040359	6/10/2015	A Z BUS SALES INC	0100	Materials-Vehicle Parts	\$ 573.14
14040360	6/10/2015	ANTIMITE TERMITE&PEST CONTROL	0100	Pest Control	\$ 1,575.00
14040361	6/10/2015	BALFOUR BEATTY CONSTRUCTION,	2139	New Construction	\$ 2,044,336.35
14040362	6/10/2015	BERT'S OFFICE TRAILERS	0100	Rents & Leases	\$ 144.72
14040363	6/10/2015	BYROM-DAVEY, INC.	2139	Land Improvements	\$ 771,451.64
14040364	6/10/2015	CA AGRI CONTROL INC	0100	Pest Control	\$ 1,125.00
14040365	6/10/2015	CITY TREASURER	1100	Rents & Leases	\$ 650.50
14040366	6/10/2015	CLASS LEASING LLC	2139	Improvements	\$ 24,553.00
14040367	6/10/2015	COSTCO CARLSBAD	0100	Materials And Supplies	\$ 190.27
14040368	6/10/2015	CREATIVE BUS SALES/EL DORADO	0100	Materials-Vehicle Parts	\$ 1,104.09
14040369	6/10/2015	CULVER-NEWLIN INC	2139	Improvements	\$ 1,801.44
			2519	Equipment	\$ 436.17
14040370	6/10/2015	CORELOGIC SOLUTIONS, LLC	0100	Computer Licensing	\$ 190.30
14040371	6/10/2015	FREDRICKS ELECTRIC INC	2139	Improvements	\$ 800.00
14040372	6/10/2015	MULTIVISTA LA	2139	New Construction	\$ 470.73
14040373	6/10/2015	MATCH POINT TENNIS COURTS, INC	0100	Other Serv.& Oper.Exp.	\$ 462.00
14040374	6/10/2015	MCCARTHY BUILDING COMPANY, INC	2139	New Construction	\$ 670,010.39
14040375	6/10/2015	MISSION LINEN SUPPLY	0100	Other Serv.& Oper.Exp.	\$ 179.48
14040376	6/10/2015	PICK UP STIX CATERING	1300	Purchases Food	\$ 5,385.00

## ITEM 15F

## WARRANT REPORT FROM 06/09/15 THROUGH 07/06/15

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14040377	6/10/2015	RANCHO SANTA FE PROTECTIVE	0100	Other Serv.& Oper.Exp.	\$ 352.00
14040378	6/10/2015	S AND S BAKERY INC	1300	Purchases Food	\$ 5,031.65
14040379	6/10/2015	SUPERINTENDENT OF SCHOOLS	0100	Conference,Workshop,Sem.	\$ 140.00
14040380	6/10/2015	SEASIDE HEATING AND AIR COND	0100	Repairs & Maintenance	\$ 13,990.00
14040381	6/10/2015	CITY OF SOLANA BEACH	0100	Sewer Charges	\$ 7,735.00
14040382	6/10/2015	TWINING, INC.	2139	Land Improvements	\$ 9,890.00
14040383	6/10/2015	U T SAN DIEGO	0100	Advertising	\$ 59.50
			2139	Sites	\$ 88.40
14040384	6/10/2015	VINCENT FALL & ASSOCIATES	0100	Other Serv.& Oper.Exp.	\$ 2,450.00
14040385	6/10/2015	WAXIE SANITARY SUPPLY	0100	Custodial Materials	\$ 283.56
14040386	6/10/2015	XEROX CORPORATION	0100	Copy Charges	\$ -
				Rents & Leases	\$ 230.55
14040724	6/11/2015	MELISSA HERNANDEZ-CYR	0100	Conference,Workshop,Sem.	\$ 153.50
14040725	6/11/2015	KRISTINA FREDERICK	1300	Food Service Sales Sda	\$ 34.00
14040726	6/11/2015	Irene Ortiz	1300	Food Service Sales Cca	\$ 49.25
14040727	6/11/2015	Bryan Snyder	1300	Food Service Sales Cca	\$ 14.00
14040728	6/11/2015	DAVID OTTO	1300	Food Service Sales Oc	\$ 45.00
14040729	6/11/2015	BALLINGER, ELIZABETH	0100	Mileage	\$ 92.69
14040730	6/11/2015	GUENEVERE BUTLER	0100	Mileage	\$ 60.38
14040731	6/11/2015	TIFFANY M. FINDELL	0100	Mileage	\$ 148.35
14040732	6/11/2015	SHOECRAFT, KATHERINE	0100	Mileage	\$ 107.25
14040733	6/11/2015	SMART AND FINAL STORES CORP	0100	Materials And Supplies	\$ 3,526.15
				Refreshments	\$ 39.06
14040735	6/11/2015	TRACE3, INC.	0100	Computer Licensing	\$ 26,606.30
14040736	6/11/2015	WEST SHIELD ADOLESCENT SERVICE	0100	Professional/Consult Svs	\$ 4,318.12
14040737	6/11/2015	WINSTON SCHOOL OF SAN DIEGO	0100	Mediation Settlements	\$ 11,628.06
14040738	6/11/2015	WONG, CAROLYN	0100	Mileage	\$ 14.72
14040739	6/11/2015	XEROX CORPORATION	0100	Copy Charges	\$ 1,429.33
				Rents & Leases	\$ 2,530.87
			1100	Copy Charges	\$ 44.90
				Rents & Leases	\$ 239.21
14041003	6/12/2015	Public Storage	2139	New Construction	\$ 263.25
14041004	6/12/2015	ONE DAY SIGNS	2139	New Construction	\$ 73.44
14041005	6/12/2015	BRAND, PAM	0100	Materials And Supplies	\$ 102.00
14041006	6/12/2015	C I F	0100	Dues - Cif	\$ 180.00
14041007	6/12/2015	DATEL SYSTEMS INC	2139	Equipment	\$ 8,843.04
14041008	6/12/2015	DOOR SERVICE & REPAIR, INC.	0100	Repairs & Maintenance	\$ 4,819.08
14041009	6/12/2015	FLINN SCIENTIFIC INC	0100	Materials And Supplies	\$ 276.85
14041010	6/12/2015	FREE FORM CLAY & SUPPLY	0100	Materials And Supplies	\$ 1,300.93
14041011	6/12/2015	GOLDFIELD STAGE & COMPANY	0100	Fld. Trips By Prv. Contr	\$ -
				Subagreements For Services	\$ 6,357.21
14041012	6/12/2015	NINYO & MOORE	2139	Land Improvements	\$ 11,131.00
14041013	6/12/2015	PALOMAR REPROGRAPHICS, INC.	2139	Improvements	\$ -
				Land Improvements	\$ 114.01
14041014	6/12/2015	PARKHOUSE TIRE INC	0100	Repairs-Vehicles	\$ 694.36
				Tires	\$ 7,507.97
14041015	6/12/2015	AMERICAN EXPRESS	0100	Communications-Telephone	\$ 1,631.85
14041016	6/12/2015	TOTAL EDUCATION SOLUTIONS	0100	Professional/Consult Svs	\$ 1,952.50
14041017	6/12/2015	AMERICAN EXPRESS	2519	New Construction	\$ 1,212.98
14041018	6/12/2015	AMERICAN EXPRESS	0100	Other Transport.Supplies	\$ -
				Rents & Leases	\$ 118.50
14041019	6/12/2015	WILLIAMS SCOTSMAN, INC.	2139	New Construction	\$ 1,812.00
14041020	6/12/2015	XEROX CORPORATION	0100	Copy Charges	\$ 3,521.00
				Rents & Leases	\$ 8,860.61
				Repairs & Maintenance	\$ 21.74
14041250	6/15/2015	La Class Transportation, LLC	0100	Fld. Trips By Prv. Contr	\$ 3,140.00
14041251	6/15/2015	ALLIED ELECTRONICS INC	0100	Materials And Supplies	\$ 161.13
14041252	6/15/2015	FRANCESCA SUPPLE	1300	Food Service Sales Lcc	\$ 36.25



## ITEM 15F

## WARRANT REPORT FROM 06/09/15 THROUGH 07/06/15

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14041253	6/15/2015	A&R FOOD DISTRIBUTORS	1300	Purchases Food	\$ 33,908.98
14041254	6/15/2015	ADA BADMINTON & TENNIS	0100	Materials And Supplies	\$ 510.50
14041255	6/15/2015	Advanced Reading Solutions LLC dba UROK	0100	Professional/Consult Svs	\$ 649.00
14041256	6/15/2015	Basic Educational Services Team, Inc.	0100	Professional/Consult Svs	\$ 838.75
14041257	6/15/2015	BLICK ART MATERIALS	0100	Materials And Supplies	\$ 1,937.77
14041258	6/15/2015	CA DEPT OF ED-FOOD DISTR.	1300	Purchases Food	\$ 481.00
14041259	6/15/2015	CEMENT CUTTING INC	0100	Repairs & Maintenance	\$ 1,533.00
14041260	6/15/2015	CONCEPTS SCHOOL AND OFFICE	0100	Materials And Supplies	\$ 2,275.65
14041261	6/15/2015	FEDEX	0100	Communications-Postage	\$ 109.21
14041262	6/15/2015	FEDEX OFFICE	0100	Printing	\$ 194.68
14041263	6/15/2015	GOLDFIELD STAGE & COMPANY	0100	Fld. Trips By Prv. Contr	\$ -
				Subagreements For Services	\$ 3,282.72
14041264	6/15/2015	GRAND PACIFIC CHARTER	0100	Subagreements For Services	\$ 9,285.95
14041266	6/15/2015	HOLLANDIA DAIRY	1300	Purchases Food	\$ 6,131.89
14041267	6/15/2015	LLOYD PEST CONTROL	1300	Other Serv.& Oper.Exp.	\$ 369.00
14041268	6/15/2015	PATTERSON MEDICAL SUPPLY, INC.	0100	Materials And Supplies	\$ 146.67
14041269	6/15/2015	NEOPOST USA INC	0100	Other Serv.& Oper.Exp.	\$ 1,660.80
				Rents & Leases	\$ 178.20
14041270	6/15/2015	NORTH COUNTY EQUIPMENT	0100	Repairs & Maintenance	\$ 43.19
14041271	6/15/2015	OCEANSIDE TRANSMISSION	0100	Repairs-Vehicles	\$ 2,876.61
14041272	6/15/2015	OLIVENHAIN MUNICIPAL WATER DST	0100	Gas & Electric	\$ 322.31
				Water	\$ 7,400.54
14041273	6/15/2015	SAN DIEGO GAS & ELECTRIC CO	0100	Compressed Natrl Gas (Cng)	\$ 632.37
				Gas & Electric	\$ 141,311.95
14041274	6/15/2015	SHELL	1300	Fuel	\$ 94.76
14041275	6/15/2015	JASON VILORIA	0100	Mileage	\$ 239.78
14041276	6/15/2015	WESS TRANSPORTATION	0100	Fld. Trips By Prv. Contr	\$ 492.97
14041436	6/16/2015	PHIL'S PHABULOUS PHOODS	1300	Purchases Food	\$ 660.00
14041437	6/16/2015	ART REGOTTAZ	1300	Food Service Sales Tp	\$ 38.00
14041438	6/16/2015	AT&T LONG DISTANCE	0100	Communications-Telephone	\$ 238.32
14041439	6/16/2015	BYROM-DAVEY, INC.	2139	Land Improvements	\$ 90,177.75
14041440	6/16/2015	CA AIR COMPRESSOR COMPANY	0100	Repairs & Maintenance	\$ 927.35
14041441	6/16/2015	CLASS LEASING LLC	2139	Improvements	\$ 11,280.00
14041442	6/16/2015	CONSULTING & INSPECTION SVCS	2139	New Construction	\$ 44,150.00
14041443	6/16/2015	GEOCON INCORPORATED	2139	New Construction	\$ 10,144.15
14041444	6/16/2015	GRAND PACIFIC CHARTER	0100	Subagreements For Services	\$ 23,995.61
14041448	6/16/2015	MODULAR SPACE CORPORATION	2519	New Construction	\$ 517.41
14041449	6/16/2015	NAPA AUTO PARTS	0100	Materials And Supplies	\$ 1,398.76
				Materials-Vehicle Parts	\$ 3,728.13
				Other Transport.Supplies	\$ 112.13
14041450	6/16/2015	NORTH COUNTY EQUIPMENT	0100	Repairs & Maintenance	\$ 241.49
14041451	6/16/2015	KATHY POTTER	0100	Refreshments	\$ 15.46
14041452	6/16/2015	PROCURETECH	0100	Computer Supplies	\$ 361.27
14041453	6/16/2015	AMERICAN EXPRESS	0100	Hazardous Waste Disposal	\$ 148.07
14041454	6/16/2015	SAN DIEGO SCENIC TOURS, INC.	0100	Fld. Trips By Prv. Contr	\$ -
				Subagreements For Services	\$ 5,513.28
14041455	6/16/2015	SO-CAL DOMINOIDS	1300	Purchases Food	\$ 12,114.65
14041456	6/16/2015	SOCO GROUP, INC.	0100	Fuel	\$ 31,359.33
14041457	6/16/2015	STAPLES ADVANTAGE	0100	Aeries Supplies	\$ 11.22
				Duplicating Supplies	\$ 2,528.04
				Materials And Supplies	\$ 4,057.98
				Office Supplies	\$ 232.17
			1100	Office Supplies	\$ 107.42
14041460	6/16/2015	DEPT OF INDUSTRIAL RELATIONS	0100	Fees - Business, Admission,Etc	\$ 900.00
14041461	6/16/2015	AMERICAN EXPRESS	0100	Rents & Leases	\$ 370.50
14041462	6/16/2015	AMERICAN EXPRESS	0100	Other Transport.Supplies	\$ -
				Rents & Leases	\$ 125.37
14041463	6/16/2015	WestEd	0100	Professional/Consult Svs	\$ 530.00

## ITEM 15F

## WARRANT REPORT FROM 06/09/15 THROUGH 07/06/15

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14041464	6/16/2015	SAN DIEGO FRICTION PRODUCTS	0100	Materials-Vehicle Parts	\$ 2,827.17
14041465	6/16/2015	WILSON, LORI	0100	Mileage	\$ 149.50
14041715	6/17/2015	CDS Moving Equipment Inc.	2139	Improvements	\$ 1,287.32
				New Construction	\$ 902.80
14041716	6/17/2015	FILM AROBICS INC	0100	Materials And Supplies	\$ 156.65
14041717	6/17/2015	AVID CENTER	0100	Fees - Business, Admission,Etc	\$ 24,882.00
14041718	6/17/2015	AFFORDABLE DRAIN SERVICE INC	0100	Repairs & Maintenance	\$ 88.00
14041719	6/17/2015	AXIOM	0100	Professional/Consult Svs	\$ 729.90
14041720	6/17/2015	AZTEC TECHNOLOGY CORP	2139	New Construction	\$ 495.00
14041721	6/17/2015	BREVIG PLUMBING	0100	Repairs & Maintenance	\$ 2,440.00
14041722	6/17/2015	PSAT	0100	Materials And Supplies	\$ 50.00
14041723	6/17/2015	COUNTY OF SAN DIEGO	2139	New Construction	\$ 355.00
14041724	6/17/2015	ERIC ARMAN INC	0100	Materials And Supplies	\$ 146.22
14041725	6/17/2015	ENCINITAS, CITY OF	2139	New Construction	\$ 14,897.72
14041726	6/17/2015	ESCONDIDO GOLF CART CENTER	0100	Materials And Supplies	\$ 341.88
14041728	6/17/2015	FLINN SCIENTIFIC INC	0100	Materials And Supplies	\$ 639.31
14041729	6/17/2015	FREDRICKS ELECTRIC INC	0100	Other Serv.& Oper.Exp.	\$ 700.00
14041730	6/17/2015	FREY SCIENTIFIC	0100	Materials And Supplies	\$ 83.19
14041731	6/17/2015	GOPHER SPORT	0100	Materials And Supplies	\$ 324.78
14041732	6/17/2015	K L M BIOSCIENTIFIC	0100	Materials And Supplies	\$ 135.00
14041733	6/17/2015	L R P PUBLICATIONS, INC.	0100	Materials And Supplies	\$ 33.75
14041734	6/17/2015	NO CTY STUDENT TRANSPORTATION	0100	Fld. Trips By Prv. Contr	\$ -
				Subagreements For Services	\$ 40,776.80
14041741	6/17/2015	RANCHO SANTA FE PROTECTIVE	0100	Other Serv.& Oper.Exp.	\$ 352.00
14041742	6/17/2015	ROYAL BUSINESS GROUP, INC.	0100	Materials And Supplies	\$ 109.71
				Office Supplies	\$ 2.05
14041743	6/17/2015	SWRCB	2139	New Construction	\$ 200.00
14041744	6/17/2015	AMERICAN EXPRESS	0100	Repairs & Maintenance	\$ 2,336.00
14041975	6/18/2015	HERK EDWARDS INC	0100	Repairs & Maintenance	\$ 3,241.00
14041976	6/18/2015	Statewide Seating & Grandstands, Inc.	0100	Rents & Leases	\$ 1,825.00
14041977	6/18/2015	JOAN NICHOLS	1300	Food Service Sales Cvms	\$ 21.75
14041978	6/18/2015	CHANG YOON	1300	Food Service Sales Cvms	\$ 39.25
14041979	6/18/2015	AXIOM	0100	Professional/Consult Svs	\$ 1,745.10
14041980	6/18/2015	KERN COUNTY SUPT OF SCHOOLS	0100	Professional/Consult Svs	\$ 10,678.73
14041981	6/18/2015	MISSION FEDERAL CREDIT UNION	0100	Abatements-Matts & Supplies	\$ 7,942.56
				Advertising	\$ 50.00
				Computer Licensing	\$ 434.00
				Custodial Materials	\$ (443.64)
				Grounds Materials	\$ 3,410.99
				Materials And Supplies	\$ 6,208.83
				Non-Capitalized Equipment	\$ 4,146.00
				Rents & Leases	\$ 2,750.05
				Repairs & Maintenance	\$ 3,669.59
			1100	Materials And Supplies	\$ 82.22
				Non-Capitalized Equipment	\$ 971.99
			1300	Conference,Workshop,Sem.	\$ -
				Materials And Supplies	\$ (37.22)
				Office Supplies	\$ 592.05
14041984	6/18/2015	PALOMAR REPROGRAPHICS, INC.	2139	Improvements	\$ 231.30
				Land Improvements	\$ 14.85
14041985	6/18/2015	PRESTON, DAVE	0100	Other Serv.& Oper.Exp.	\$ 400.00
14041986	6/18/2015	EFRAIM NUNEZ	0100	Other Serv.& Oper.Exp.	\$ 1,250.00
14041987	6/18/2015	ROYAL BUSINESS GROUP, INC.	0100	Materials And Supplies	\$ 30.08
14041988	6/18/2015	SAN DIEGO CENTER FOR CHILDREN	0100	Mental Health Svcs	\$ 346.40
				Other Contr-N.P.S.	\$ 3,849.05
				Sub/Other Contr-Nps	\$ 2,546.40
14041989	6/18/2015	SAN DIEGO RESTAURANT SUPPLY	2139	Equipment	\$ 22,125.36
14041990	6/18/2015	SAN DIEGO ZOOLOGICAL SOCIETY	0100	Fees - Business, Admission,Etc	\$ 700.00

## ITEM 15F

## WARRANT REPORT FROM 06/09/15 THROUGH 07/06/15

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14041991	6/18/2015	SCHOOL SERVICES OF CALIFORNIA, INC.	0100	Conference, Workshop, Sem.	\$ 310.00
14041992	6/18/2015	BEVERLY SHONE	0100	Materials And Supplies	\$ 7.56
				Refreshments	\$ 92.75
14041993	6/18/2015	ARLEEN SILVA	0100	Mileage	\$ 63.54
14041994	6/18/2015	STAPLES CREDIT PLAN	0100	Materials And Supplies	\$ 83.13
14041995	6/18/2015	T E R I INC	0100	Other Contr-N.P.S.	\$ 5,297.20
14041996	6/18/2015	RUSSELL THORNTON	0100	Mileage	\$ 112.47
14041997	6/18/2015	TRACE3, INC.	2139	Equipment Replacement	\$ 582,119.16
14041998	6/18/2015	WARD'S MEDIA TECH	2139	Equipment	\$ 25,690.00
14041999	6/18/2015	XEROX CORPORATION	0100	Copy Charges	\$ 2,172.23
				Rents & Leases	\$ 3,229.38
14042000	6/18/2015	RYAN YEE	0100	Refreshments	\$ 25.05
14042256	6/19/2015	MARTHA HUTCHINSON	0100	Materials And Supplies	\$ 14.56
14042257	6/19/2015	CAMACHO, ADAM	2139	New Construction	\$ 241.01
14042258	6/19/2015	GINGER ANNE GOLDIE	0100	Mileage	\$ 60.95
14042259	6/19/2015	MARIA LUIZA DANTAS	1100	Adult Education Fees	\$ 163.00
14042260	6/19/2015	RICK DEL VAL	0100	Communications-Postage	\$ 5.00
14042261	6/19/2015	LABELLE EDMISTON	1300	Food Service Sales Cca	\$ 18.25
				Food Service Sales Tp	\$ 156.75
14042262	6/19/2015	CHUCK ADAMS	0100	Mileage	\$ 94.30
14042263	6/19/2015	APPERSON	0100	Materials And Supplies	\$ 1,883.45
14042264	6/19/2015	RICK AYALA	0100	Mileage	\$ 200.68
14042265	6/19/2015	JOHN BAIRD	0100	Conference, Workshop, Sem.	\$ 46.18
14042266	6/19/2015	BALLINGER, ELIZABETH	0100	Mileage	\$ 60.61
14042267	6/19/2015	JOY BISCHKE	0100	Mileage	\$ 75.56
14042268	6/19/2015	BRICE, SHERRIL	0100	Mileage	\$ 334.08
14042269	6/19/2015	C D W G.COM	2139	Equipment	\$ 26,443.50
14042270	6/19/2015	C T B / MCGRAW-HILL	0100	Computer Licensing	\$ 2,200.00
14042271	6/19/2015	MARK CHEN	0100	Mileage	\$ 118.45
14042272	6/19/2015	CAROL CLEMONS	0100	Mileage	\$ 17.83
14042273	6/19/2015	VERONICA CORTEZ	0100	Mileage	\$ 64.40
14042274	6/19/2015	DITTMAN, MARYANNE DENNIS	0100	Mileage	\$ 32.20
14042275	6/19/2015	TIFFANY M. FINDELL	0100	Mileage	\$ 85.10
14042276	6/19/2015	KASEY GALIK	0100	Mileage	\$ 481.51
14042277	6/19/2015	DOUG SCOTT GILBERT	0100	Mileage	\$ 247.25
14042278	6/19/2015	DOROTHY GUINTER	0100	Mileage	\$ 369.73
14042279	6/19/2015	CHRISTINA HAUGHT	0100	Mileage	\$ 55.20
14042280	6/19/2015	JODIE K SCHULLER & ASSOCIATES	0100	Mediation Settlements	\$ 2,160.00
				Sub/Other Contr-Npa	\$ 10,200.00
14042281	6/19/2015	SCOTT JORDAN	0100	Mileage	\$ 209.30
14042282	6/19/2015	LAB AIDS	0100	Materials And Supplies	\$ 900.75
14042283	6/19/2015	Lindley, Maria	0100	Mileage	\$ 85.14
14042284	6/19/2015	DANIEL LOVE	0100	Mileage	\$ 589.95
14042285	6/19/2015	MOBILE MODULAR MANAGEMENT CORP	2139	New Construction	\$ 3,700.00
14042286	6/19/2015	MONOPRICE, INC	0100	Materials And Supplies	\$ 295.53
14042287	6/19/2015	OMNI SECURITY SERVICES	0100	Security Guard Contract	\$ 3,412.25
14042288	6/19/2015	PARRINGTON, ROBERT A.	0100	Mileage	\$ 110.52
14042289	6/19/2015	DELORES PERLEY REVOLVING CASH	0100	Bank Charges	\$ 29.74
				Clerical And Office Salaries	\$ 525.00
				Communications-Postage	\$ 220.00
				Instr.Aides-1:1	\$ 1,030.00
				Instr.Aides-Classroom	\$ 254.47
				Materials And Supplies	\$ 223.34
				Oth Cert Subs-Illness/Leave	\$ 170.00
				Other Transport.Supplies	\$ 36.91
				Prepaid Expenditures (Expenses)	\$ 200.00
				Spec Ed Stipends	\$ 7,951.36
				Substitutes-Illness/Leave	\$ 680.00

## ITEM 15F

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WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14042289	6/19/2015	DELORES PERLEY REVOLVING CASH	2139	New Construction	\$ 486.65
14042290	6/19/2015	AMERICAN EXPRESS	0100	Hazardous Waste Disposal	\$ 233.47
14042291	6/19/2015	SAN DIEGO CITY TREASURER	0100	Sewer Charges	\$ 4,682.24
				Water	\$ 9,953.39
14042292	6/19/2015	AMERICAN EXPRESS	2519	New Construction	\$ 1,212.98
14042293	6/19/2015	AMERICAN EXPRESS	0100	Materials And Supplies	\$ 8,924.71
14042294	6/19/2015	VISTA HILL	0100	Mental Health Svcs	\$ -
				Sub/Mental Health Svcs	\$ 11,639.00
14042295	6/19/2015	WILSOUND AUDIO SERVICES	0100	Rents & Leases	\$ 1,200.00
14042296	6/19/2015	JULIE YAEGER	0100	Mileage	\$ 25.76
14042297	6/19/2015	RYAN YEE	0100	Mileage	\$ 278.44
14042298	6/19/2015	CHERYL YOSHIDA	0100	Mileage	\$ 21.94
14042429	6/22/2015	Monica Ramirez	0100	Communications-Postage	\$ 19.47
14042430	6/22/2015	DANIELLE MACRORIE	0100	Mileage	\$ 223.10
14042431	6/22/2015	SPIKIN, BRADLEY	0100	Mileage	\$ 76.48
14042432	6/22/2015	RACHEL ANDERSON	1300	Food Service Sales Cca	\$ 14.00
14042433	6/22/2015	STEPHANIE LUCK	1300	Food Service Sales Cca	\$ 68.50
14042434	6/22/2015	VERONICA CORTEZ	1100	Communications-Postage	\$ 21.99
14042435	6/22/2015	GRAND PACIFIC CHARTER	0100	Subagreements For Services	\$ 1,888.14
14042436	6/22/2015	MICHAEL GROVE	0100	Refreshments	\$ 359.10
14042437	6/22/2015	MAGANA, VANESSA	1300	Mileage	\$ 404.80
14042438	6/22/2015	MCCAULEY, LUCIENNE	0100	Mileage	\$ 67.89
14042439	6/22/2015	JENNIFER MCCLUAN	0100	Materials And Supplies	\$ 55.96
14042440	6/22/2015	MCQUESTION, REBECCA	0100	Mileage	\$ 47.73
14042441	6/22/2015	SHANNON MERIDETH	0100	Refreshments	\$ 22.98
14042442	6/22/2015	RYAN MIKKONEN	0100	Mileage	\$ 136.85
14042443	6/22/2015	ANTHONY PAVLOVICH	0100	Conference,Workshop,Sem.	\$ 26.00
14042444	6/22/2015	CHARLENNE FALCIS-STEVENS	0100	Athletic Post-Season Travel	\$ 3,760.67
14042445	6/22/2015	SUPERINTENDENT OF SCHOOLS	0100	Conference,Workshop,Sem.	\$ 350.00
			1300	Conference,Workshop,Sem.	\$ 125.00
14042446	6/22/2015	SAN DIEGO SCENIC TOURS, INC.	0100	Fld. Trips By Prv. Contr	\$ -
				Subagreements For Services	\$ 15,633.48
14042447	6/22/2015	STAPLES ADVANTAGE	0100	Materials And Supplies	\$ 3,469.44
				Office Supplies	\$ 163.14
14042449	6/22/2015	SUN DIEGO CHARTER COMPANY	0100	Fld. Trips By Prv. Contr	\$ -
				Subagreements For Services	\$ 8,155.49
14042450	6/22/2015	URS CORPORATION	2139	Land Improvements	\$ 179.00
14042451	6/22/2015	ANTONIO VIANNA	1100	Materials And Supplies	\$ 156.00
14042452	6/22/2015	XEROX CORPORATION	0100	Copy Charges	\$ 365.80
				Rents & Leases	\$ 1,422.85
			1300	Copy Charges	\$ 15.20
				Rents & Leases	\$ 227.07
14042613	6/23/2015	BOUNDLESS ASSISTIVE TECHNOLOGY	0100	Materials And Supplies	\$ 802.75
14042614	6/23/2015	ANTHEM BLUE CROSS	0100	Health & Welfare Benefits, cer	\$ 89.80
			6717	Retiree Vendor Pmts	\$ 65.79
14042615	6/23/2015	VEBA KAISER	0100	Clerical And Office Salaries	\$ 1,237.60
				Health & Welfare Benefits, cer	\$ 515.67
				Health & Welfare Benefits, cla	\$ 515.67
			6717	Retiree Vendor Pmts	\$ 16,366.07
14042616	6/23/2015	VEBA - UNITED HEALTH CARE	0100	Health & Welfare Benefits, cla	\$ 604.48
			6717	Retiree Vendor Pmts	\$ 10,605.17
14042617	6/23/2015	DELTA PMI	0100	Clerical And Office Salaries	\$ 118.62
				Health & Welfare Benefits, cla	\$ 55.18
			6717	Retiree Vendor Pmts	\$ 296.34
14042618	6/23/2015	FBC DENTAL	0100	Health & Welfare Benefits, cla	\$ 169.04
			6717	Retiree Vendor Pmts	\$ 1,311.83
14042619	6/23/2015	ANTHEM DENTAL	0100	Health & Welfare Benefits, cer	\$ 965.76
			6717	Retiree Vendor Pmts	\$ 1,179.84

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WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14042620	6/23/2015	ANTHEM BC	0100	Health & Welfare Benefits, cer	\$ 3,223.17
			6717	Retiree Vendor Pmts	\$ 26,746.07
14042621	6/23/2015	KAISER	6717	Retiree Vendor Pmts	\$ 7,717.47
14042622	6/23/2015	VEBA LIFE	0100	Clerical And Office Salaries	\$ 12.90
14042623	6/23/2015	EPILOG LASER	0100	Non-Capitalized Equipment	\$ 1,111.50
14042624	6/23/2015	Marlai Fetzer	1300	Food Service Sales Tp	\$ 63.00
14042625	6/23/2015	Pia Schmitz	1100	Adult Education Fees	\$ 47.00
14042626	6/23/2015	Fritz Hesse	1300	Food Service Sales Cca	\$ 13.75
14042627	6/23/2015	Patricia Moinzadeh	1300	Food Service Sales Cca	\$ 97.75
14042628	6/23/2015	RIMBACH, ELISA	0100	Mileage	\$ 73.60
14042629	6/23/2015	AMAZON.COM	0100	Materials And Supplies	\$ 1,270.16
				Prepaid Expenditures (Expenses	\$ 1,352.00
			1100	Materials And Supplies	\$ 158.71
14042630	6/23/2015	ALTERNATIVE TEACHING STRATEGY	0100	N.P.S. Late Fees	\$ 222.43
14042631	6/23/2015	AUTISM SPECTRUM	0100	Other Contr-N.P.A.	\$ 871.48
				Sub/Other Contr-Npa	\$ 8,115.54
14042632	6/23/2015	ELIZABETH CHRISTENSEN, O.D.	0100	Mediation Settlements	\$ 650.00
14042633	6/23/2015	COAST MUSIC THERAPY INC	0100	Professional/Consult Svs	\$ 125.00
14042634	6/23/2015	DANIEL & DAVIS OPTOMETRY INC.	0100	Professional/Consult Svs	\$ 415.00
14042635	6/23/2015	SSID# 4050247054	0100	Mediation Settlements	\$ 4,768.11
14042636	6/23/2015	EDUCLIME LLC	0100	Professional/Consult Svs	\$ 1,116.25
				Sub/Prof/Consultnt	\$ 5,195.00
14042637	6/23/2015	SSID# 5038144312	0100	Mediation Settlements	\$ 10,636.20
14042638	6/23/2015	MISSION FEDERAL CREDIT UNION	0100	Fees - Business, Admission,Etc	\$ -
				Materials-Vehicle Parts	\$ 174.96
				Repairs-Vehicles	\$ 1,253.47
14042639	6/23/2015	OAK CREST MIDDLE SCHOOL ASB	1300	Other Serv.& Oper.Exp.	\$ 270.00
14042640	6/23/2015	DELORES PERLEY	0100	Conference,Workshop,Sem.	\$ 28.23
14042641	6/23/2015	PLANT-TEK, INC	0100	Pest Control	\$ 737.50
14042642	6/23/2015	CAROLINE ROBERTS	0100	Mileage	\$ 185.70
14042643	6/23/2015	RICK SCHMITT	0100	Mileage	\$ 152.95
14042644	6/23/2015	SCHOOL FACILITY CONSULTANTS	2519	Professional/Consult Svs	\$ 2,960.00
14042645	6/23/2015	SCHOOL SERVICES OF CALIFORNIA, INC.	0100	Professional/Consult Svs	\$ 285.00
14042646	6/23/2015	SHELL CAR WASH & EXPRESS LUBE			\$ 101.71
14042647	6/23/2015	SOUTHCOAST MOBILE WASH	0100	Repairs-Vehicles	\$ 665.00
14042648	6/23/2015	SOUTHERN CA SOIL & TESTING INC	2139	Land Improvements	\$ 55,260.50
14042649	6/23/2015	UNITED PARCEL SERVICE	0100	Communications-Postage	\$ 160.20
14042650	6/23/2015	AMERICAN EXPRESS	2519	Materials And Supplies	\$ 3,422.30
14042836	6/24/2015	MYWHITEBOARDS.COM	0100	Materials And Supplies	\$ 170.95
14042837	6/24/2015	Patrice Grainger	0100	Adult Education Fees	\$ 94.00
14042838	6/24/2015	Maria Sandoval	1100	Adult Education Fees	\$ 41.00
14042839	6/24/2015	Maria Perez	1100	All Other Local Revenue	\$ 75.00
14042840	6/24/2015	Tracie Quill	1100	Adult Education Fees	\$ 72.00
14042841	6/24/2015	AMAZON.COM	0100	Books Other Than Textbooks	\$ 480.26
				Materials And Supplies	\$ 6,215.59
				Non-Capitalized Equipment	\$ 549.95
		1100	Materials And Supplies	\$ 420.00	
14042846	6/24/2015	MICHAEL GROVE	0100	Fees - Business, Admission,Etc	\$ 300.00
14042847	6/24/2015	LAURA ROMANO	0100	Rents & Leases	\$ 393.75
14042848	6/24/2015	SHELL CAR WASH & EXPRESS LUBE			\$ 155.13
14043161	6/25/2015	ARC ERGONOMICS	0100	Materials And Supplies	\$ 449.86
14043162	6/25/2015	ADVANCED CHEMICAL TRANSPORT	0100	Hazardous Waste Disposal	\$ 581.28
14043163	6/25/2015	ALPHA GRAPHICS #469	0100	Printing	\$ 1,184.16
14043164	6/25/2015	AMERICAN SCHOOL COUNSELOR ASSN	0100	Dues And Memberships	\$ 448.00
14043165	6/25/2015	APPERSON	0100	Materials And Supplies	\$ 436.46
14043166	6/25/2015	ASSOCIATION OF CA SCHOOL	0100	Advertising	\$ 120.00
14043167	6/25/2015	B AND H PHOTO-VIDEO	0100	Non-Capitalized Equipment	\$ 1,947.00
14043168	6/25/2015	BLICK ART MATERIALS	0100	Materials And Supplies	\$ 199.90

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WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14043169	6/25/2015	C D W G.COM	2139	Equipment	\$ 1,002.67
14043170	6/25/2015	C I F	0100	Dues - Cif	\$ 100.00
14043171	6/25/2015	JEM/CALSTRS	0100	Professional/Consult Svs	\$ 600.00
14043172	6/25/2015	COLLEGE BOARD	0100	Dues And Memberships	\$ 325.00
14043173	6/25/2015	CONSTANT CONTACT	1100	Computer Licensing	\$ 432.00
14043174	6/25/2015	ENCINITAS COMMUNITY AND SENIOR	1100	Rents & Leases	\$ 10.00
14043175	6/25/2015	FEDEX	0100	Communications-Postage	\$ 23.60
14043176	6/25/2015	GUARDIAN ELEVATOR	0100	Repairs & Maintenance	\$ 1,780.00
14043177	6/25/2015	MIRA COSTA COMMUNITY COLLEGE	2139	New Construction	\$ 225.00
14043178	6/25/2015	NATL FOOD GROUP	1300	Purchases Food	\$ 840.50
14043179	6/25/2015	AMERICAN EXPRESS	0100	Repairs & Maintenance	\$ 595.00
14043180	6/25/2015	AMERICAN EXPRESS	0100	Rents & Leases	\$ 202.36
14043470	6/26/2015	LAURIE LOESCH	1100	Materials And Supplies	\$ 40.00
14043471	6/26/2015	Karen Pushea	6730	Other Serv. & Oper.Exp.	\$ 534.58
14043472	6/26/2015	AMAZON.COM	0100	Materials And Supplies Non-Capitalized Equipment	\$ 63.17 \$ 3,299.70
14043473	6/26/2015	APPERSON	0100	Materials And Supplies	\$ 203.50
14043474	6/26/2015	AREY JONES ED SOLUTIONS	0100	Non-Capitalized Tech Equipment	\$ 2,361.52
14043475	6/26/2015	CONCEPTS SCHOOL AND OFFICE	0100	Materials And Supplies	\$ 969.26
14043476	6/26/2015	DEPENDABLE NURSING, LLC	0100	Other Contr-N.P.A. Sub/Other Contr-Npa	\$ 5,840.00 \$ 410.00
14043477	6/26/2015	DEPT OF GENERAL SERVICES	2519	Prepaid Expenditures (Expenses	\$ 343,981.82
14043478	6/26/2015	ENCINITAS COMMUNITY AND SENIOR	1100	Rents & Leases	\$ 310.00
14043479	6/26/2015	ENGLISH, SANDRA	0100	Mileage	\$ 18.40
14043480	6/26/2015	EVERBIND	0100	Materials And Supplies	\$ 411.48
14043481	6/26/2015	FLINN SCIENTIFIC INC	2139	Equipment	\$ 1,918.44
14043482	6/26/2015	Fred Finch Youth Center	0100	Other Contr-N.P.S. Sub/Other Contr-Nps	\$ 25,000.00 \$ 25,931.69
14043483	6/26/2015	FREDRICKS ELECTRIC INC	2139	Improvements	\$ 52,335.00
14043484	6/26/2015	FRONTIER FENCE COMPANY INC	0100	Repairs & Maintenance	\$ 1,570.50
14043485	6/26/2015	GILBANE BUILDING	2139	New Construction	\$ 273,548.48
14043486	6/26/2015	GRAND PACIFIC CHARTER	0100	Subagreements For Services	\$ 11,584.65
14043487	6/26/2015	GREATSOIL LLC	0100	Grounds Materials	\$ 8,013.60
14043488	6/26/2015	HOME DEPOT CREDIT SERVICES	0100	Abatements-Matts & Supplies Materials And Supplies	\$ 2,744.63 \$ 5,830.14
14043492	6/26/2015	JANUS CORPORATION	2139	New Construction	\$ 964.00
14043493	6/26/2015	MURDOCH, WALRATH & HOLMES	0100	Professional/Consult Svs	\$ 2,150.00
14043494	6/26/2015	SCOTT NEWMAN	1100	Materials And Supplies	\$ 1,575.00
14043495	6/26/2015	NOVA SERVICES	2139	New Construction	\$ 2,592.50
14043496	6/26/2015	OFFICE DEPOT, INC	0100	Materials And Supplies	\$ 587.74
14043497	6/26/2015	OVERDRIVE, INC.	0100	E-Books Other Than Textbooks	\$ 13,884.60
14043498	6/26/2015	DAWN PEARSON	0100	Mileage	\$ 122.96
14043499	6/26/2015	PERLMAN, SIRI ALICE	1300	Mileage	\$ 115.58
14043500	6/26/2015	RALPHS CUSTOMER CHARGES	0100	Materials And Supplies Refreshments	\$ 502.00 \$ 14.07
14043501	6/26/2015	RANCHO SANTA FE SEC SYSTEMS	0100 2139	Security Guard Contract Improvements New Construction	\$ 126.00 \$ 4,296.00 \$ 4,517.00
14043502	6/26/2015	RANCHO SANTA FE PROTECTIVE	0100	Other Serv. & Oper.Exp.	\$ 352.00
14043503	6/26/2015	JANET RUSSELL	1100	Materials And Supplies	\$ 195.00
14043504	6/26/2015	SUPERINTENDENT OF SCHOOLS	0100	Conference, Workshop, Sem.	\$ 75.00
14043505	6/26/2015	SAN DIEGO GAS & ELECTRIC CO	0100	Gas & Electric	\$ 1,036.73
14043506	6/26/2015	SOCO GROUP, INC.	0100	Fuel	\$ 10,920.95
14043507	6/26/2015	SOUTHWEST SCHOOL/OFFICE SUPPLY	0100	Materials And Supplies	\$ 110.65
14043508	6/26/2015	STAFF PRO	0100	Security Guard Contract	\$ 1,220.00
14043509	6/26/2015	STUTZ, ARTIANO, SHINOFF &	0100	Legal Exp-Business Legal Expense	\$ 1,077.92 \$ 5,423.91
14043510	6/26/2015	TOP OF THE BAGEL	1300	Purchases Food	\$ 303.12

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WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14043511	6/26/2015	VERDUGO TESTING CO., INC.	0100	Fees - Business, Admission, Etc	\$ 180.00
14043512	6/26/2015	AMERICAN EXPRESS	0100	Communications-Telephone	\$ 887.10
14043513	6/26/2015	WESELOH CHEVROLET CO	0100	Materials-Vehicle Parts	\$ 51.97
14043820	6/29/2015	BARBARA BASS	0100	Mileage	\$ 89.47
14043821	6/29/2015	La Class Transportation, LLC	0100	Fld. Trips By Prv. Contr	\$ 3,240.00
14043822	6/29/2015	Staples Technology Solutions	2139	New Construction	\$ 6,008.70
14043823	6/29/2015	Little Diversified Architectural Cons.	2519	Professional/Consult Svcs	\$ 3,460.50
14043824	6/29/2015	Yu Qing Zhao	1300	Food Service Sales Cvms	\$ 63.25
14043825	6/29/2015	Troy Tinney	1300	Food Service Sales Lcc	\$ 23.75
14043826	6/29/2015	LORETTA MARTINEZ	1100	All Other Local Revenue	\$ 75.00
14043827	6/29/2015	SUSANA CASTILLO	1100	All Other Local Revenue	\$ 75.00
14043828	6/29/2015	USHA DHUPA	1100	All Other Local Revenue	\$ 88.00
14043829	6/29/2015	JOANN GOLDSTONE	1100	All Other Local Revenue	\$ 88.00
14043830	6/29/2015	LINDA HAWKINS	1100	Adult Education Fees	\$ 35.00
14043831	6/29/2015	KATHY BERLIN	1100	Adult Education Fees	\$ 35.00
14043832	6/29/2015	LIYI KE	1300	Food Service Sales Cca	\$ 41.00
14043833	6/29/2015	NUBIA CRUZ GARCIA	1100	All Other Local Revenue	\$ 75.00
14043834	6/29/2015	KASSANDRA ALFONZO	1100	All Other Local Revenue	\$ 75.00
14043835	6/29/2015	CHARLES COOGAN	1100	Adult Education Fees	\$ 35.00
14043836	6/29/2015	INGRID CHAMBERLIN	1100	Adult Education Fees	\$ 99.00
14043837	6/29/2015	MICAH BEDROSIAN	1100	Adult Education Fees	\$ 35.00
14043838	6/29/2015	BARBARA BARKSTELLE	1100	Adult Education Fees	\$ 133.00
14043839	6/29/2015	Yang Xiang Yi Wu	1300	Food Service Sales Cca	\$ 35.23
14043840	6/29/2015	Jim Mellon	1300	Food Service Sales Cca	\$ 78.75
14043841	6/29/2015	AT&T	0100	Communications-Telephone	\$ 14,355.78
14043842	6/29/2015	ALEGRE, ALEXIS	0100	Mileage	\$ 160.69
14043843	6/29/2015	APPERSON	0100	Materials And Supplies	\$ 361.94
14043844	6/29/2015	AREY JONES ED SOLUTIONS	2139	Equipment	\$ 54,293.81
14043845	6/29/2015	ATKINSON, ANDELSON, LOYA,	0100	Legal Expense	\$ 10,982.54
14043846	6/29/2015	ATLAS PUMPING SERVICES	0100	Repairs & Maintenance	\$ 1,880.00
14043847	6/29/2015	RICK AYALA	0100	Mileage	\$ 121.00
14043848	6/29/2015	SARA BALDERAS	0100	Mileage	\$ 208.72
14043849	6/29/2015	CHRISTINA BENNETT	0100	Mileage	\$ 528.79
14043850	6/29/2015	BRICE, SHERRIL	0100	Mileage	\$ 22.43
14043851	6/29/2015	JOCELYN BROEMMELSIEK	0100	Conference, Workshop, Sem.	\$ 80.00
14043852	6/29/2015	BURNHAM, CATHY	1300	Mileage	\$ 121.09
14043853	6/29/2015	COROVAN MOVING & STORAGE	0100	Other Serv. & Oper. Exp.	\$ 724.99
14043854	6/29/2015	ELIZABETH CHRISTENSEN, O.D.	0100	Mediation Settlements	\$ 650.00
				Professional/Consult Svcs	\$ 1,690.00
14043855	6/29/2015	CLASS LEASING LLC	2139	New Construction	\$ 940,197.18
14043856	6/29/2015	CLEAN ENERGY	0100	Repairs & Maintenance	\$ 4,666.87
14043857	6/29/2015	CRUSE, DEBRA	0100	Mileage	\$ 77.63
14043858	6/29/2015	DIGITAL NETWORKS GROUP, INC.	2139	Equipment Replacement	\$ 242,767.35
				New Construction	\$ 205,163.32
14043859	6/29/2015	ERIC DILL	0100	Conference, Workshop, Sem.	\$ 26.45
				Mileage	\$ 131.67
14043860	6/29/2015	DRAKE, CHRISTOPHER B	0100	Athletic Post-Season Travel	\$ 1,904.55
14043861	6/29/2015	EDCO DISPOSAL CORPORATION	0100	Rubbish Disposal	\$ 6,281.03
14043862	6/29/2015	ERICKSON-HALL CONSTRUCTION CO	2139	Improvements	\$ 656,473.85
				New Construction	\$ 125,658.40
14043863	6/29/2015	FEDEX	0100	Communications-Postage	\$ 22.67
14043864	6/29/2015	FELTHAUS, MARSHA	1300	Mileage	\$ 220.63
14043865	6/29/2015	FREDRICKS ELECTRIC INC	2139	Equipment Replacement	\$ 29,619.00
14043866	6/29/2015	KAREN GEASLIN	0100	Mileage	\$ 18.40
14043867	6/29/2015	GEOCON INCORPORATED	2139	New Construction	\$ 5,350.00
14043868	6/29/2015	GOLDFIELD STAGE & COMPANY	0100	Subagreements For Services	\$ 6,311.58
14043869	6/29/2015	GRAND PACIFIC CHARTER	0100	Subagreements For Services	\$ 1,303.31
14043870	6/29/2015	HERFF JONES, INC	0100	Printing	\$ 58.53

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WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14043871	6/29/2015	HERNANDEZ, ROSE MARIE	1300	Mileage	\$ 72.61
14043872	6/29/2015	HURTADO, LORENA	1100	Mileage	\$ 40.83
14043873	6/29/2015	LAW OFFICE OF MEAGAN NUNEZ	0100	Mediation Settlements	\$ 40,000.00
14043874	6/29/2015	MATCH POINT TENNIS COURTS, INC	0100	Other Serv.& Oper.Exp.	\$ 407.00
14043875	6/29/2015	JENNIFER MCCLUAN	0100	Conference,Workshop,Sem.	\$ 35.65
14043876	6/29/2015	MCLOGAN SUPPLY CO	0100	Materials And Supplies	\$ 165.45
14043877	6/29/2015	MISSION FEDERAL CREDIT UNION	0100	Abatements-Matts & Supplies	\$ 814.12
				Custodial Materials	\$ 172.43
				Grounds Materials	\$ 12,366.70
				Rents & Leases	\$ 360.47
14043878	6/29/2015	NATHAN MOLINA	0100	Mileage	\$ 487.17
14043879	6/29/2015	MUELLER, KARL	0100	Mileage	\$ 178.56
14043880	6/29/2015	NO CTY STUDENT TRANSPORTATION	0100	Fld. Trips By Prv. Contr	\$ -
				Subagreements For Services	\$ 17,471.57
14043881	6/29/2015	OFFICE DEPOT, INC	2139	Equipment	\$ 304.01
14043882	6/29/2015	DELORES PERLEY	0100	Mileage	\$ 442.75
14043883	6/29/2015	PETERSON, TINA	0100	Mileage	\$ 208.15
14043884	6/29/2015	RANCHO SANTA FE SEC SYSTEMS	0100	Repairs & Maintenance	\$ -
				Security Guard Contract	\$ 41.58
14043885	6/29/2015	REGENTS BANK	2139	Improvements	\$ 20,969.10
14043886	6/29/2015	ROESLING NAKAMURA	2139	Improvements	\$ 50,191.79
				New Construction	\$ 3,628.00
14043887	6/29/2015	ROYAL BUSINESS GROUP, INC.	0100	Office Supplies	\$ 32.17
14043888	6/29/2015	SAN DIEGO UNIFIED SCH DIST	0100	Oth Tuit-X Cost/Defic Pmts-Sch	\$ 7,333.07
14043889	6/29/2015	SAN DIEGO GAS & ELECTRIC CO	2139	New Construction	\$ 2,855.00
14043890	6/29/2015	MARITZA SANTANDER	0100	Mileage	\$ 159.34
14043891	6/29/2015	LINDSEY SHOOK	0100	Mileage	\$ 114.77
14043892	6/29/2015	KRISTIN SINGH	0100	Mileage	\$ 453.22
14043893	6/29/2015	SOUTHWEST SCHOOL/OFFICE SUPPLY	0100	Materials And Supplies	\$ 147.53
14043894	6/29/2015	STAFF PRO	0100	Security Guard Contract	\$ 122.50
14043895	6/29/2015	STAPLES ADVANTAGE	0100	Duplicating Supplies	\$ 384.00
				Materials And Supplies	\$ 436.27
				Office Supplies	\$ 172.78
			2139	Improvements	\$ 84.54
				New Construction	\$ 169.08
14043896	6/29/2015	SVA ARCHITECTS, INC.	2139	Land Improvements	\$ 18,876.10
				New Construction	\$ 7,580.00
14043897	6/29/2015	TCR SERVICES	0100	Materials And Supplies	\$ 248.24
14043898	6/29/2015	TRACE3, INC.	2519	New Construction	\$ 18,488.75
14043899	6/29/2015	VISIONTRON CORPORATION	1100	Non-Capitalized Equipment	\$ 2,016.00
14043900	6/29/2015	VONS INC.	0100	Materials And Supplies	\$ 582.85
14043901	6/29/2015	WESTBERG & WHITE, INC.	2139	New Construction	\$ 6,517.00
14043902	6/29/2015	SAN DIEGO FRICTION PRODUCTS	0100	Materials-Vehicle Parts	\$ 1,024.49
14043903	6/29/2015	JUAN MANUEL ZAPATA	1100	Mileage	\$ 57.50
14043904	6/29/2015	JUAN MANUEL ZAPATA	0100	Mileage	\$ 223.68
14043905	6/29/2015	STATE BOARD OF EQUALIZATION	0100	Sales Tax Payable	\$ 8,164.82
			1300	Sales Tax Payable	\$ 124.40
			2139	Sales Tax Payable	\$ 364.16
			2519	Sales Tax Payable	\$ 70.38
14044750	6/30/2015	MISSION VALLEY CABINET/COUNTERTECH	2519	Equipment	\$ 1,882.44
14044751	6/30/2015	LINCOLN ELECTRIC COMPANY	0100	Materials And Supplies	\$ 320.76
14044752	6/30/2015	Miramar Office Furniture	0100	Non-Capitalized Equipment	\$ 1,542.24
14044753	6/30/2015	HILTI INC	0100	Equipment Replacement	\$ 1,546.29
14044754	6/30/2015	HUTCHINSON, MARTHA	0100	Materials And Supplies	\$ 28.03
				Refreshments	\$ 26.19
14044755	6/30/2015	A 1 GOLF CARS	0100	Repairs & Maintenance	\$ 123.32
14044756	6/30/2015	A&R FOOD DISTRIBUTORS	1300	Purchases Food	\$ 5,391.72
14044757	6/30/2015	A Z BUS SALES INC	0100	Materials-Vehicle Parts	\$ 143.02



## ITEM 15F

## WARRANT REPORT FROM 06/09/15 THROUGH 07/06/15

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14044758	6/30/2015	ADVANTAGE PAYROLL SERVICES	0100	Other Serv.& Oper.Exp.	\$ 396.62
14044759	6/30/2015	AMERICAN CHEMICAL	0100	Custodial Materials	\$ 5,365.15
14044760	6/30/2015	ANTIMITE TERMITE&PEST CONTROL	0100	Pest Control	\$ 75.00
14044761	6/30/2015	AZTEC TECHNOLOGY CORP	2139	Improvements	\$ 4,082.40
14044762	6/30/2015	CA AGRI CONTROL INC	0100	Pest Control	\$ 1,125.00
14044763	6/30/2015	CA DEPT OF ED-FOOD DISTR.	1300	Purchases Food	\$ 117.00
14044764	6/30/2015	CANON BUSINESS SOLUTIONS	0100	Repairs & Maintenance	\$ 24.20
14044765	6/30/2015	CLASS LEASING LLC	2139	New Construction	\$ 7,470.00
14044766	6/30/2015	CLEAN ENERGY	0100	Repairs & Maintenance	\$ 1,000.00
14044767	6/30/2015	CONCEPTS SCHOOL AND OFFICE	0100	Materials And Supplies	\$ 401.46
14044768	6/30/2015	D S SERVICES OF AMERICA INC	0100	Materials And Supplies	\$ 527.30
14044769	6/30/2015	DIEGUENO MIDDLE SCHOOL ASB	1300	Other Serv.& Oper.Exp.	\$ 850.00
14044770	6/30/2015	DIGITAL NETWORKS GROUP, INC.	0100	Non-Capitalized Equipment	\$ 3,500.00
14044771	6/30/2015	DUNN EDWARDS CORP	0100	Abatements-Mats & Supplies	\$ 1,163.60
14044772	6/30/2015	EARL WARREN MIDDLE SCHOOL ASB	1300	Other Serv.& Oper.Exp.	\$ 157.50
14044773	6/30/2015	EDUCATION TO GO	1100	Professional/Consult Svs	\$ 7,045.00
14044774	6/30/2015	EMERGENCY ESSENTIALS	0100	Materials And Supplies	\$ 164.75
14044775	6/30/2015	WAYNE GOSSETT FORD INC	0100	Materials-Vehicle Parts	\$ 33.16
14044776	6/30/2015	FAGEN FRIEDMAN & FULFROST, LLP	0100	Legal Exp-Personnel	\$ 20,945.28
14044777	6/30/2015	FREE FORM CLAY & SUPPLY	0100	Materials And Supplies	\$ 2,121.23
			1100	Materials And Supplies	\$ 539.48
14044778	6/30/2015	HERITAGE SCHOOLS	0100	Mental Health Svcs	\$ 6,900.00
				Other Contr-N.P.S.	\$ 6,195.00
				Room & Board	\$ 12,688.00
				Sub/Room & Board	\$ 8,288.00
14044779	6/30/2015	HOLLANDIA DAIRY	1300	Purchases Food	\$ 1,487.44
14044780	6/30/2015	HYDRO SCAPE PRODUCTS INC	0100	Grounds Materials	\$ 2,604.84
14044781	6/30/2015	INST OF EFFECTIVE EDUCATION	0100	Other Contr-N.P.S.	\$ 8,480.41
				Sub/Other Contr-Nps	\$ 10,524.80
14044782	6/30/2015	INTERSTATE BATTERY	0100	Materials-Vehicle Parts	\$ 646.44
14044783	6/30/2015	LEGO EDUCATION	0100	Materials And Supplies	\$ 84.23
14044784	6/30/2015	LEUCADIA PIZZERIA	0100	Refreshments	\$ 887.01
14044785	6/30/2015	THE MARKERBOARD PEOPLE	0100	Materials And Supplies	\$ 74.45
14044786	6/30/2015	MAXIM HEALTHCARE SERVICES INC	0100	Other Contr-N.P.A.	\$ 5,346.50
				Sub/Other Contr-Npa	\$ 6,504.50
14044787	6/30/2015	JACK & JILLIAN MUSCHELL	0100	Other Serv.& Oper.Exp.	\$ 500.00
14044788	6/30/2015	PARKHOUSE TIRE INC	0100	Repairs-Vehicles	\$ 213.11
				Tires	\$ 1,919.70
14044789	6/30/2015	DELORES PERLEY REVOLVING CASH	0100	Bank Charges	\$ 23.15
				Materials And Supplies	\$ 350.00
				Other Benefits, classified pos	\$ 1,700.00
14044790	6/30/2015	PICK UP STIX CATERING	1300	Purchases Food	\$ 945.00
14044791	6/30/2015	HOUGHTON MIFFLIN HARCOURT PUB.	0100	Materials And Supplies	\$ 792.40
14044792	6/30/2015	AMERICAN EXPRESS	0100	Repairs & Maintenance	\$ 282.49
14044793	6/30/2015	SAN DIEGO CITY TREASURER	0100	Sewer Charges	\$ 643.59
				Water	\$ 3,850.01
14044794	6/30/2015	SAN DIEGO ZOOLOGICAL SOCIETY	0100	Fees - Business, Admission,Etc	\$ 235.00
14044795	6/30/2015	MARITZA SANTANDER	0100	Mileage	\$ 71.88
14044796	6/30/2015	SHELL CAR WASH & EXPRESS LUBE			\$ 184.67
14044797	6/30/2015	STATE BOARD OF EQUALIZATION	1300	Cafeteria Sales Tax	\$ 1,642.11
14044952	7/2/2015	CLUB Z! IN-HOME TUTORING SERVICES, INC	0100	Professional/Consult Svs	\$ 1,282.40

Report Total

\$ 9,845,228.12

## ITEM 15F

## RCF REPORT FROM 06/09/15 THROUGH 07/06/15

CK NBR	DATE	NAME/VENDOR	DESCRIPTION	AMOUNT
11240	6/9/2015	PUBLIC STORAGE	RENT PAYMENT ACCT#20464469	\$ 486.65
11241	6/12/2015	CARLIE LEWIS	REPLACEMENT: OVERAGED WORKABILITY CHECKS	\$ 31.36
11242	6/15/2015	DAN LOVE	REIMB. PETTY CASH TRANSPORTATION	\$ 36.91
11243	6/15/2015	LAURA SPAULDING	REIMB. PETTY CASH SPED-TAP	\$ 166.18
11244	6/15/2015	CURTIS FILLMORE	REIMB. PETTY CASH SPED-FLS	\$ 6.60
11245	6/15/2015	RYLAND WICKMAN	REIMB. PETTY CASH SPED-TAP	\$ 31.66
11246	6/15/2015	SUSAN BOUCHARD	REIMB. PETTY CASH SPED-TAP	\$ 18.90
11247	6/15/2015	KELLIE KAMPEN	REIMB. PETTY CASH SPED-FLS/REPLACED CK#11146	\$ 75.00
11248	6/15/2015	SAN DIEGUITO UHSD	WORKABILITY: MAY 2015	\$ 5,278.50
11249	6/24/2015	PETTY CASH - BRANDON BEJARANO	PETTY CASH-ATP: ESY 2015-16	\$ 50.00
11250	6/24/2015	PETTY CASH - MATT MCCULLOUGH	PETTY CASH-ATP: ESY 2015-16	\$ 50.00
11251	6/24/2015	PETTY CASH - TJITSKE ZITMAN	PETTY CASH-ATP: ESY 2015-16	\$ 50.00
11252	6/24/2015	PETTY CASH - LAURA SPAULDING	PETTY CASH-FLS: ESY 2015-16	\$ 50.00
11253	6/24/2015	PETTY CASH - KELLIE KAMPEN	PETTY CASH-FLS: ESY 2015-16	\$ 50.00
11254	6/24/2015	PETTY CASH - MELISSA HARKIEWICZ	PETTY CASH-TAP: ESY 2015-16	\$ 50.00
11255	6/24/2015	PETTY CASH - MARY SISTI	PETTY CASH-TAP: ESY 2015-16	\$ 50.00
11256	6/25/2015	DIETRICK ADAMS	MAY/JUNE 2015 WAGES: CAFE CASH	\$ 1,700.00
N/A	6/29/2015	BANK SERVICE CHARGE	May, 2015 BANK SERVICE CHARGE	\$ 23.26
11257	6/30/2015	MEGAN BERT	JUNE 2015 WAGES	\$ 432.00
11258	6/30/2015	SUSAN TAYLOR	JUNE 2015 WAGES	\$ 1,700.00
11259	7/1/2015	HOLLY AUSTIN	JUNE 2015 WAGES	\$ 1,652.00
11260	7/2/2015	SANDRA ENGLISH	JUNE 2015 WAGES	\$ 200.00

Report Total

\$ 12,189.02

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 2, 2015

**BOARD MEETING DATE:** July 16, 2015

**PREPARED BY:** John Addleman, Exec. Director Planning Services  
Eric Dill, Assoc. Superintendent, Business

**SUBMITTED BY:** Rick Schmitt, Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF  
AGREEMENTS / PROPOSITION AA

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### EXECUTIVE SUMMARY

The attached Proposition AA report summarizes three agreements.

Latitude 33 Planning & Engineering, to provide traffic engineering services to include preparation of a traffic signal modification plan and an intersection signage and striping plan at Pacific Trails Middle School.

An agreement with Office Max to provide furnishings for the Administration Building at Pacific Trails Middle School. The furnishings will be procured pursuant to a Resolution adopted by the Board on March 5, 2015, authorizing purchasing and contracting pursuant to cooperative bid and award documents from E&I Public Sourcing/Oakland County Michigan America Saves Program, for the purchase of school furnishings and other products.

An agreement with A&S Flooring, to provide and install approximately 2,350 square feet of flooring at Canyon Crest Academy, to convert the existing weight room to a dance room to accommodate increased growth and student population. The services and products will be procured pursuant to District Board Policies 3310 and 3311/AR-1, Purchasing Procedures and Bids, respectively, and to ensure these policies are being followed, the Board adopted a Resolution on May 19, 2011 authorizing contracting pursuant to cooperative bid and award documents from California Multiple Award Schedules (CMAS). CMAS offers a wide variety of commodities, non-IT services and information technology products and services at prices which have been assessed to be fair, reasonable and competitive based on best value criteria pursuant to Public Contract Code 12100.7.

ITEM 15G

**RECOMMENDATION:**

It is recommended that the Board approve and/or ratify the professional services contracts and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements, as noted in the attached supplement.

**FUNDING SOURCE:**

As noted on attached chart

## ITEM 15G

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT****PROPOSITION AA – AGREEMENTS**  
**FACILITIES PLANNING & CONSTRUCTION****Board Meeting Date: 07-16-15**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
7/17/15 – Completion	Latitude 33 Planning & Engineering	To provide traffic engineering services for a traffic signal modification plan at Pacific Trails Middle School.	Building Fund Prop 39 – Fund 21-39	\$5,000.00
07/17/15 – Completion	Office Max	To provide furnishings for the Administration Building at Pacific Trails Middle School.	Building Fund Prop 39 – Fund 21-39	\$85,886.25
07/17/15 – Completion	A&S Flooring	To provide approximately 2,350 square Feet of flooring to convert the Canyon Crest Academy weight room to a dance room.	Capital Facilities Fund 25-19	\$40,221.00

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 2, 2015

**BOARD MEETING DATE:** July 16, 2015

**PREPARED BY:** John Addleman, Exec. Director Planning Services  
Eric Dill, Assoc. Superintendent, Business

**SUBMITTED BY:** Rick Schmitt, Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF AMENDMENTS  
TO PROFESSIONAL SERVICES CONTRACTS /  
PROPOSITION AA

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### EXECUTIVE SUMMARY

The attached Professional Services Report/Proposition AA summarizes amendments to two existing contracts.

An agreement with Latitude 33 Planning & Engineering, to increase the contract value to allow for the consulting services of a certified arborist for the current construction at Oak Crest Middle School, as requested by the City of Encinitas, to protect trees on neighboring properties.

An agreement with Lionakis, to provide additional architecture, engineering and landscape architecture services for the reconstruction of the Earl Warren Middle School campus, to respond to Coastal Commission recommendations including off-site storm water and hydrology studies, and slope designs.

### RECOMMENDATION:

It is recommended that the Board approve and/or ratify the amendments to professional services contracts, and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the amendments to agreements, as noted in the attached supplement.

### FUNDING SOURCE:

As noted on attached chart.

## ITEM 15H

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT****PROPOSITION AA – AMENDMENTS**  
**FACILITIES PLANNING & CONSTRUCTION****Board Meeting Date: 07-16-15**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
02/23/13 – Completion	Latitude 33 Planning & Engineering	To amend contract A2013-150 for certified arborist consulting services at Oak Crest Middle School.	Building Fund Prop 39 – Fund 21-39	Additional amount of \$1,200 for a new total of \$32,300.00
11/14/13 – Completion	Lionakis	To amend contract CA2014-17 to provide additional architecture, engineering and landscape architecture services for reconstruction of the Earl Warren Middle School campus.	Building Fund Prop 39 – Fund 21-39	Additional amount of \$105,870.00 for a new total of \$2,021,720.00

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 6, 2015

**BOARD MEETING DATE:** July 16, 2015

**PREPARED BY:** Delores Perley, Chief Financial Officer  
Eric Dill, Assoc. Superintendent, Business

**SUBMITTED BY:** Rick Schmitt  
Superintendent

**SUBJECT:** ADOPT RESOLUTION FOR TAX & REVENUE  
ANTICIPATION NOTES (TRANS) FOR FISCAL  
YEAR 2015-16

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### EXECUTIVE SUMMARY

#### BACKGROUND:

Tax and Revenue Anticipation Notes (TRANS) are short-term debt instruments issued by school districts to eliminate cash flow deficiencies, which result from fluctuations in revenue receipts and expenditure disbursements. Generally, TRANS are issued for 12 months and repaid out of revenues of the fiscal year in which the borrowing occurs. The TRANS will be issued through a pooled financing program of school districts located in San Diego County. The San Diego County Office of Education and the County of San Diego organize the pooled program.

#### CURRENT CONSIDERATION:

The purpose of the temporary borrowing is to increase available cash resources, which provide operating funds to cover cash shortfalls. Cash shortfalls arise because monthly cash receipts fluctuate throughout the year while monthly expenses are relatively constant. The borrowing may also provide an additional source of revenue because the cost of borrowing is less than reinvestment income, producing a net gain to the District. This has occurred in past years; however, weak market conditions are reducing the reinvestment spreads at the current time.

The attached resolution authorizes the issuance by the District of TRANS in an amount not to exceed \$20,000,000. This is the same amount as last year's resolution for the 2014-15 TRANS, however the actual amount of borrowing was significantly less. We do not expect to use the full amount in 2015-16; the final amount is based on need as estimated with cash flow projections. We are stating this sum while we work through our



## ITEM 16

15-16 cash flow projections and estimate our property tax revenue for the current and subsequent years.

The resolution authorizes various financing documentation, including a Purchase Contract, Trust Agreement, Credit Agreement, Preliminary Official Statement and Financial Advisory Agreement, which will be on file in the District Office. The Credit Agreement will be entered into with a highly rated financial institution only if the use of credit enhancement provides an economic benefit to the District, based upon the advice of the District's financial advisor. The resolution authorizes the Superintendent, the Associate Superintendent of Business Services, or the Director of Purchasing and Risk Management to sign financing documentation in connection with the issuance of the TRANs. The resolution also appoints the law firm of Orrick, Herrington, & Sutcliffe, LLP as bond counsel to the District. Orrick is a national law firm, which specializes in municipal bond law. Government Financial Strategies is the financial advisory firm assisting the District with the TRANs.

### **RECOMMENDATION:**

It is recommended that the Board adopt the resolution for Tax and Revenue Anticipation Notes for fiscal year 2015-16.

### **FUNDING SOURCE:**

General Fund / Unrestricted 01-00

ITEM 16

RESOLUTION NO. \_\_\_\_

RESOLUTION OF SAN DIEGUITO UNION HIGH SCHOOL DISTRICT AUTHORIZING THE BORROWING OF FUNDS FOR FISCAL YEAR 2015-2016 AND THE ISSUANCE AND SALE OF ONE OR MORE SERIES OF 2015 TAX AND REVENUE ANTICIPATION NOTES THEREFOR IN AN AMOUNT NOT TO EXCEED \$20,000,000 AND PARTICIPATION IN THE SAN DIEGO COUNTY AND SCHOOL DISTRICT TAX AND REVENUE ANTICIPATION NOTE PROGRAM AND REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY TO ISSUE AND SELL SAID NOTES

**WHEREAS**, school districts and the County of San Diego (the “County”) are authorized by Sections 53850 to 53858, both inclusive, of the Government Code of the State of California (the “Act”) (being Article 7.6, Chapter 4, Part 1, Division 2, Title 5 of the Government Code) to borrow money by the issuance of temporary notes;

**WHEREAS**, the legislative body (the “Board”) of the school district specified in Section 22 hereof (the “District”) has determined that an amount not to exceed the maximum amount of borrowing specified in Section 22 hereof (the “Principal Amount”) is needed for the requirements of the District, a political subdivision situated in the County, for any of the purposes of the District, as authorized by the Act, and that it is necessary that said Principal Amount be borrowed for such purpose at this time by the issuance of one or more series of notes therefor in anticipation of the receipt of taxes, income, revenue, cash receipts and other moneys to be received, accrued or held by the District and provided for or attributable to its fiscal year ending June 30, 2016 (the “Repayment Fiscal Year”);

**WHEREAS**, the District hereby determines to borrow, for the purposes set forth above, the Principal Amount by the issuance of one or more series of its 2015 Tax and Revenue Anticipation Notes, with an appropriate series designation if more than one note is issued (collectively, the “Note”);

**WHEREAS**, to the extent required by law, the District requests the Board of Supervisors of the County to borrow, on the District’s behalf, the Principal Amount by the issuance of the Note;

**WHEREAS**, it appears, and this Board hereby finds and determines, that the Principal Amount, when added to the interest payable thereon, does not exceed 85% of the estimated amount of the uncollected taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts and other moneys of the District provided for or attributable to the Repayment Fiscal Year, and available for the payment of the principal of the Note and the interest thereon which, at the time of receipt are not restricted to other purposes, except to the extent such other purposes have been funded from Note proceeds (exclusive of any moneys required to be used to repay a treasurer’s loan as described in Section 17 hereof);

**WHEREAS**, no money has heretofore been borrowed by or on behalf of the District through the issuance of tax and revenue anticipation notes or temporary notes in

## ITEM 16

anticipation of the receipt of, or payable from or secured by, taxes, income, revenue, cash receipts or other moneys for the Repayment Fiscal Year;

**WHEREAS**, pursuant to Section 53856 of the Act, certain moneys which will be received or accrued by the District and provided for or attributable to the Repayment Fiscal Year can be pledged for the payment of the principal of the Note and the interest thereon (as hereinafter provided);

**WHEREAS**, the District has determined that it is in the best interests of the District to participate in the San Diego County and School District Tax and Revenue Anticipation Note Program (the "Program"), whereby participating school districts and the County (collectively, the "Issuers") will simultaneously issue tax and revenue anticipation notes, which will be marketed together with some or all of the notes issued by other school districts and the County participating in the Program upon the determination by a District Officer at that time that participation in such Program is in the best financial interests of the District, or alternatively, the District may issue its note on a stand-alone basis, depending on market conditions;

**WHEREAS**, the financial advisor to the participating school districts (the "Financial Advisor") appointed in Section 21 hereof, together with the underwriter and such co-underwriters, if any, identified in the Purchase Agreement hereinafter defined (the "Underwriter"), will structure one or more pools of notes (which may include a single note of one participating school district) or series of note participations (referred to herein as the "Note Participations," the "Series" and/or the "Series of Note Participations") distinguished by (i) whether and what type(s) of Credit Instrument (as hereinafter defined) secures Note Participations comprising each Series and (ii) possibly other features, all of which the District hereby authorizes the Financial Advisor to determine;

**WHEREAS**, the Program requires the Issuers participating in any particular Series to deposit their tax and revenue anticipation notes with a trustee, pursuant to a trust agreement (the "Trust Agreement") between such Issuers and the banking institution named therein as trustee (the "Trustee");

**WHEREAS**, the Trust Agreement provides, among other things, that for the benefit of owners of Note Participations, that the District shall provide notices of the occurrence of certain enumerated events, if deemed by the Districts to be material;

**WHEREAS**, the Program requires the Trustee, pursuant to the Trust Agreement, to execute and deliver the Note Participations evidencing and representing proportionate, undivided interests in the payments of principal of and interest on the tax and revenue anticipation notes issued by the Issuers comprising such Series;

**WHEREAS**, the District desires to have the Trustee execute and deliver a Series of Note Participations which evidence and represent interests of the owners thereof in its Note and the notes issued by other Issuers in such Series, if any; if the District Officer determines at the time of issuance of its Note that participation in such Program is in the best financial interests of the District;

## ITEM 16

**WHEREAS**, as additional security for the owners of the Note Participations, all or a portion of the payments by the District or by the other Issuers of their respective notes may or may not be secured either by an irrevocable letter (or letters) of credit or policy (or policies) of insurance or other credit instrument (or instruments) (collectively, the “Credit Instrument”) issued by the credit provider or credit providers designated in the Trust Agreement, as finally executed (collectively, the “Credit Provider”), which may be issued pursuant to a credit agreement or agreements or commitment letter or letters designated in the Trust Agreement (collectively, the “Credit Agreement”) between the Issuers and the respective Credit Provider;

**WHEREAS**, the net proceeds of the Note may be invested under an investment agreement with an investment provider to be determined on behalf of the Issuers by the County Officer, as hereinafter defined, in the Pricing Confirmation set forth in Exhibit A to the Purchase Agreement hereinafter defined;

**WHEREAS**, the Program requires that each participating Issuer approve the Trust Agreement and the alternative Credit Instruments, if any, in substantially the forms presented to the Board, or, in the case of the Credit Instruments, if any, if not presented, in a form which complies with such requirements and standards as may be determined by the Board, with the final form and type of Credit Instrument and corresponding Credit Agreement, if any, determined upon execution by the County Officer, as hereinafter defined, of the Pricing Confirmation;

**WHEREAS**, pursuant to the Program, in the event that other Issuers participate with the District in a Series of notes sold into a pool, each participating Issuer will be responsible for its share of (a) the fees of the Trustee and the costs of issuing the applicable Series of Note Participations, and (b), if applicable, the fees of the Credit Provider, the Issuer’s allocable share of all Predefault Obligations and the Issuer’s Reimbursement Obligations, if any (each as defined in the Trust Agreement), and in the event that the Note is sold on a stand-alone basis, the District will be responsible for (a) the fees of the Trustee and the costs of issuing the applicable Series of Note Participations, and (b), if applicable, the fees of the Credit Provider, all Predefault Obligations and the Issuer’s Reimbursement Obligations, if any;

**WHEREAS**, pursuant to the Program, the Note and the notes issued by other Issuers, if any, participating in the same Series (all as evidenced and represented by a Series of Note Participations) will be offered for sale through negotiation with the Underwriter or directly to a purchaser or purchasers under the terms of a placement or purchase agreement (the “Purchase Agreement”) approved by an Authorized District Representative and the County Officer, as referred to in Section 4;

**WHEREAS**, the District has determined that it may be desirable to provide for the issuance of an additional parity note (the “Parity Note”) during the Repayment Fiscal Year, the principal and interest on which are secured by Pledged Revenues, hereinafter defined, on a parity with the Note; and

**WHEREAS**, it is necessary to engage the services of certain professionals to assist the District in its participation in the Program;

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**NOW, THEREFORE**, the Board hereby finds, determines, declares and resolves as follows:

Section 1. Recitals. All the above recitals are true and correct and this Board so finds and determines.

Section 2. Authorization of Issuance. This Board hereby determines to borrow, and, to the extent required by the Act, requests the Board of Supervisors of the County to borrow on behalf of the District, solely for the purpose of anticipating taxes, income, revenue, cash receipts and other moneys to be received, accrued or held by the District and provided for or attributable to the Repayment Fiscal Year, and not pursuant to any common plan of financing of the District, by the issuance by the Board of Supervisors of the County, in the name of the District, the Note, which may be issued in one or more series, in a combined amount not to exceed the Principal Amount under Sections 53850 *et seq.* of the Act, designated the District's "Tax and Revenue Anticipation Note Program Note Participations, Series 2015," with an appropriate series designation if more than one series is issued, to be issued in the form of fully registered notes, to be dated the date of delivery to the respective initial purchaser thereof, to mature (with or without option of prior redemption at the election of the District) not more than 15 months after each such delivery date on a date indicated on the face thereof and determined in the related Pricing Confirmation (as it pertains to each series, the "Maturity Date"), and to bear interest, payable on the respective Maturity Date, and, if such Maturity Date is more than 12 months from the date of issuance, the interim interest payment date set forth in the related Pricing Confirmation, and computed upon the basis of a 360-day year consisting of twelve 30-day months, at a rate or rates, if more than one Note is issued, not to exceed 12% per annum, as determined at the time of the sale of the respective Note (as it pertains to each series, the "Note Rate").

If the respective Note as evidenced and represented by the Series of Note Participations is secured in whole or in part by a Credit Instrument and is not paid at maturity or is paid (in whole or in part) by a draw under or claim upon a Credit Instrument which draw or claim is not fully reimbursed on such date, it shall become a Defaulted Note (as defined in the Trust Agreement), and the unpaid portion thereof (or the portion thereof with respect to which a Credit Instrument applies for which reimbursement on a draw or claim has not been fully made) shall be deemed outstanding and shall continue to bear interest thereafter until paid at the Default Rate (as defined in the Trust Agreement). If the respective Note as evidenced and represented by the Series of Note Participations is unsecured in whole or in part and is not fully paid at maturity, the unpaid portion thereof (or the portion thereof to which no Credit Instrument applies which is unpaid) shall be deemed outstanding and shall continue to bear interest thereafter until paid at the Default Rate. In each case set forth in the preceding two sentences, the obligation of the District with respect to such Defaulted Note or unpaid Note shall not be a debt or liability of the District prohibited by Article XVI, Section 18 of the California Constitution and the District shall not be liable thereon except to the extent of any available revenues provided for or attributable to the Repayment Fiscal Year, as provided in Section 8 hereof. The percentage of the respective Note as evidenced and represented by the Series of Note Participations to which a Credit Instrument, if any, applies (the "Secured Percentage") shall be equal to the amount of the Credit Instrument divided by the aggregate amount of unpaid principal of and interest on notes (or portions thereof)

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of all Issuers of notes comprising such Series of Note Participations, expressed as a percentage (but not greater than 100%) as of the maturity date. Both the principal of and interest on the Note shall be payable in lawful money of the United States of America.

Each Note may be issued in conjunction with the note or notes of one or more other Issuers, if any, as part of the Program and within the meaning of Section 53853 of the Act, upon the determination of the District Officer at the time of issuance of the Note that participation in such Program is in the best financial interests of the District.

Section 3. Form of Note. The Note shall be issued in fully registered form without coupons and shall be substantially in the form and substance set forth in Exhibit A, as attached hereto and by reference incorporated herein, the blanks in said form to be filled in with appropriate words and figures to be inserted or determined at closing.

Section 4. Sale of Note; Delegation. The Note as evidenced and represented by the Note Participations may be sold to the Underwriter pursuant to the terms and provisions of the Purchase Agreement. The form of the Purchase Agreement, including the form of the Pricing Confirmation set forth as Exhibit A thereto, presented to this meeting is hereby approved; provided, however, in the event one or more Authorized District Representatives identified in Section 22 hereof decides it is in the best interest of the District to sell the Note pursuant to a private placement, an Authorized District Representative may approve a different form of one or more Purchase Agreements and/or Pricing Confirmation. The Chief Financial Officer, or in the absence of such officer, his or her assistant, the County Treasurer-Tax Collector, or, in the absence of such officer, his or her assistant and the Debt Finance Manager (each a "County Officer") are each hereby individually authorized and directed to execute and deliver the Purchase Agreement by executing and delivering the Pricing Confirmation, each in substantially said form, with such changes thereto as such County Officer executing the same shall approve, such approval to be conclusively evidenced by his or her execution and delivery thereof; *provided, however*, that the Note Rate shall not exceed 12% per annum, and that the District's pro rata share of Underwriter's discount on the Note, when added to the District's share of the costs of issuance of the Note Participations, shall not exceed 1.0% of the amount of the Note; *provided further*, that there shall be no Underwriter's discount in the event of a private placement of the Series of Note Participations, but such private placement will be subject to a placement fee to be approved by an Authorized District Representative. Delivery of an executed copy of the Pricing Confirmation by fax or telecopy shall be deemed effective execution and delivery for all purposes.

Section 5. Program Approval. The Note may be combined with notes of other Issuers, if any, into a Series as set forth in the Preliminary Official Statement, hereinafter mentioned, and shall be sold simultaneously with such other notes of that Series supported by the Credit Instrument (if any) referred to in the Pricing Confirmation, and shall be evidenced and represented by the Note Participations which shall evidence and represent proportionate, undivided interests in the in the proportion that the face amount of the Note which the Series of Note Participations represents bears to the total aggregate face amount of such respective Note and the notes issued by other Issuers which the Series of Note Participations represent. Such Note Participations may be delivered in book-entry form.

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The forms of Trust Agreement and alternative general types and forms of Credit Agreements, if any, presented to this meeting or otherwise to the Board, are hereby approved, and the President or Chairperson of the Board of the District, the Superintendent, the Assistant Superintendent for Business, the Business Manager or Chief Financial Officer of the District, as the case may be, or, in the absence of any such officer, his or her assistant (each a "District Officer") is hereby authorized and directed to execute and deliver the Trust Agreement and a Credit Agreement, if applicable, which shall be identified in the Pricing Confirmation, in substantially one or more of said forms (a substantially final form of Credit Agreement to be delivered to the District Officer following execution by the County Officer of the Pricing Confirmation), with such changes therein as said officer shall require or approve, such approval of this Board and such officer to be conclusively evidenced by the execution of the Trust Agreement and the Credit Agreement, if any. A description of this undertaking is set forth in the Preliminary Official Statement and will also be set forth in the final Official Statement. The District Officer is hereby authorized and directed to comply with and carry out all of the provisions of the Trust Agreement with respect to continuing disclosure; *provided however*, that failure of the District to comply with the Continuing Disclosure Agreement shall not be considered an Event of Default hereunder. Any Credit Agreement identified in the Pricing Confirmation but not at this time before the Board shall include reasonable and customary terms and provisions relating to fees, increased costs of the Credit Provider, if any, payable by the District, negative and affirmation covenants of the District and events of default. The proposed form of preliminary offering document, which may be a preliminary official statement, preliminary private offering memorandum or preliminary limited offering memorandum (the "Preliminary Official Statement") relating to the Series of Note Participations, in substantially the form presented to this meeting or otherwise to the Board, is hereby approved with such changes, additions, completion and corrections as any Authorized District Representative may approve, and the Underwriter is hereby authorized and directed to cause to be mailed to prospective bidders the Preliminary Official Statement in connection with the offering and sale of the Series of Note Participations. Such Preliminary Official Statement, together with any supplements thereto, shall be in form "deemed final" by the District for purposes of Rule 15c2-12, promulgated by the Securities and Exchange Commission (the "Rule"), unless otherwise exempt, but is subject to revision, amendment and completion in a final official statement, private offering memorandum or limited offering memorandum (the "Official Statement"). The Official Statement in substantially said form is hereby authorized and approved, with such changes therein as any Authorized District Representative may approve. The Authorized District Representative is hereby authorized and directed, at or after the time of the sale of any Series of Note Participations, for and in the name and on behalf of the District, to execute a final Official Statement in substantially the form of the Preliminary Official Statement presented to this meeting, with such additions thereto or changes therein as the Authorized District Representative may approve, such approval to be conclusively evidenced by the execution and delivery thereof.

The District Officer is hereby authorized and directed to provide the Financial Advisor and the Underwriter with such information relating to the District as they shall reasonably request for inclusion in the Preliminary Official Statement. Upon inclusion of the information relating to the District therein, the Preliminary Official Statement is, except for certain omissions permitted by the Rule, hereby deemed final within the meaning of the Rule; *provided* that no representation is made as to the information contained in the Preliminary

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Official Statement relating to the other Issuers, if any, or any Credit Provider. If, at any time prior to the execution of the Pricing Confirmation, any event occurs as a result of which the information contained in the Preliminary Official Statement relating to the District might include an untrue statement of a material fact or omit to state any material fact necessary to make the statements therein, in light of the circumstances under which they were made, not misleading, the District shall promptly notify the Financial Advisor and the Underwriter.

The Trustee is authorized and directed to execute Note Participations on behalf of the District pursuant to the terms and conditions set forth in the Trust Agreement, in the aggregate principal amount specified in the Trust Agreement, and substantially in the form and otherwise containing the provisions set forth in the form of the Note Participations contained in the Trust Agreement. When so executed, the Note Participations shall be delivered by the Trustee to the purchaser upon payment of the purchase price thereof, pursuant to the terms of the Trust Agreement.

Subject to Section 8 hereof, the District hereby agrees that if its Note as evidenced and represented by the Series of Note Participations shall become a Defaulted Note, the unpaid portion thereof or the portion to which a Credit Instrument applies for which no reimbursement on a draw or claim has been made shall be deemed outstanding and shall not be deemed to be paid until (i) the Credit Provider providing a Credit Instrument with respect to the Series of Note Participations, and therefore, if applicable, all or a portion of the District's Note, if any, has been reimbursed for any drawings or payments made under the Credit Instrument with respect to the Note, including interest accrued thereon, as provided therein and in the applicable Credit Agreement, and, (ii) the holders of the Series of the Note Participations which evidence and represent the Note are paid the full principal amount represented by the unsecured portion of the Note plus interest accrued thereon (calculated at the Default Rate) to the date of deposit of such aggregate required amount with the Trustee. For purposes of clause (ii) of the preceding sentence, holders of the Series of Note Participations will be deemed to have received such principal amount upon deposit of such moneys with the Trustee.

The District agrees to pay or cause to be paid, in addition to the amounts payable under the Note, any fees or expenses of the Trustee and, to the extent permitted by law, if the District's Note as evidenced and represented by the Series of Note Participations is secured in whole or in part by a Credit Instrument, any Predefault Obligations and Reimbursement Obligations (to the extent not payable under the Note), (i) arising out of an "Event of Default" hereunder (or pursuant to Section 8 hereof) or (ii) arising out of any other event (other than an event arising solely as a result of or otherwise attributable to a default by any other Issuer). In the case described in (ii) above with respect to Predefault Obligations, the District shall owe only the percentage of such fees, expenses and Predefault Obligations equal to the ratio of the principal amount of its Note over the aggregate principal amounts of all notes, including the Note, of the Series of which the Note is a part, at the time of original issuance of such Series. Such additional amounts will be paid by the District within twenty-five (25) days of receipt by the District of a bill therefor from the Trustee.

Section 6. No Joint Obligation; Owners' Rights. The Note shall be marketed and sold on either a stand-alone basis or simultaneously with the notes of other Issuers, if any,



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and aggregated and combined with notes of such other Issuers participating in the Program into a Series of Note Participations evidencing and representing an interest in several, and not joint, obligations of each such Issuer. The obligation of the District to Owners is a several and not a joint obligation and is strictly limited to the District's repayment obligation under this Resolution, the resolution of the County providing for the issuance of the Note, and the Note as evidenced and represented by such Series of Note Participations.

Owners of Note Participations, to the extent of their interest in the Note, shall be treated as owners of the Note and shall be entitled to all the rights and security thereof; including the right to enforce the obligations and covenants contained in this Resolution and the Note. The District hereby recognizes the right of the Owners acting directly or through the Trustee to enforce the obligations and covenants contained in the Note, this Resolution and the Trust Agreement. The District shall be directly obligated to each Owner for the principal and interest payments on the Note evidenced and represented by the Note Participations without any right of counterclaim or offset arising out of any act or failure to act on the part of the Trustee.

The provisions of this Section 6 apply equally to a Parity Note, if any, as if referred to herein, in the event that the District Officer determines at the time of issuance of the Parity Note that participation in a similar Program to pool the Parity Note with the notes of other issuers is in the best financial interests of the District.

Section 7. Disposition of Proceeds of Note. The moneys received from the sale of the Note allocable to the District's costs related to the issuance of the Note, if sold on a stand-alone basis or the District's share of the costs of issuance if issued in a pool with other Issuers, shall be deposited in the Costs of Issuance Fund held and invested by the Trustee under the Trust Agreement and expended on costs of issuance as provided in the Trust Agreement. The moneys received from the sale of the Note (net of the District's costs related to the issuance of the Note if sold on a stand-alone basis or the District's share of the costs of issuance if issued in a pool with other Issuers) shall be deposited in the District's Proceeds Subaccount within the Proceeds Fund hereby authorized to be created pursuant to, and held and invested by the Trustee under, the Trust Agreement for the District and said moneys may be used and expended by the District for any purpose for which it is authorized to expend funds upon requisition from the Proceeds Subaccount as specified in the Trust Agreement. Amounts in the Proceeds Subaccount are hereby pledged to the payment of the Note.

The Trustee will not create separate accounts within the Proceeds Fund, but will keep records to account separately for proceeds of the Note Participations allocable to the District's Note on deposit in the Proceeds Fund which shall constitute the District's Proceeds Subaccount.

The provisions of this Section 7 apply equally to a Parity Note, if any, as if referred to herein, in the event that the District Officer determines at the time of issuance of the Parity Note that participation in a similar Program to pool the Parity Note with the notes of other issuers is in the best financial interests of the District.

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Section 8. Source of Payment. The Principal Amount of the Note, together with the interest thereon, shall be payable from taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts and other moneys which are received, accrued or held by the District and are provided for or attributable to the Repayment Fiscal Year and which are available for payment thereof. As security for the payment of the principal of and interest on the Note and the amount, if any owed the Credit Provider, the District hereby pledges certain Unrestricted Revenues (as hereinafter provided, the “Pledged Revenues”) which are received, accrued or held by the District and are provided for or attributable to the Repayment Fiscal Year, and the principal of the Note and the interest thereon shall constitute a first lien and charge thereon and shall be payable from the first moneys received by the District from such Pledged Revenues, and, to the extent not so paid, shall be paid from any other taxes, income, revenue, cash receipts and other moneys of the District lawfully available therefor (all as provided for in Sections 53856 and 53857 of the Act). The term “Unrestricted Revenues” shall mean all taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts, and other moneys, which are generally available for the payment of current expenses and other obligations of the District. The Noteholders, Owners and Credit Provider shall have a first lien and charge on such Unrestricted Revenues as herein provided which are received, accrued or held by the District and are provided for or attributable to the Repayment Fiscal Year. Notwithstanding the foregoing, the terms “Unrestricted Revenue” and “Pledged Revenues” shall exclude moneys which, when received by the District, will be encumbered for a special purpose unless an equivalent amount of the proceeds of the Note is set aside and used for said special purpose; and provided further, the terms “Unrestricted Revenues” and “Pledged Revenues” shall exclude any moneys required to be used to repay a treasurer’s loan as described in Section 17 hereof. The District may incur indebtedness secured by a pledge of its Pledged Revenues subordinate to the pledge of Pledged Revenues hereunder and may issue subordinate tax and revenue anticipation notes.

In order to effect the pledge referred to in the preceding paragraph, the District agrees to the establishment and maintenance of the Payment Account as a special fund of the District (the “Payment Account”) by the Trustee as the responsible agent to maintain such fund until the payment of the principal of the Note and the interest thereon, and the District agrees to cause to be deposited (and shall request specific amounts from the District’s funds on deposit with the County Treasurer-Tax Collector for such purpose) directly therein on the dates specified in the related Pricing Confirmation for each series of the Note as sequentially numbered Repayment Dates (each individual date a “Repayment Date” and collectively “Repayment Dates”) (and any amounts received thereafter provided for or attributable to the Repayment Fiscal Year) until the amount on deposit in such fund, is equal on the respective Repayment Dates identified in the Pricing Confirmation to the percentages of the principal of the Note and interest due on the Note, as specified in the related Pricing Confirmation. Any such deposit may take into consideration anticipated investment earnings on amounts invested in a Permitted Investment, as defined in the Trust Agreement, with a fixed rate of return through the Maturity Date.

The District Officer is hereby authorized to approve the determination of the Repayment Dates and percentages of the principal and interest due on the Note at maturity required to be on deposit in the Payment Account on each Repayment Date, all as specified in

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the related Pricing Confirmation. The execution and delivery of the Pricing Confirmation by the County Officer shall be conclusive evidence of approval by this Board and such District Officer; *provided, however*, that the maximum number of Repayment Dates for each Note shall be six. In the event that on each such Repayment Date, the District has not received sufficient Unrestricted Revenues to permit the deposit into the Payment Account of the full amount of Pledged Revenues to be deposited in the Payment Account from said Unrestricted Revenues, then the amount of any deficiency shall be satisfied and made up from any other moneys of the District lawfully available for the payment of the principal of the Note and the interest thereon, as and when such other moneys are received or are otherwise legally available; and in connection therewith, the District authorizes the County Treasurer-Tax Collector to transfer any District funds then held or later received by the County Treasurer-Tax Collector, to the Trustee for deposit into the District's Payment Account to make up any such deficiency.

Any moneys placed in the Payment Account shall be for the benefit of the owner of the Note and (to the extent provided in the Trust Agreement) the Credit Provider. The moneys in the Payment Account shall be applied only for the purposes for which the Payment Account is created until the principal of the Note and all interest thereon are paid or until provision has been made for the payment of the principal of the Note at maturity with interest to maturity and, if applicable, the payment of all Predefault Obligations and Reimbursement Obligations owing to the Credit Provider, if any.

The moneys in the Payment Account shall be used by the Trustee, to the extent necessary, to pay the principal of and interest on the Note, or, if applicable, to reimburse the Credit Provider for payments made under or pursuant to the Credit Instrument. In the event that moneys in the Payment Account are insufficient to pay the principal of and interest on the Note in full, such moneys shall be applied in accordance with the priority set forth in the Trust Agreement. Any moneys remaining in or accruing to the Payment Account after the principal of the Note and the interest thereon and any Predefault Obligations and Reimbursement Obligations, if applicable, have been paid, or provision for such payment has been made, shall be transferred by the Trustee to the District, subject to any other disposition required by the Trust Agreement. Nothing herein shall be deemed to relieve the District from its obligation to pay its Note in full on the Maturity Date.

Moneys in the Proceeds Subaccount and the Payment Account shall be invested by the Trustee pursuant to the Trust Agreement in investment agreement(s) and/or other Permitted Investments as described in and under the terms of the Trust Agreement and as designated in the Pricing Confirmation. In the event the County Officer designates an investment agreement or investment agreements as the investments in the related Pricing Confirmation, the District hereby directs the Trustee to invest such funds pursuant to the investment agreement or investment agreements (which shall be with a provider rated in one of the two highest long-term rating categories by the rating agency or agencies then rating the Note Participations and acceptable to the Credit Provider, if any, and the particulars of which pertaining to interest rate and investment provider will be set forth in the Pricing Confirmation) and authorizes the Trustee to enter into such investment agreement on behalf of the District. The District's funds shall be accounted for separately and the obligation of the provider of the Investment Agreement with respect to the District under the Investment Agreement shall be

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severable. Any such investment by the Trustee shall be for the account and risk of the District and the District shall not be deemed to be relieved of any of its obligations with respect to the Note, the Predefault Obligations or Reimbursement Obligations, if any, by reason of such investment of the moneys in its Proceeds Subaccount and Payment Account.

The District shall promptly file with the Trustee and the Credit Provider, if any, such financial reports at the times and in the forms required by the Trust Agreement.

Anything herein to the contrary notwithstanding, the District may at any time during the Repayment Fiscal Year issue or provide for the issuance of a Parity Note by the County on its behalf, secured by a first lien and charge on Pledged Revenues; provided that (i) the District shall have received confirmation from each rating agency rating the outstanding Note or Series of Note Participations related to the Note, that the issuance of such Parity Note (or related series of note participation if sold into a pool) will not cause a reduction or withdrawal of such rating agency's rating on the outstanding Note or Series of Note Participations related to the Note, (ii) the maturity date of any such Parity Note shall be later than the outstanding Note and (iii) the District shall have received the written consent of the Credit Provider, if any, to the issuance of the Parity Note. In the event that the District issues a Parity Note, or provides for the issuance of a Parity Note by the County on its behalf, the District shall make appropriate deposits into the Payment Account with respect to such Parity Note, and in such event, the Payment Account shall also be held for the benefit of the holders of the Parity Note.

Section 9. Execution of Note. The County Officer shall be authorized to execute the Note by manual or facsimile signature and the Clerk of the Board of Supervisors of the County or any Deputy Clerk shall be authorized to countersign the Note by manual or facsimile signature and to affix the seal of the County to the Note either manually or by facsimile impression thereof. Said officers of the County are hereby authorized to cause the blank spaces of the Note to be filled in as may be appropriate pursuant to the related Pricing Confirmation. In case any officer whose signature shall appear on any Note shall cease to be such officer before the delivery of such Note, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

Section 10. Representations and Covenants.

(A) The District is a political subdivision duly organized and existing under and by virtue of the laws of the State of California and has all necessary power and authority to (i) adopt the Resolution and enter into and perform its obligations under the Purchase Agreement and (ii) authorize the County to issue the Note on its behalf.

(B) (i) Upon the issuance of the Note, the District will have taken all action required to be taken by it to authorize the issuance and delivery of the Note and the performance of its obligations thereunder and (ii) the District has full legal right, power and authority to request the County to issue and deliver the Note on behalf of the District and to perform its obligations as provided herein and therein.

(C) The issuance of the Note, the adoption of the Resolution and the execution and delivery of the Purchase Agreement, Trust Agreement and Credit Agreement, if any, and

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compliance with the provisions hereof and thereof will not conflict with or violate any law, administrative regulation, court decree, resolution, charter, by-laws or other agreement to which the District is subject or by which it is bound.

(D) Except as may be required under blue sky or other securities law of any state, there is no consent, approval, authorization or other order of, or filing with, or certification by, any regulatory authority having jurisdiction over the District required for the issuance and sale of the Note or the consummation by the District of the other transactions contemplated by this Resolution except those the District shall obtain or perform prior to or upon the issuance of the Note.

(E) The District has (or will have prior to the issuance of the Note) duly, regularly and properly adopted a preliminary budget for the Repayment Fiscal Year setting forth expected revenues and expenditures and has complied with all statutory and regulatory requirements with respect to the adoption of such budget. The District hereby covenants that it will (i) duly, regularly and properly prepare and adopt its final budget for the Repayment Fiscal Year, (ii) provide to the Credit Provider, if any, the Financial Advisor and the Underwriter (or owner of the Series of Note Participations in the event of a private placement), promptly upon adoption, copies of such final budget and of any subsequent revisions, modifications or amendments thereto and (iii) comply with all applicable law pertaining to its budget.

(F) The sum of the principal amount of the District's Note plus the interest payable thereon, on the date of its issuance, will not exceed 85% of the estimated amounts of the District's uncollected taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts, and other moneys to be received or accrued by the District for the general fund of the District provided for or attributable to the Repayment Fiscal Year all of which will be legally available to pay principal of and interest on the Note (exclusive of any moneys required to be used to repay a treasurer's loan as described in Section 17 hereof).

(G) The County has experienced an *ad valorem* property tax collection rate of not less than 85% of the average aggregate amount of *ad valorem* property taxes levied within the District in each of the last five fiscal years for which information is available, and the District, as of the date of adoption of this Resolution and on the date of issuance of the Note, reasonably expects the County to collect at least 85% of such amount for the Repayment Fiscal Year.

(H) The District (i) is not currently in default on any debt obligation and (ii) to the best knowledge of the District, has never defaulted on any debt obligation.

(I) The District's most recent audited financial statements present fairly the financial condition of the District as of the date thereof and the results of operation for the period covered thereby. Except as has been disclosed to the Financial Advisor and the Underwriter and the Credit Provider, if any, and in the Preliminary Official Statement and to be set forth in the final Official Statement, there has been no change in the financial condition of the District since the date of such audited financial statements that will in the reasonable opinion of the District materially impair its ability to perform its obligations under this Resolution and the Note. The

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District agrees to furnish to the Financial Advisor, the Underwriter (or owners of the Series of Note Participations in the event of a private placement), the Trustee and the Credit Provider, if any, promptly, from time to time, such information regarding the operations, financial condition and property of the District as such party may reasonably request.

(J) There is no action, suit, proceeding, inquiry or investigation, at law or in equity, before or by any court, arbitrator, governmental or other board, body or official, pending or, to the best knowledge of the District, threatened against or affecting the District questioning the validity of any proceeding taken or to be taken by the District in connection with the Note, the Purchase Agreement, the Trust Agreement, the Credit Agreement, if any, or this Resolution, or seeking to prohibit, restrain or enjoin the execution, delivery or performance by the District of any of the foregoing, or wherein an unfavorable decision, ruling or finding would have a materially adverse effect on the District's financial condition or results of operations or on the ability of the District to conduct its activities as presently conducted or as proposed or contemplated to be conducted, or would materially adversely affect the validity or enforceability of, or the authority or ability of the District to perform its obligations under, the Note, the Purchase Agreement, the Trust Agreement, the Credit Agreement, if any, or this Resolution.

(K) The District will not directly or indirectly amend, supplement, repeal, or waive any portion of this Resolution (i) without the consent of the Credit Provider, if any, or (ii) in any way that would materially adversely affect the interests of the Note holders or Note Participation Owners.

(L) Upon issuance of the Note, the Note and this Resolution will constitute legal, valid and binding agreements of the District, enforceable in accordance with their respective terms, except as such enforceability may be limited by bankruptcy or other laws affecting creditors' rights, the application of equitable principles if equitable remedies are sought, the exercise of judicial discretion in appropriate cases and the limitations on legal remedies against public entities, as applicable, in the State of California.

(M) It is hereby covenanted and warranted by the District that all representations and recitals contained in this Resolution are true and correct, and that the District and its appropriate officials have duly taken, or will take, all proceedings necessary to be taken by them, if any, for the levy, receipt, collection and enforcement of the Pledged Revenues in accordance with law for carrying out the provisions of this Resolution and the Note.

(N) Except for a Parity Note, if any, pursuant to Section 8 hereof, the District shall not incur any indebtedness secured by a pledge of its Unrestricted Revenues unless such pledge is subordinate in all respects to the pledge of Unrestricted Revenues hereunder.

(O) So long as the Credit Provider is not in default under the Credit Instrument, the District hereby agrees to pay its *pro rata* share of all Predefault Obligations and all Reimbursement Obligations attributable to the District in accordance with provisions of the applicable Credit Agreement, if any, and/or Trust Agreement, as applicable. The District shall pay such amounts promptly upon receipt of notice from the Credit Provider that such amounts are due to it by instructing the Trustee to pay such amounts to the Credit Provider on the

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District's behalf by remitting to the Credit Provider moneys held by the Trustee for the District and then available for such purpose under the Trust Agreement. If such moneys held by the Trustee are insufficient to pay the District's *pro rata* share of such Predefault Obligations and all Reimbursement Obligations attributable to the District (if any), the District shall pay the amount of the deficiency to the Trustee for remittance to the Credit Provider.

(P) As a condition to the issuance of the Notes, the District will either (1) then not have a negative or qualified certification applicable to Fiscal Year 2013-2014 or Fiscal Year 2014-2015 within the meaning of Section 42133 of the Education Code of the State of California or (2) if the District does then have a negative or qualified certification applicable to Fiscal Year 2013-2014 or Fiscal Year 2014-2015 within the meaning of Section 42133 of the Education code of the State of California, the District shall provide to the Financial Advisor and Bond Counsel the written determination by the County Superintendent of Schools that the repayment of the Notes is probable within the meaning of Section 42133 of the Education Code of the State of California.

(Q) The District funded its Reserve for Economic Uncertainties for Fiscal Year 2014-2015 in at least the minimum amount recommended, and will fund its Reserve for Economic Uncertainties for Fiscal Year 2015-2016 in at least the minimum amount recommended by the State Superintendent of Public Instruction.

(R) The District will maintain a positive general fund balance in the Repayment Fiscal Year.

Section 11. Tax Covenants. The District will not take any action or fail to take any action if such action or failure to take such action would adversely affect the exclusion from gross income of the interest payable on the Note under Section 103 of the Internal Revenue Code of 1986 (the "Code"). Without limiting the generality of the foregoing, the District will not make any use of the proceeds of the Note or any other funds of the District which would cause the Note to be "arbitrage bonds" within the meaning of Section 148 of the Code, a "private activity bond" within the meaning of Section 141(a) of the Code, or an obligation the interest on which is subject to federal income taxation because it is "federally guaranteed" as provided in Section 149(b) of the Code. The District, with respect to the proceeds of the Note, will comply with all requirements of such sections of the Code and all regulations of the United States Department of the Treasury issued or applicable thereunder to the extent that such requirements are, at the time, applicable and in effect.

The District hereby (i) represents that the aggregate face amount of all tax-exempt obligations (including any tax-exempt leases, but excluding private activity bonds), issued and to be issued by the District during calendar year 2015, including the Note, is not reasonably expected to exceed \$5,000,000, *provided* that such amount shall be increased by the lesser of \$10,000,000 or the aggregate face amount of such tax-exempt obligations as are attributable to financing capital expenditures for public school facilities, **or in the alternative**, (ii) covenants that the District will take all legally permissible steps necessary to ensure that all of the gross proceeds of the Note will be expended no later than the day that is six months after the respective

## ITEM 16

dates of issuance of the Note so as to satisfy the requirements of Section 148(f)(4)(B) of the Code.

Notwithstanding any other provision of this Resolution to the contrary, upon the District's failure to observe, or refusal to comply with, the covenants contained in this Section 11, no one other than the holders or former holders of the Note, the Owners or the Trustee on their behalf shall be entitled to exercise any right or remedy under this Resolution on the basis of the District's failure to observe, or refusal to comply with, such covenants.

The covenants contained in this Section 11 shall survive the payment of the Note.

Section 12. Events of Default and Remedies.

If any of the following events occur, it is hereby defined as and declared to be and to constitute an "Event of Default":

(a) Failure by the District to make or cause to be made the deposits to the Payment Account or any other payment required to be paid hereunder on or before the date on which such deposit or other payment is due and payable;

(b) Failure by the District to observe and perform any covenant, condition or agreement on its part to be observed or performed under this Resolution, for a period of fifteen (15) days after written notice, specifying such failure and requesting that it be remedied, is given to the District by the Trustee or the Credit Provider, if applicable, unless the Trustee and the Credit Provider shall agree in writing to an extension of such time prior to its expiration;

(c) Any warranty, representation or other statement by or on behalf of the District contained in this Resolution or the Purchase Agreement (including the Pricing Confirmation) or in any instrument furnished in compliance with or in reference to this Resolution or the Purchase Agreement or in connection with the Note, is false or misleading in any material respect;

(d) A petition is filed against the District under any bankruptcy, reorganization, arrangement, insolvency, readjustment of debt, dissolution or liquidation law of any jurisdiction, whether now or hereafter in effect and is not dismissed within 30 days after such filing, but the Trustee shall have the right to intervene in the proceedings prior to the expiration of such 30 days to protect its and the Owners' interests;

(e) The District files a petition in voluntary bankruptcy or seeking relief under any provision of any bankruptcy, reorganization, arrangement, insolvency, readjustment of debt, dissolution or liquidation law of any jurisdiction, whether now or hereafter in effect, or consents to the filing of any petition against it under such law;



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(f) The District admits insolvency or bankruptcy or is generally not paying its debts as such debts become due, or becomes insolvent or bankrupt or makes an assignment for the benefit of creditors, or a custodian (including without limitation a receiver, liquidation or trustee) of the District or any of its property is appointed by court order or takes possession thereof and such order remains in effect or such possession continues for more than 30 days, but the Trustee shall have the right to intervene in the proceedings prior to the expiration of such 30 days to protect its and the Owners' interests;

(g) An "Event of Default" under the terms of the resolution, if any, of the County providing for the issuance of the Note.

Whenever any Event of Default referred to in this Section 12 shall have happened and be continuing, the Trustee shall, in addition to any other remedies provided herein or by law or under the Trust Agreement, have the right, at its option without any further demand or notice, to take one or any combination of the following remedial steps:

(a) Without declaring the Note to be immediately due and payable, require the District to pay to the Trustee, for deposit into the Payment Account of the District, an amount equal to the principal of the Note and interest thereon to maturity, plus all other amounts due hereunder, and upon notice to the District the same shall become immediately due and payable by the District without further notice or demand; and

(b) Take whatever other action at law or in equity (except for acceleration of payment on the Note) which may appear necessary or desirable to collect the amounts then due and thereafter to become due hereunder or to enforce any other of its rights hereunder.

Notwithstanding the foregoing, if the District's Note is secured in whole or in part by a Credit Instrument, as long as the Credit Provider has not failed to comply with its payment obligations under the Credit Instrument, the Credit Provider shall have the right to direct the remedies upon any Event of Default hereunder so long as such action will not materially adversely affect the rights of any Owner, and the Credit Provider's prior consent shall be required to any remedial action proposed to be taken by the Trustee hereunder, except that nothing contained herein shall affect or impair the right of action of any Owner of a Note Participation to institute suit directly against the District to enforce payment of the obligations evidenced and represented by such Owner's Note Participation.

If the Credit Provider is not reimbursed on the Maturity Date for the drawing or payment, as applicable, used to pay principal of and interest on the Note due to a default in payment on the Note by the District, or if any principal of or interest on the Note remains unpaid after the Maturity Date, the Note shall be a Defaulted Note, the unpaid portion thereof or the portion to which a Credit Instrument applies for which no reimbursement on a draw or claim has been made shall be deemed outstanding and shall bear interest at the Default Rate until the

## ITEM 16

District's obligation on the Defaulted Note is paid in full or payment is duly provided for, all subject to Section 8 hereof.

Section 13. Trustee. The Trustee is hereby appointed as paying agent, registrar and authenticating agent for the Note. The District hereby directs and authorizes the payment by the Trustee of the interest on and principal of the Note when such become due and payable, from the Payment Account held by the Trustee in the name of the District in the manner set forth herein. The District hereby covenants to deposit funds in such account at the time and in the amount specified herein to provide sufficient moneys to pay the principal of and interest on the Note on the day on which it matures. Payment of the Note shall be in accordance with the terms of the Note and this Resolution.

The District hereby agrees to maintain the Trustee as paying agent, registrar and authenticating agent of the Note.

Section 14. Approval of Actions. The officers of the County mentioned in Section 9 hereof are hereby authorized and directed to execute the Note and cause the Trustee to authenticate and accept delivery of the Note, pursuant to the terms and conditions of this Resolution. All actions heretofore taken by the officers and agents of the County, the District or this Board with respect to the sale and issuance of the Note and participation in the Program are hereby approved, confirmed and ratified and the officers and agents of the County and the officers of the District are hereby authorized and directed, for and in the name and on behalf of the District, to do any and all things and take any and all actions and execute any and all certificates, agreements and other documents which they, or any of them, may deem necessary or advisable in order to consummate the lawful issuance and delivery of the Note in accordance with, and related transactions contemplated by, this Resolution. The officers of the District referred to above in Section 4 hereof are hereby designated as "Authorized District Representatives" under the Trust Agreement.

Section 15. Proceedings Constitute Contract. The provisions of the Note and of this Resolution shall constitute a contract between the District and the registered owner of the Note and the Credit Provider, if any, and such provisions shall be enforceable by mandamus or any other appropriate suit, action or proceeding at law or in equity in any court of competent jurisdiction, and shall be irreparable.

Section 16. Limited Liability. Notwithstanding anything to the contrary contained herein or in the Note or in any other document mentioned herein, the District shall not have any liability hereunder or by reason hereof or in connection with the transactions contemplated hereby except to the extent payable from moneys available therefor as set forth in Section 8 hereof and the County is not liable for payment of the Note or any other obligation of the District hereunder.

Section 17. Treasurer's Loans. To the extent necessary in the judgment of the District Officer, the District Officer is hereby authorized to enter into borrowings pursuant to Section 6 of Article XVI of the California Constitution (and statutes implementing such Article); provided, however, that such amounts shall only be borrowed to the extent that such borrowings,

## ITEM 16

when added to the amount of the Note and interest owed thereon, and to other items of indebtedness issued pursuant to the Government Code, shall not at the time of such borrowings exceed 85% of the estimated remaining uncollected taxes, income, revenue, cash receipts and other moneys to be received or accrued by the District during the Repayment Fiscal Year which will be available for payment of such borrowings, the Note and other items of indebtedness issued pursuant to the Government Code and the interest thereon.

Section 18. Submittal of Resolution to County. To the extent required by law, the Secretary of the governing board of the District is hereby directed to submit one certified copy each of this Resolution to the Clerk of the Board of Supervisors of the County, to the Treasurer-Tax Collector of the County and to the County Superintendent of Schools.

Section 19. Indemnification of County. The District shall indemnify and hold harmless, to the extent permitted by law, the County and its officers and employees (“Indemnified Parties”), against any and all losses, claims, damages or liabilities, joint or several, to which such Indemnified Parties may become subject because of action or inaction related to the adoption of a resolution by the Board of Supervisors providing for the issuance and sale of the Note, or related to the proceedings for sale, award, issuance and delivery of the Note in connection with the Program, or in connection with any information pertaining to the District included in (or omitted from but required to be stated in) the Preliminary Official Statement or the final Official Statement. The District shall also reimburse any such Indemnified Parties for any legal or other expenses incurred in connection with investigating or defending any such claims or actions.

Section 20. Appointment of Bond Counsel. The law firm of Orrick, Herrington & Sutcliffe LLP, Los Angeles, California is hereby appointed Bond Counsel for the District. The District acknowledges that Bond Counsel regularly performs legal services for many private and public entities in connection with a wide variety of matters, and that Bond Counsel has represented, is representing or may in the future represent other public entities, underwriters, trustees, rating agencies, insurers, credit enhancement providers, lenders, financial and other consultants who may have a role or interest in the proposed financing or that may be involved with or adverse to District in this or some other matter. Given the special, limited role of Bond Counsel described above, the District acknowledges that no conflict of interest exists or would exist, waives any conflict of interest that might appear to exist, and consents to any and all such relationships.

Section 21. Appointment of Financial Advisor. Any District Officer is hereby authorized, in consultation with the San Diego County Office of Education, to appoint Government Financial Strategies Inc. to serve as Financial Advisor for the District in connection with the Program, and to execute an agreement for financial advisory services with such firm.

Section 22. Resolution Parameters.

- (a) Name of District: San Dieguito Union High School District
- (b) Maximum Amount of Borrowing: \$20,000,000

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- (c) Authorized District Representatives:
  - (1) Superintendent
  - (2) Associate Superintendent, Business
  - (3) Director of Purchasing and Risk Management

Section 23. Severability. In the event any provision of this Resolution shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

Section 24. Effective Date. This Resolution shall take effect from and after its date of adoption.

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[Attach form of Certification of the Clerk of the Board with respect to the Resolution, if desired (such form of Certification is not required.)]

EXHIBIT A

FORM OF NOTES

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

COUNTY OF SAN DIEGO, CALIFORNIA

2015 TAX AND REVENUE ANTICIPATION NOTE, SERIES \_\_\_\_\_\*

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>
<u>First Repayment Date</u>	<u>Second Repayment Date</u>	<u>Third Repayment Date</u>
___% (Total of principal and interest due on Note at maturity)**	___% (Total of principal and interest due on Note at maturity)**	___% (Total of principal and interest due on Note at maturity)**

REGISTERED OWNER:

PRINCIPAL AMOUNT: \$\_\_\_\_\_

FOR VALUE RECEIVED, the San Dieguito Union High School District (the “District”), located in the County of San Diego, California (the “County”), acknowledges itself indebted to and promises to pay to the registered owner identified above, or registered assigns, on the maturity date set forth above, the principal sum specified above in lawful money of the United States of America, and to pay interest thereon on each Interest Payment Date, as defined in the Trust Agreement, at the rate of interest specified above (the “Interest Rate”). Principal of and interest on this Note are payable in such coin or currency of the United States as at the time of payment is legal tender for payment of private and public debts, such principal to be paid upon surrender hereof at the principal corporate trust office of Wilmington Trust, N.A. in Los Angeles, California, or its successor in trust (the “Trustee”). Interest is payable as specified in the Trust Agreement. Interest shall be calculated on the basis of a 360-day year, consisting of twelve 30-day months, in like lawful money from the date hereof until the maturity date specified above and, if funds are not provided for payment at maturity, thereafter on the basis of a 360-day year for actual days elapsed until payment in full of said principal sum. Both the principal of and interest on this Note shall be payable only to the registered owner hereof upon surrender of this Note as the same shall fall due; provided, however, no interest shall be payable for any period after maturity during which the holder hereof fails to properly present this Note for payment. If the District fails to pay this Note when due or the Credit Provider (as defined in the Resolution hereinafter described), if any, is not reimbursed in full for the amount drawn on or paid pursuant

\* If more than one Series is issued under the Program in the Repayment Fiscal Year.

\*\* Number of Repayment Dates and percentages to be determined in Pricing Confirmation (as defined in the Resolution).

## ITEM 16

to the Credit Instrument (as defined in the Resolution) to pay all or a portion of this Note on the date of such payment, this Note shall become a Defaulted Note (as defined and with the consequences set forth in the Resolution).

It is hereby certified, recited and declared that this Note (the "Note") represents the authorized issue of the Note in the aggregate principal amount made, executed and given pursuant to and by authority of certain resolutions of the governing boards of the District and the County duly passed and adopted heretofore, under and by authority of Article 7.6 (commencing with Section 53850) of Chapter 4, Part 1, Division 2, Title 5 of the California Government Code (collectively, the "Resolution"), to all of the provisions and limitations of which the owner of this Note, by acceptance hereof, assents and agrees.

The principal of the Note, together with the interest thereon, shall be payable from taxes, income, revenue, cash receipts and other moneys which are received or accrued by the District for the general fund of the District and are provided for or attributable to the Fiscal Year ending June 30, 2016 (the "Repayment Fiscal Year"). As security for the payment of the principal of and interest on the Note, the District has pledged certain Unrestricted Revenues of the District (the "Pledged Revenues") received, accrued or held by the District and provided for or attributable to the Repayment Fiscal Year, and the principal of the Note and the interest thereon shall constitute a first lien and charge thereon and shall be payable from the Pledged Revenues, and, to the extent not so paid, shall be paid from any other moneys of the District lawfully available therefor, as set forth in the Resolution. Notwithstanding the foregoing, the terms "Unrestricted Revenues" and "Pledged Revenues" exclude any moneys required to be used to repay a treasurer's loan, as more particularly described in the Resolution. The County is not liable for payment of this Note. The full faith and credit of the District is not pledged to the payment of the principal or interest on this Note.

The County, the District and the Trustee may deem and treat the registered owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes, and the County, the District and the Trustee shall not be affected by any notice to the contrary.

It is hereby certified that all of the conditions, things and acts required to exist, to have happened and to have been performed precedent to and in the issuance of this Note do exist, have happened and have been performed in due time, form and manner as required by the Constitution and statutes of the State of California and that the amount of this Note, together with all other indebtedness of the District, does not exceed any limit prescribed by the Constitution or statutes of the State of California.

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**IN WITNESS WHEREOF**, the Board of Supervisors of the County has caused this Note to be executed by the manual or facsimile signature of a duly authorized officer of the County and countersigned by the manual or facsimile signature of its duly authorized officer.

COUNTY OF SAN DIEGO

By: \_\_\_\_\_  
Chief Financial Officer

Countersigned

By: \_\_\_\_\_  
Clerk of the Board of Supervisors



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[STATEMENT OF INSURANCE]\*

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\* To be used only if Credit Instrument is a policy of municipal bond insurance.

SECRETARY'S CERTIFICATE

I, Rick Schmitt, Secretary of the Board, hereby certify as follows:

The foregoing is a full, true and correct copy of a resolution duly adopted at a regular meeting of the Board duly and regularly held at the regular meeting place thereof on the 16<sup>th</sup> day of July, 2015, of which meeting all of the members of said Board had due notice and at which a majority thereof were present; and at said meeting said resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

An agenda of said meeting was posted at least 72 hours before said meeting at 710 Encinitas Blvd., Encinitas, California, a location freely accessible to members of the public, and a brief general description of said resolution appeared on said agenda.

I have carefully compared the same with the original minutes of said meeting on file and of record in my office; the foregoing resolution is a full, true and correct copy of the original resolution adopted at said meeting and entered in said minutes; and said resolution has not been amended, modified or rescinded since the date of its adoption, and the same is now in full force and effect.

Dated: July 16, 2015

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Secretary of the Board

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 6, 2015

**BOARD MEETING DATE:** July 16, 2015

**PREPARED BY:** John Addleman, Executive Director of  
Planning Services  
Eric Dill, Assoc. Supt. of Business Services

**SUBMITTED BY:** Rick Schmitt  
Superintendent

**SUBJECT:** **ADOPTION OF RESOLUTIONS  
ESTABLISHING SPECIAL TAXES FOR  
2015-2016 FISCAL YEAR**

-----

### EXECUTIVE SUMMARY

The Board of Trustees has adopted ordinances authorizing the levy of a special tax within CFD 94-2, CFD 94-3, CFD 95-2, CFD 99-1, CFD 99-2, CFD 99-3, and CFD 03-1. These ordinances were adopted pursuant to the Rate and Method of Apportionment of Special Taxes approved in the elections. The Rate and Method of Apportionment of Special Taxes also require the Board to determine the amount for the alternate prepayment to be collected each year. The Lee Saylor Material/Cost of Construction Index can increase this rate for all CFD's except for CFD 99-2 and CFD 99-3 for which the Engineering News-Record Building Cost Index is used.

The 2015-2016 prepayment amounts have been established as follows:

- CFD 94-2 - \$4,955.00 for a single family home and \$1,350.00 for a multi-family home.
- CFD 94-3 - \$9,799.25 for a single family home and \$2,669.83 for a multi-family home.
- CFD 95-2 - \$9,466.15 for a single family home and \$2,579.07 for a multi-family home.
- CFD 99-1 - \$9,747.82 for a single family home and \$2,632.93 for a multi-family home.

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- CFD 99-2 – One-Time Special Tax of \$1.17 per square foot of assessable space for residential homes and \$0.15 per square foot of assessable space for commercial buildings located in the Encinitas School District and \$0.26 per square foot of assessable space for commercial buildings located in the Rancho Santa Fe School District.
- CFD 99-3 – One-Time Special Tax of \$1.17 per square foot of assessable space for residential homes and \$0.26 per square foot of assessable space for commercial buildings.
- CFD 03-1 - \$11,560.95 for a Tax Class A single family home, and \$3,123.61 for a Tax Class A multi-family home, \$9,747.82 for a Tax Class B single family home, and \$2,632.93 for a Tax Class B multi-family home.

**RECOMMENDATION:**

It is recommended that the Board adopt the attached resolutions establishing Special Taxes within Community Facilities District No.'s 94-2, 94-3, 95-2, 99-1, 99-2, 99-3, and 03-1, which increases the Alternate Prepayment Tax for single family, multi-family units, and commercial buildings per Lee Saylor Cost of Construction Index or Engineering News-Record Building Cost Index.

**FUNDING SOURCE:**

N/A

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**RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
ESTABLISHING SPECIAL TAXES WITHIN  
COMMUNITY FACILITIES DISTRICT NO. 94-2  
FOR PREPAYMENTS FOR THE 2015-16 FISCAL YEAR**

WHEREAS, on September 22, 1994 the Board of Trustees of the San Dieguito Union High School District (the "Board of Trustees") adopted a resolution entitled "Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Establishing Community Facilities District No. 94-2 of the San Dieguito Union High School District, Authorizing the Levy of a Special Tax, the Incurrence of Bonded Indebtedness not to Exceed \$50,000,000 within Proposed Community Facilities District 94-2 and Calling an Election" (the "Resolution"), which established Community Facilities District No. 94-2 of the San Dieguito Union High School District (the "District") pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, to finance the construction and acquisition of certain school facilities within the District;

WHEREAS, the Resolution authorized the levy of a special tax on property lying within the District, authorized the issuance of bonds in an aggregate principal amount not to exceed \$50,000,000 and called an election;

WHEREAS, on November 3, 1994, an election (the "Election") was held within the District in which the eligible electors approved by more than two-thirds of the votes cast the propositions of levying a special tax on property within the District, incurring indebtedness in an amount not to exceed \$50,000,000 and establishing an appropriations limit;

WHEREAS, on December 5, 1994, the Board of Trustees adopted an ordinance entitled, "Ordinance of the Board of Trustees of the San Dieguito Union High School District Authorizing the Levy of a Special Tax Within Community Facilities District No. 94-2" (the "Ordinance") authorizing the levy of a special tax within the District pursuant to the rate and method of apportionment of special taxes approved in the Election (the "Rate and Method") which is set forth in Exhibit A attached to the Ordinance (terms used but not defined herein have the meaning provided in the Rate and Method);

WHEREAS, the Ordinance authorized the Board of Trustees to provide, by resolution, for the levy of the special tax in accordance with the Rate and Method;

WHEREAS, pursuant to the Rate and Method, within five (5) business days from the time of issuance of the initial building permit with respect to any Assessor's Parcel, the owner of such Assessor's Parcel of Developed Property may elect to prepay fifty percent of the aggregate Maximum Special Tax obligation attributable to the Assessor's Parcel;

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NOW THEREFORE, THE BOARD OF TRUSTEES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. In accordance with the Rate and Method, the Board of Trustees hereby establishes \$4,955.00 as the Alternate Prepayment Tax for Single-Family units and \$1,350.00 for Multi-Family units with respect to Developed Property for the 2015-16 fiscal year.

Section 2. The Alternate Prepayment Tax with respect to any Assessor’s Parcel shall be collected by the District within five (5) business days from the time of issuance of the initial building permit of such Assessor’s Parcel of Developed Property in accordance with Section VII of the Rate and Method and Section 5 of the Ordinance.

Section 3. The Board of Trustees hereby ratifies any action taken prior to adoption of this resolution to collect the Alternate Prepayment Taxes with respect to Developed Property for the 2015-16 fiscal year.

Section 4. This Resolution shall take effect immediately on the date of final passage.

ADOPTED, SIGNED AND APPROVED, this 16th day of July, 2015.

BOARD OF TRUSTEES OF THE SAN  
DIEGUITO UNION HIGH SCHOOL DISTRICT

By: \_\_\_\_\_

Title: President, Board of Trustees

ATTEST:

By: \_\_\_\_\_

Title: Clerk, Board of Trustees

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STATE OF CALIFORNIA )  
  )  
COUNTY OF SAN DIEGO)

I, John Salazar, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 16th day of July, 2015, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Clerk, Board of Trustees

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**RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNIONHIGH SCHOOL DISTRICT  
ESTABLISHING SPECIAL TAXES WITHIN  
COMMUNITY FACILITIES DISTRICT NO. 94-3  
FOR PREPAYMENTS FOR THE 2015-16 FISCAL YEAR**

WHEREAS, on March 21, 1996 the Board of Trustees of the San Dieguito Union High School District (the "Board of Trustees") adopted a resolution entitled "Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Establishing Community Facilities District No. 94-3 of the San Dieguito Union High School District, Authorizing the Levy of a Special Tax, the Incurrence of Bonded Indebtedness not to Exceed \$50,000,000 within Proposed Community Facilities District No. 94-3 and Calling an Election" (the "Resolution"), which established Community Facilities District No. 94-3 of the San Dieguito Union High School District (the "District") pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, to finance the construction and acquisition of certain school facilities within the District;

WHEREAS, on July 18, 1996 the Board amended the Resolution by adopting a resolution entitled "Amendment to Resolutions of Formation of the Board of Trustees of the San Dieguito Union High School District Regarding Establishment of Community Facilities District Nos. 94-3 and 95-2 of the San Dieguito Union High School District" (the "Amending Resolution") changing the date of the election;

WHEREAS, the Resolution authorized the levy of a special tax on property lying within the District, authorized the issuance of bonds in an aggregate principal amount not to exceed \$50,000,000 and called an election;

WHEREAS, on September 10, 1996 an election (the "Election") was held within the District in which the eligible electors approved by more than two-thirds of the votes cast the propositions of levying a special tax on property within the District, incurring indebtedness in an amount not to exceed \$50,000,000 and establishing an appropriations limit;

WHEREAS, on September 19, 1996 the Board of Trustees adopted an ordinance entitled, "Ordinance of the Board of Trustees of the San Dieguito Union High School District Authorizing the Levy of a Special Tax Within Community Facilities District No. 94-3" (the "Ordinance") authorizing the levy of a special tax within the District pursuant to the rate and method of apportionment of special taxes approved in the Election (the "Rate and Method") which is set forth in Exhibit A attached to the Ordinance (terms used but not defined herein have the meanings provided in the Rate and Method);



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WHEREAS, the Ordinance authorized the Board of Trustees to provide, by resolution, for the levy of the special tax in accordance with the Rate and Method;

WHEREAS, pursuant to the Rate and Method, within five (5) business days from the time of issuance of the initial building permit with respect to any Assessor's Parcel, the owner of such Assessor's Parcel of Developed Property may elect to prepay fifty percent of the aggregate Maximum Special Tax obligation attributable to the Assessor's Parcel;

NOW THEREFORE, THE BOARD OF TRUSTEES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. In accordance with the Rate and Method, the Board of Trustees hereby establishes \$9,799.25 as the Alternate Prepayment Tax for Single-Family units and \$2,669.83 for Multi-Family units with respect to Developed Property for the 2015-16 fiscal year.

Section 2. The Alternate Prepayment Tax with respect to any Assessor's Parcel shall be collected by the District within five (5) business days from the time of issuance of the initial building permit of such Assessor's Parcel of Developed Property in accordance with Section VII of the Rate and Method and Section 5 of the Ordinance.

Section 3. The Board of Trustees hereby ratifies any action taken prior to adoption of this resolution to collect the Alternate Prepayment Taxes with respect to Developed Property for the 2015-16 fiscal year.

Section 4. This Resolution shall take effect immediately on the date of final passage.

ADOPTED, SIGNED AND APPROVED, this 16th day of July, 2015.

BOARD OF TRUSTEES OF THE SAN  
DIEGUITO UNION HIGH SCHOOL DISTRICT

By: \_\_\_\_\_

Title: President, Board of Trustees

ATTEST:

By: \_\_\_\_\_

Title: Clerk, Board of Trustees

ITEM 17

STATE OF CALIFORNIA )  
 )  
COUNTY OF SAN DIEGO)

I, John Salazar, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 16th day of July, 2015, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Clerk, Board of Trustees

## ITEM 17

**RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNIONHIGH SCHOOL DISTRICT  
ESTABLISHING SPECIAL TAXES WITHIN  
COMMUNITY FACILITIES DISTRICT NO. 95-2  
FOR PREPAYMENTS FOR THE 2015-16 FISCAL YEAR**

WHEREAS, on March 21, 1996 the Board of Trustees of the San Dieguito Union High School District (the "Board of Trustees") adopted a resolution entitled "Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Establishing Community Facilities District No. 95-2 of the San Dieguito Union High School District, Authorizing the Levy of a Special Tax, the Incurrence of Bonded Indebtedness not to Exceed \$50,000,000 within Proposed Community Facilities District No. 95-2 and Calling an Election" (the "Resolution"), which established Community Facilities District No. 95-2 of the San Dieguito Union High School District (the "District") pursuant to the Mello-Roos community Facilities Act of 1982, as amended, to finance the construction and acquisition of certain school facilities within the District;

WHEREAS, on July 18, 1996 the Board amended the Resolution by adopting a resolution entitled "Amendment to Resolutions of Formation of the Board of Trustees of the San Dieguito Union High School District Regarding Establishment of Community Facilities District Nos. 94-3 and 95-2 of the San Dieguito Union High School District" (the "Amending Resolution") changing the date of the election;

WHEREAS, the Resolution authorized the levy of a special tax on property lying within the District, authorized the issuance of bonds in an aggregate principal amount not to exceed \$50,000,000 and called an election;

WHEREAS, on September 10, 1996 an election (the "Election") was held within the District in which the eligible electors approved by more than two-thirds of the votes cast the propositions of levying a special tax on property within the District, incurring indebtedness in an amount not to exceed \$50,000,000 and establishing an appropriations limit;

WHEREAS, on September 19, 1996 the Board of Trustees adopted an ordinance entitled, "Ordinance of the Board of Trustees of the San Dieguito Union High School District Authorizing the Levy of a Special Tax Within Community Facilities District No. 95-2" (the "Ordinance") authorizing the levy of a special tax within the District pursuant to the rate and method of apportionment of special taxes approved in the Election (the "Rate and Method") which is set forth in Exhibit A attached to the Ordinance (terms used but not defined herein have the meanings provided in the Rate and Method);

ITEM 17

WHEREAS, the Ordinance authorized the Board of Trustees to provide, by resolution, for the levy of the special tax in accordance with the Rate and Method;

WHEREAS, pursuant to the Rate and Method, within five (5) business days from the time of issuance of the initial building permit with respect to any Assessor's Parcel, the owner of such Assessor's Parcel of Developed Property may elect to prepay fifty percent of the aggregate Maximum Special Tax obligation attributable to the Assessor's Parcel;

NOW THEREFORE, THE BOARD OF TRUSTEES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. In accordance with the Rate and Method, the Board of Trustees hereby establishes \$9,466.15 as the Alternate Prepayment Tax for Single-Family units and \$2,579.07 for Multi-Family units with respect to Developed Property for the 2015-16 fiscal year.

Section 2. The Alternate Prepayment Tax with respect to any Assessor's Parcel shall be collected by the District within five (5) business days from the time of issuance of the initial building permit of such Assessor's Parcel of Developed Property in accordance with Section VII of the Rate and Method and Section 5 of the Ordinance.

Section 3. The Board of Trustees hereby ratifies any action taken prior to adoption of this resolution to collect the Alternate Prepayment Taxes with respect to Developed Property for the 2015-16 fiscal year.

Section 4. This Resolution shall take effect immediately on the date of final passage.

ADOPTED, SIGNED AND APPROVED, this 16th day of July, 2015.

BOARD OF TRUSTEES OF THE SAN  
DIEGUITO UNION HIGH SCHOOL DISTRICT

By: \_\_\_\_\_

Title: President, Board of Trustees

ATTEST:

By: \_\_\_\_\_

Title: Clerk, Board of Trustees



## ITEM 17

**RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
ESTABLISHING SPECIAL TAXES WITHIN  
COMMUNITY FACILITIES DISTRICT NO. 99-1  
FOR PREPAYMENTS FOR THE 2015-16 FISCAL YEAR**

WHEREAS, on May 6, 1999 the Board of Trustees of the San Dieguito Union High School District (the “Board of Trustees”) adopted a resolution entitled “Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Establishing Community Facilities District No. 99-1 of the San Dieguito Union High School District Authorizing the Levy of a Special Tax, the Incurrence of Bonded Indebtedness not to Exceed \$50,000,000 with Proposed Community Facilities District No. 99-1 and Calling an Election” (the “Resolution), which established Community Facilities District No. 99-1 of the San Dieguito Union High School District (the “District”) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, to finance the construction and acquisition of certain school facilities within the District; and

WHEREAS, on August 19, 1999 the Board amended the Resolution by adopting a resolution entitled “Amendment to Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Regarding Establishment of Community Facilities District No. 99-1 of the San Dieguito Union High School District” (the “Amending Resolution”) changing the date of the election; and

WHEREAS, the Resolution authorized the levy of a special tax on property lying within the District, authorized the issuance of bonds in an aggregate principal amount not to exceed \$50,000,000 and called an election; and

WHEREAS, on September 16, 1999 an election (the “Election”) was held within the District in which the eligible electors approved by more than two-thirds of the votes cast the propositions of levying a special tax on property within the District, incurring indebtedness in an amount not to exceed \$50,000,000 and establishing an appropriations limit; and

WHEREAS, on September 16, 1999 the Board of Trustees adopted an ordinance entitled, “Ordinance of the Board of Trustees of the San Dieguito Union High School District Authorizing the Levy of a Special Tax Within Community Facilities District No. 99-1” (the “Ordinance”) authorizing the levy of a special tax within the District pursuant to the rate and method of apportionment of special taxes approved in the Election (the “Rate and Method”) which is set forth in Exhibit A attached to the Ordinance (terms used but not defined herein have the meanings provided the Rate and Method); and

ITEM 17

WHEREAS, the Ordinance authorized the Board of Trustees to provide, by resolution, the levy of the special tax in accordance with the Rate and Method; and

WHEREAS, pursuant to the Rate and Method, within five (5) business days from the time of issuance of the initial building permit with respect to any Assessor's Parcel, the owner of such Assessor's Parcel of Developed Property may elect to prepay fifty percent of the aggregate Maximum Special Tax obligation attributable to the Assessor's Parcel;

NOW THEREFORE, THE BOARD OF TRUSTEES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. In accordance with the Rate and Method, the Board of Trustees hereby establishes \$9,747.82 as the Alternate Prepayment Tax for Single-Family units and \$2,632.93 for multi-Family units with respect to Developed Property for the 2014-15 fiscal year.

Section 2. The Alternate Prepayment Tax with respect to any Assessor's Parcel shall be collected by the District within five (5) business days from the time of issuance of the initial building permit of such Assessor's Parcel of Developed Property in accordance with Section VII of the Rate and Method and Section 5 of the Ordinance.

Section 3. The Board of Trustees hereby ratifies any action taken prior to adoption of this resolution to collect the Alternate Prepayment Taxes with respect to Developed Property for the 2015-16 fiscal year.

Section 4. This Resolution shall take effect immediately on the date of final passage.

ADOPTED, SIGNED AND APPROVED, this 16th day of July, 2015.

BOARD OF TRUSTEES OF THE SAN  
DIEGUITO UNION HIGH SCHOOL DISTRICT

By: \_\_\_\_\_

Title: President, Board of Trustees

ATTEST:

By: \_\_\_\_\_

Title: Clerk, Board of Trustees





**RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
ESTABLISHING SPECIAL TAXES WITHIN  
COMMUNITY FACILITIES DISTRICT NO. 99-2  
FOR PREPAYMENTS FOR THE 2015-16 FISCAL YEAR**

WHEREAS, on May 6, 1999 the Board of Trustees of the San Dieguito Union High School District (the “Board of Trustees”) adopted a resolution entitled “Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Establishing Community Facilities District No. 99-2 (The Bridges at Rancho Santa Fe) of the San Dieguito Union High School District, Authorizing the Levy of a Special Tax, the Incurrence of Bonded Indebtedness Not to Exceed \$50,000,000 Within Proposed Community Facilities District No. 99-2 (The Bridges at Rancho Santa Fe) and Calling an Election” (The “Resolution”), which established Community Facilities District No. 99-2 of the San Dieguito Union High School District (the “District”) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, to finance the construction and acquisition of certain school facilities within the District; and

WHEREAS, the Resolution authorized the levy of a special tax on property lying within the District, authorized the issuance of bonds in an aggregate principal amount not to exceed \$50,000,000 and called an election; and

WHEREAS, on May 11, 1999 an election (the “Election”) was held within the District in which the eligible electors approved by more than two-thirds of the votes cast the propositions of levying a special tax on property within the District, incurring indebtedness in an amount not to exceed \$50,000,000 and establishing an appropriations limit; and

WHEREAS, on May 20, 1999 the Board of Trustees adopted an ordinance entitled, “Ordinance of the Board of Trustees of the San Dieguito Union High School District Authorizing the Levy of a Special Tax Within Community Facilities District No. 99-2 (The Bridges at Rancho Santa Fe)” (the “Ordinance”) authorizing the levy of a special tax within the District pursuant to the rate and method of apportionment of special taxes approved in the Election (the “Rate and Method”) which is set forth in Exhibit “A” attached to the Ordinance (terms used but not defined herein have the meanings provided in the Rate and Method); and

WHEREAS, the Ordinance authorized the Board of Trustees to provide, by resolution, for the levy of the special tax in accordance with the Rate and Method; and

ITEM 17

WHEREAS, pursuant to the Rate and Method, at or prior to the issuance of a building permit for an Assessor's Parcel of Residential Property, the owner of such property may elect to exempt his property from the Annual Special Tax by paying the One-Time Special Tax then applicable to such Assessor's Parcel and upon payment of such One-Time Special Tax, such Assessor's Parcel shall thereafter be treated as Exempt Property. If an owner of an Assessor's Parcel of Residential Property does not elect to pay the One-Time Special Tax, then that Assessor's Parcel of Residential Property shall be subject to the Annual Special Taxes and shall not be subject to the One-Time Special Tax.

NOW THEREFORE, THE BOARD OF TRUSTEES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. In accordance with the Rate and Method, the Board of Trustees hereby establishes 1.17 per square foot of assessable space for parcels of residential property and \$0.15 per square foot of chargeable covered and enclosed space for assessor's parcels of commercial property located within the boundaries of Rancho Santa Fe USD, or \$0.26 per square foot of chargeable covered and enclosed space for assessor's parcels of commercial property located within the boundaries of Encinitas USD as the One-Time Special Tax for the 2015-16 fiscal year.

Section 2. The One-Time Special Tax with respect to any Assessor's Parcel shall be collected by the District at or prior to the issuance of a building permit of such Assessor's Parcel in accordance with Section C of the Rate and Method and Section C of the Ordinance.

Section 3. The Board of Trustees hereby ratifies any action taken prior to adoption of this resolution to collect the One-Time Special Tax with respect to Developed Property for the 2015-16 fiscal year.

Section 4. This Resolution shall take effect immediately on the date of final passage.

ADOPTED, SIGNED AND APPROVED, this 16th day of July, 2015.

BOARD OF TRUSTEES OF THE SAN  
DIEGUITO UNION HIGH SCHOOL DISTRICT

By: \_\_\_\_\_

Title: President, Board of Trustees

ATTEST:

By: \_\_\_\_\_



**RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
ESTABLISHING SPECIAL TAXES WITHIN  
COMMUNITY FACILITIES DISTRICT NO. 99-3  
FOR PREPAYMENTS FOR THE 2015-16 FISCAL YEAR**

WHEREAS, on October 7, 1999 the Board of Trustees of the San Dieguito Union High School District (the “Board of Trustees”) adopted a resolution entitled “Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Establishing Community Facilities District No. 99-3 of the San Dieguito Union High School District, Authorizing the Levy of a Special Tax, the Incurrence of Bonded Indebtedness Not to Exceed \$50,000,000 Within Proposed Community Facilities District No. 99-3 and Calling an Election” (the “Resolution”), which establishes Community Facilities District No. 99-3 of the San Dieguito Union High School District (the “District”) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, to finance the construction and acquisition of certain school facilities within the District; and

WHEREAS, the Resolution authorized the levy of a special tax on property lying within the District, authorized the issuance of bonds in an aggregate principal amount not to exceed \$50,000,000 and called an election; and

WHEREAS, on October 12, 1999 an election (the “Election”) was held within the District in which the eligible electors approved by more than two-thirds of the votes cast the propositions of levying a special tax on property within the District, incurring indebtedness in an amount not to exceed \$50,000,000 and establishing an appropriations limit; and

WHEREAS, on November 4, 1999 the Board of Trustees adopted an ordinance entitled, “Ordinance of the Board of Trustees of the San Dieguito Union High School District Authorizing the Levy of a Special Tax Within Community Facilities District No. 99-3” (the “Ordinance”) authorizing the levy of a special tax within the District pursuant to the rate and method of apportionment of special taxes approved in the Election (the “Rate and Method”) which is set forth in Exhibit “A” attached to the Ordinance (terms used but not defined herein have the meanings provided in the Rate and Method); and

WHEREAS, the Ordinance authorized the Board of Trustees to provide, by resolution, for the levy of the special tax in accordance with the Rate and Method; and

WHEREAS, pursuant to the Rate and Method, at or prior to the issuance of a building permit for an Assessor’s Parcel of Residential Property, the owner of such property may elect to exempt his property from the Annual Special Tax by paying the

ITEM 17

One-Time Special Tax then applicable to such Assessor’s Parcel and upon payment of such One-Time Special Tax, such Assessor’s Parcel of Residential Property shall thereafter be treated as Exempt Property. If an owner of an Assessor’s Parcel of Residential Property does not elect to pay the One-Time Special Tax, then that Assessor’s Parcel of Residential Property shall be subject to Annual Special Taxes and shall not be subject to the One-Time Special Tax.

NOW THEREFORE, THE BOARD OF TRUSTEES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. In accordance with the Rate and Method, the Board of Trustees hereby establishes \$1.17 per square foot of Assessable Space for Assessor’s Parcels of Residential Property, or \$0.26 per square foot of Chargeable Covered and Enclosed Space for Assessor’s Parcels of Commercial Property as the One-Time Special Tax for the 2015-16 fiscal year.

Section 2. The One-Time Special Tax with respect to any Assessor’s Parcel shall be collected by the District at or prior to the issuance of a building permit of such Assessor’s Parcel in accordance with Section C of the Rate and Method and Section C of the Ordinance.

Section 3. The Board of Trustees hereby ratifies any action taken prior to adoption of this resolution to collect the One-Time Special Tax with respect to Developed Property for the 2015-16 fiscal year.

Section 4. This Resolution shall take effect immediately on the date of final passage.

ADOPTED, SIGNED AND APPROVED, this 16th day of July, 2015.

BOARD OF TRUSTEES OF THE SAN  
DIEGUITO UNION HIGH SCHOOL DISTRICT

By: \_\_\_\_\_

Title: President, Board of Trustees

ATTEST:

By: \_\_\_\_\_

Title: Clerk, Board of Trustees

ITEM 17

STATE OF CALIFORNIA )  
  )  
COUNTY OF SAN DIEGO)

I, John Salazar, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 16th day of July, 2015, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Clerk, Board of Trustees

ITEM 17

**RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
ESTABLISHING SPECIAL TAXES WITHIN  
COMMUNITY FACILITIES DISTRICT NO. 03-1  
FOR PREPAYMENTS FOR THE 2015-16 FISCAL YEAR**

WHEREAS, on May 1, 2003 the Board of Trustees of the San Dieguito Union High School District (the “Board of Trustees”) adopted a resolution entitled “Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Establishing Community Facilities District No. 03-1 of the San Dieguito Union High School District, Authorizing the Levy of a Special Tax, the Incurrence of Bonded Indebtedness not to Exceed \$75,000,000 within Proposed Community Facilities District 03-1 and Calling an Election” (the “Resolution”), which established Community Facilities District No. 03-1 of the San Dieguito Union High School District (the “District”) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, to finance the construction and acquisition of certain school facilities within the District;

WHEREAS, the Resolution authorized the levy of a special tax on property lying within the District, authorized the issuance of bonds in an aggregate principal amount not to exceed \$75,000,000 and called an election;

WHEREAS, on May 13, 2003, an election (the “Election”) was held within the District in which the eligible electors approved by more than two-thirds of the votes cast the propositions of levying a special tax on property within the District, incurring indebtedness in an amount not to exceed \$75,000,000 and establishing an appropriations limit;

WHEREAS, on May 15, 2003, the Board of Trustees adopted an ordinance entitled, “Ordinance of the Board of Trustees of the San Dieguito Union High School District Authorizing the Levy of a Special Tax Within Community Facilities District No. 03-1” (the “Ordinance”) authorizing the levy of a special tax within the District pursuant to the rate and method of apportionment of special taxes approved in the Election (the “Rate and Method”) which is set forth in Exhibit A attached to the Ordinance (terms used but not defined herein have the meaning provided in the Rate and Method);

WHEREAS, the Ordinance authorized the Board of Trustees to provide, by resolution, for the levy of the special tax in accordance with the Rate and Method;

WHEREAS, pursuant to the Rate and Method, within five (5) business days from the time of issuance of the initial building permit with respect to any Assessor’s Parcel, the owner of such Assessor’s Parcel of Developed Property may elect to prepay fifty percent of the aggregate Maximum Special Tax obligation attributable to the Assessor’s Parcel;

ITEM 17

NOW THEREFORE, THE BOARD OF TRUSTEES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. In accordance with the Rate and Method, the Board of Trustees hereby establishes \$11,560.95 as the Alternate Prepayment Tax for Tax Class A Single-Family units, 3,123.61 for Tax Class A Multi-Family units, \$9,747.82 for Tax Class B Single-Family units, and 2,632.93 for Tax Class B Multi-Family units with respect to Developed Property for the 2015-16 fiscal year.

Section 2. The Alternate Prepayment Tax with respect to any Assessor’s Parcel shall be collected by the District within five (5) business days from the time of issuance of the initial building permit of such Assessor’s Parcel of Developed Property in accordance with Section VI of the Rate and Method and Section 5 of the Ordinance.

Section 3. The Board of Trustees hereby ratifies any action taken prior to adoption of this resolution to collect the Alternate Prepayment Taxes with respect to Developed Property for the 2015-16 fiscal year.

Section 4. This Resolution shall take effect immediately on the date of final passage.

ADOPTED, SIGNED AND APPROVED, this 16th day of July, 2015.

BOARD OF TRUSTEES OF THE SAN  
DIEGUITO UNION HIGH SCHOOL DISTRICT

By: \_\_\_\_\_

Title: President, Board of Trustees

ATTEST:

By: \_\_\_\_\_

Title: Clerk, Board of Trustees



ITEM 17

STATE OF CALIFORNIA )  
  )  
COUNTY OF SAN DIEGO)

I, John Salazar, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 16th day of July, 2015, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Clerk, Board of Trustees

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 7, 2015

**BOARD MEETING DATE:** July 16, 2015

**PREPARED BY:** John Addleman, Executive Director of  
Planning Services  
Eric Dill, Assoc. Supt. of Business Services

**SUBMITTED BY:** Rick Schmitt  
Superintendent

**SUBJECT:** ADOPTION OF RESOLUTIONS LEVYING  
SPECIAL TAXES FOR 2015-2016 FISCAL  
YEAR

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### EXECUTIVE SUMMARY

The Board of Trustees has adopted ordinances authorizing the levy of a special tax within Community Facilities District (CFD) 94-1, CFD 94-2, CFD 94-3, CFD 95-1, CFD 95-2, CFD 99-1, CFD 99-2, CFD 99-3, and CFD 03-1. These ordinances authorized the Board of Trustees to provide, by resolution, for the levy of the special tax in accordance with the Rate and Method established. The tax will appear on each property owner's tax bill and is to be collected by the County Assessor's Office, per arrangement.

The 2014/15 year saw significant growth in residential housing development of 5.67% compared to the prior year's growth rate of 2.65%. Staff processed a total of 613 permits across 483 parcels in seven of the nine CFDS. The permits represented approval to construct 1,131 residential units, of which 971 units were located in Pacific Highlands Ranch, CFD 03-1.

The 1,131 residential units were evenly distributed in product type consisting of 562 single family dwelling units (SFD) and 569 multi-family dwelling units (MFD). All of the MFD product type was located in Pacific Highlands Ranch, CFD 03-1.

The three most active community facilities districts for 2014/15 were:

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CFD 03-1 Pacific Highlands Ranch (Alta Del Mar, Avino, Cielo Carmel, Casabella, Watermark, Canterra, Verana, and Rancho Del Sol) - 402 SFD units, 569 MFD \$406,009.50,

CFD 94-2 Arterro and Blackstone Ranch - 55 SFD units, \$44,000.00.

CFD 99-1 The Elms and The Ivy – 54 SFD, \$46,170.00.

The additional activity will increase the total developed parcels to 9,009 parcels, and will increase the annual levy of special taxes by \$535,569.50 from \$7,072,438.00 to \$7,608,007.50 for 2015-2016.

The detail parcel information, Attachment A, to the attached resolutions is available for inspection in the Facilities Planning and Construction Department and will be filed as part of the minutes of this meeting.

**RECOMMENDATION:**

It is recommended that the Board adopt the attached resolutions levying Special Taxes within Community Facilities District No.'s 94-1, 94-2, 94-3, 95-1, 95-2, 99-1, 99-2, 99-3, and 03-1, and authorize the Auditor of San Diego County to levy taxes on all non-exempt property within each Community Facilities District.

**FUNDING SOURCE:**

Community Facilities Districts 94-1, 94-2, 94-3, 95-1, 95-2, 99-1, 99-2, 99-3, and 03-1

Enclosure: 2015/2016 Executive Summary Chart

## ITEM 18

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
COMMUNITY FACILITIES DISTRICTS  
EXECUTIVE SUMMARY**

<b>DISTRICT</b>	<b>PARCELS LEVIED</b>	<b>PROJECTED LEVY APPLIED AT COUNTY</b>	<b>LEVY AMOUNT HANDBILLED</b>	<b>TOTAL PROJECTED LEVY AMOUNT</b>
CFD No. 94-1	8	\$6,400.00	\$0.00	\$6,400.00
CFD No. 94-2	2,832	2,100,000.00	0.00	2,100,000.00
CFD No. 94-3	877	536,246.00	0.00	536,246.00
CFD No. 95-1	2,360	2,413,959.00	0.00	2,413,959.00
CFD No. 95-2	564	422,682.00	0.00	422,682.00
CFD No. 99-1	571	395,344.50	0.00	395,344.50
CFD No. 99-2	45	25,650.00	0.00	25,650.00
CFD No. 99-3	136	77,520.00	0.00	77,520.00
CFD No. 03-1	1,616	1,630,206.00	0.00	1,630,206.00
<b>Total</b>	<b>9,009</b>	<b>\$7,608,007.50</b>	<b>\$0.00</b>	<b>\$7,608,007.50</b>

RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
LEVYING SPECIAL TAX FOR 2015-16 FOR  
COMMUNITY FACILITIES DISTRICT 94-1 OF  
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the “Board”) of the San Dieguito Union High School District (the “District”) has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the “Act”) to form Community Facilities District 94-1 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 94-1, has reviewed the financial affairs of CFD 94-1; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 94-1,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 94-1, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 94-1 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 94-1, and in the amounts and on property within CFD 94-1 for Fiscal Year 2015-16 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 16th DAY OF July, 2015.

San Dieguito Union High School District  
Acting as the Legislative Body of  
Community Facilities District 94-1

By: \_\_\_\_\_  
President of the Board of Trustees

ATTEST:

By: \_\_\_\_\_  
Clerk, Board of Trustee

ITEM 18

STATE OF CALIFORNIA )  
                                  )  
COUNTY OF SAN DIEGO)

I, John Salazar, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 16th day of July, 2015, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Clerk, Board of Trustees

RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
LEVYING SPECIAL TAX FOR 2015-16 FOR  
COMMUNITY FACILITIES DISTRICT 94-2 OF  
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the “Board”) of the San Dieguito Union High School District (the “District”) has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the “Act”) to form Community Facilities District 94-2 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 94-2, has reviewed the financial affairs of CFD 94-2; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 94-2,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 94-2, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 94-2 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 94-2, and in the amounts and on property within CFD 94-2 for Fiscal Year 2015-16 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 16th DAY OF July, 2015.

San Dieguito Union High School District  
Acting as the Legislative Body of  
Community Facilities District 94-2

By: \_\_\_\_\_  
President of the Board of Trustees

ATTEST:

By: \_\_\_\_\_  
Clerk, Board of Trustees





ITEM 18

RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
LEVYING SPECIAL TAX FOR 2015-16 FOR  
COMMUNITY FACILITIES DISTRICT 94-3 OF  
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the “Board”) of the San Dieguito Union High School District (the “District”) has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the “Act”) to form Community Facilities District 94-3 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 94-3, has reviewed the financial affairs of CFD 94-3; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 94-3,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 94-3, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 94-3 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 94-3, and in the amounts and on property within CFD 94-3 for Fiscal Year 2015-16 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 16th DAY OF July, 2015.

San Dieguito Union High School District  
Acting as the Legislative Body of  
Community Facilities District 94-3

By: \_\_\_\_\_  
President of the Board of Trustees

ATTEST:

By: \_\_\_\_\_  
Clerk, Board of Trustees



RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
LEVYING SPECIAL TAX FOR 2015-16 FOR  
COMMUNITY FACILITIES DISTRICT 95-1 OF  
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the “Board”) of the San Dieguito Union High School District (the “District”) has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the “Act”) to form Community Facilities District 95-1 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 95-1, has reviewed the financial affairs of CFD 95-1; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 95-1,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 95-1, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 95-1 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 95-1, and in the amounts and on property within CFD 95-1 for Fiscal Year 2015-16 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 16th DAY OF July, 2015.

San Dieguito Union High School District  
Acting as the Legislative Body of  
Community Facilities District 95-1

By: \_\_\_\_\_  
President of the Board of Trustees

ATTEST:

By: \_\_\_\_\_  
Clerk, Board of Trustees

ITEM 18

STATE OF CALIFORNIA )  
  )  
COUNTY OF SAN DIEGO)

I, John Salazar, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 16th day of July, 2015, and that it was so adopted by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

\_\_\_\_\_  
Clerk, Board of Trustees

RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
LEVYING SPECIAL TAX FOR 2015-16 FOR  
COMMUNITY FACILITIES DISTRICT 95-2 OF  
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the “Board”) of the San Dieguito Union High School District (the “District”) has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the “Act”) to form Community Facilities District 95-2 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 95-2, has reviewed the financial affairs of CFD 95-2; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 95-2,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 95-2, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 95-2 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 95-2, and in the amounts and on property within CFD 95-2 for Fiscal Year 2015-16 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 16th DAY OF July, 2015.

San Dieguito Union High School District  
Acting as the Legislative Body of  
Community Facilities District 95-2

By: \_\_\_\_\_  
President of the Board of Trustees

ATTEST:

By: \_\_\_\_\_  
Clerk, Board of Trustees

ITEM 18

STATE OF CALIFORNIA )  
 )  
COUNTY OF SAN DIEGO)

I, John Salazar, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 16th day of July, 2015, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

Clerk, Board of Trustees

RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
LEVYING SPECIAL TAX FOR 2015-16 FOR  
COMMUNITY FACILITIES DISTRICT 99-1 OF  
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the “Board”) of the San Dieguito Union High School District (the “District”) has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the “Act”) to form Community Facilities District 99-1 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 99-1, has reviewed the financial affairs of CFD 99-1; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 99-1,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 99-1, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 99-1 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 99-1, and in the amounts and on property within CFD 99-1 for Fiscal Year 2015-16 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 16th DAY OF July, 2015.

San Dieguito Union High School District  
Acting as the Legislative Body of  
Community Facilities District 99-1

By: \_\_\_\_\_  
President of the Board of Trustees

ATTEST:

By: \_\_\_\_\_  
Clerk, Board of Trustees

ITEM 18

STATE OF CALIFORNIA )  
 )  
COUNTY OF SAN DIEGO)

I, John Salazar, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 16th day of July, 2015, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

Clerk, Board of Trustees



RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
LEVYING SPECIAL TAX FOR 2015-16 FOR  
COMMUNITY FACILITIES DISTRICT 99-2 OF  
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the “Board”) of the San Dieguito Union High School District (the “District”) has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the “Act”) to form Community Facilities District 99-2 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 99-2, has reviewed the financial affairs of CFD 99-2; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 99-2,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 99-2, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 99-2 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 99-2, and in the amounts and on property within CFD 99-2 for Fiscal Year 2015-16 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 16th DAY OF July, 2015.

San Dieguito Union High School District  
Acting as the Legislative Body of  
Community Facilities District 99-2

By: \_\_\_\_\_  
President of the Board of Trustees

ATTEST:

By: \_\_\_\_\_  
Clerk, Board of Trustees



RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
LEVYING SPECIAL TAX FOR 2015-16 FOR  
COMMUNITY FACILITIES DISTRICT 99-3 OF  
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the “Board”) of the San Dieguito Union High School District (the “District”) has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the “Act”) to form Community Facilities District 99-3 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 99-3, has reviewed the financial affairs of CFD 99-3; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 99-3,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 99-3, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 99-3 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 99-3, and in the amounts and on property within CFD 99-3 for Fiscal Year 2015-16 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 16<sup>th</sup> DAY OF July, 2015.

San Dieguito Union High School District  
Acting as the Legislative Body of  
Community Facilities District 99-3

By: \_\_\_\_\_  
President of the Board of Trustees

ATTEST:

By: \_\_\_\_\_  
Clerk, Board of Trustees

ITEM 18

STATE OF CALIFORNIA )  
  )  
COUNTY OF SAN DIEGO)

I, John Salazar, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 16th day of July, 2015, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Clerk, Board of Trustees

RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
LEVYING SPECIAL TAX FOR 2015-16 FOR  
COMMUNITY FACILITIES DISTRICT 03-1 OF  
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the “Board”) of the San Dieguito Union High School District (the “District”) has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the “Act”) to form Community Facilities District 03-1 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 03-1, has reviewed the financial affairs of CFD 03-1; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 03-1,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 03-1, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 03-1 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 03-1, and in the amounts and on property within CFD 03-1 for Fiscal Year 2015-16 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 16th DAY OF July, 2015.

San Dieguito Union High School District  
Acting as the Legislative Body of  
Community Facilities District 03-1

By: \_\_\_\_\_  
President of the Board of Trustees

ATTEST:

By: \_\_\_\_\_  
Clerk, Board of Trustees



# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 1, 2015

**BOARD MEETING DATE:** July 16, 2015

**PREPARED BY:** Jason Vilorio, Ed.D.  
Associate Superintendent / Administrative Services

**SUBMITTED BY:** Rick Schmitt, Superintendent

**SUBJECT:** PROPOSED REVISED 2015-16 INSTRUCTIONAL  
CALENDAR

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### EXECUTIVE SUMMARY

The development of the academic calendar is an essential function of the school district, as it provides a framework that impacts the culture, workflow and academic tempo of the school year. As in past years, the District worked with SDFA and administrators to develop the instructional calendar. Since the 2015-16 instructional calendar was approved by the School Board on 4/4/2014, there have been significant changes to our potential funding model. As we have done in previous years, prior to Basic Aid funding, we have considered strategic ways to support the needs of our families, staff, and overall community, while at the same time balancing our Average Daily Attendance needs.

During a reexamination of the 2015-16 calendar, it has been determined that scheduling a strategic non- student day in September, while extending the school year to end on a Friday instead of Thursday would be beneficial to students and families while maintaining balance in our calendar.

### RECOMMENDATION:

It is recommended that the Board review and approve the proposed revised 2015-16 Instructional Calendar, as shown in the attached supplement.

### FUNDING SOURCE:

Not applicable.

ITEM 19

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
Instructional Calendar 2015-16  
August 25, 2015 through June 9, 2016

**CURRENT**

04-03-14 Bd Approved

School Month	M	T	W	T	F	Student Days	Cumulative Student Days	Holiday Legal-Local	Student Holidays/Recesses
Aug	3	4	5	6	7				
Aug	10	11	12	13	14				
Aug	17	[18]	[19]	[20]	[21]				8/18-21 Teacher Prep/Inservice Days
1	Aug 24	25 >	26	27	28	4	4		8/24 Teacher Non-Work Day
	Aug 31	1	2	3	4	5	9		8/25 First Day of School
	Sep 7	8	9	10	11	4	13	1	9/7 Labor Day
	Sep 14	15	16	17	18	5 (18)	18		
2	Sep 21	22	23	24	25	5	23		
	Sep 28	29	30	1	2	5	28		
	Oct 5	6	7	8	9	5	33		
	Oct 12	13	14	15	16	5 (20)	38		
3	Oct 19	20	21	22	23	5	43		
	Oct 26	27 #	28	29	30	5	48		10/27 1st Quarter Ends# (45 days)
	Nov 2	3	4	5	6	5	53		
	Nov 9	10	11	12	13	4 (19)	57	1	11/11 Veterans Day
4	Nov 16	17	18	19	20	5	62		
	Nov 23	24	25	26	27	0	62	1 4	11/23-27 Fall Break
	Nov 30	1	2	3	4	5	67		
	Dec 7	8	9	10	11	5 (15)	72		12/11 P-1 Cut Off Date
5	Dec 14	15	16	17	18	5	77		
	Dec 21	22	23	24	25	0	77	1 4	12/21-1/1 Winter Recess
	Dec 28	29	30	31	1	0	77	1 4	
	Jan 4	5	6	7	8	5	82		
	Jan 11	12	13	14	15	5	87		1/18 M.L. King Jr. Day
	Jan 18	19	20	21	22 #	4 (19)	91	1	1/22 1st Semester/Term Ends# (46 days)
6	Jan 25	26	27	28	29	3	94	2	1/25-26 Teacher Prep/Inservice Days
	Feb 1	2	3	4	5	5	99		
	Feb 8	9	10	11	12	4	103	1	2/12 Lincoln Day
	Feb 15	16	17	18	19	4 (16)	107	1	2/15 President's Day
7	Feb 22	23	24	25	26	5	112		
	Mar 29	1	2	3	4	5	117		
	Mar 7	8	9	10	11	5	122		
	Mar 14	15	16	17	18	5 (20)	127		3/18 P-2 Cut Off Date
8	Mar 21	22	23	24	25	5	132		
	Mar 28	29	30	31	1 #	5	137		4/1 3rd Quarter Ends# (46 days)
	Apr 4	5	6	7	8	0	137	5	4/4-8 Spring Recess
	Apr 11	12	13	14	15	5 (15)	142		
9	Apr 18	19	20	21	22	5	147		
	Apr 25	26	27	28	29	5	152		
	May 2	3	4	5	6	5	157		
	May 9	10	11	12	13	5 (20)	162		
10	May 16	17	18	19	20	5	167		
	May 23	24	25	26	27	5	172		
	May 30	31	1	2	3	4	176	1	5/30 Memorial Day
	Jun 6	7	8	9 #	10	4 (18)	180		6/9 2nd Semester/Term Ends# (43 days)
	Jun 13	14	15	16	17				
	Jun 20	21	22	23	24				
	Jun 27	28	29	30	1				
	Jul 4	5	6	7	8			1	7/4 Independence Day
	Jul 11	12	13	14	15				
	Jul 18	19	20	21	22				
	Jul 25	26	27	28	29				

Holidays/Breaks/Inservice - No School

# Quarter/Semester/Term Ending Dates



ITEM 19

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
*Proposed Revised Instructional Calendar 2015-16*  
August 25, 2015 through June 10, 2016

**PROPOSED**

04-03-14 Bd Approved  
07/16/15 Proposed Revision

School Month	M	T	W	T	F	Student Days	Cumulative Student Days	Holiday Legal-Local	Student Holidays/Recesses
Aug	3	4	5	6	7				
Aug	10	11	12	13	14				
Aug	17	[18]	[19]	[20]	[21]				8/18-21 Teacher Prep/Inservice Days
1	Aug 24	25 >	26	27	28	4	4		8/24 Teacher Non-Work Day
Aug	31	1	2	3	4	5	9		8/25 First Day of School
Sep	7	8	9	10	11	4	13	1	9/7 Labor Day
Sep	14	15	16	17	18	4 (17)	17	1	9/14 Certificated Non-Work Day
2	Sep 21	22	23	24	25	5	22		(Students not in school)
Sep	28	29	30	1	2	5	27		
Oct	5	6	7	8	9	5	32		
Oct	12	13	14	15	16	5 (20)	37		
3	Oct 19	20	21	22	23	5	42		
Oct	26	27	28 #	29	30	5	47		10/28 1st Quarter Ends# (45 days)
Nov	2	3	4	5	6	5	52		
Nov	9	10	11	12	13	4 (19)	56	1	11/11 Veterans Day
4	Nov 16	17	18	19	20	5	61		
Nov	23	24	25	26	27	0	61	1 4	11/23-27 Fall Break
Nov	30	1	2	3	4	5	66		
Dec	7	8	9	10	11	5 (15)	71		12/11 P-1 Cut Off Date
5	Dec 14	15	16	17	18	5	76		
Dec	21	22	23	24	25	0	76	1 4	12/21-1/1 Winter Recess
Dec	28	29	30	31	1	0	76	1 4	
Jan	4	5	6	7	8	5	81		
Jan	11	12	13	14	15	5	86		1/18 M.L. King Jr. Day
Jan	18	19	20	21	22 #	4 (19)	90	1	1/22 1st Semester/Term Ends# (45 days)
6	Jan 25	26	27	28	29	3	93	2	1/25-26 Teacher Prep/Inservice Days
Feb	1	2	3	4	5	5	98		
Feb	8	9	10	11	12	4	102	1	2/12 Lincoln Day
Feb	15	16	17	18	19	4 (16)	106	1	2/15 President's Day
7	Feb 22	23	24	25	26	5	111		
Mar	29	1	2	3	4	5	116		
Mar	7	8	9	10	11	5	121		
Mar	14	15	16	17	18	5 (20)	126		3/18 P-2 Cut Off Date
8	Mar 21	22	23	24	25	5	131		
Mar	28	29	30	31	1 #	5	136		4/1 3rd Quarter Ends# (46 days)
Apr	4	5	6	7	8	0	136	5	4/4-8 Spring Recess
Apr	11	12	13	14	15	5 (15)	141		
9	Apr 18	19	20	21	22	5	146		
Apr	25	26	27	28	29	5	151		
May	2	3	4	5	6	5	156		
May	9	10	11	12	13	5 (20)	161		
10	May 16	17	18	19	20	5	166		
May	23	24	25	26	27	5	171		
May	30	31	1	2	3	4	175	1	5/30 Memorial Day
Jun	6	7	8	9	10 #	5 (19)	180		6/10 2nd Semester/Term Ends# (44 days)
Jun	13	14	15	16	17				
Jun	20	21	22	23	24				
Jun	27	28	29	30	1				
Jul	4	5	6	7	8			1	7/4 Independence Day
Jul	11	12	13	14	15				
Jul	18	19	20	21	22				
Jul	25	26	27	28	29				

Holidays/Breaks/Inservice - No School

# Quarter/Semester/Term Ending Dates

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 8, 2015

**BOARD MEETING DATE:** July 16, 2015

**PREPARED &  
SUBMITTED BY:** Rick Schmitt  
Superintendent

**SUBJECT:** DRAFT SDUHSD EDUCATION PLAN: STRATEGIC  
THEMES, 2015-16

\*\*\*\*\*

### EXECUTIVE SUMMARY

The Superintendent will introduce and make a brief presentation of the draft San Dieguito Union High School District Education Plan: Strategic Themes, 2015-16, as shown in the attached supplement.

### RECOMMENDATION:

This item is being submitted as first read for Board input, discussion and direction, and will be resubmitted for action at the August 20, 2015 board meeting.

### FUNDING SOURCE:

N/A

**DRAFT**  
**15-16**

**San Dieguito Union High School District Mission To Provide a World-Class Education  
For All Students: Engaged, Inspired, Prepared**

**DRAFT**  
**ITEM 20**  
**15-16**

**Vision:**

*To provide a world-class education for all students through quality programs that engage students, inspire achievement and service to others; prepare them to be lifelong learners and responsible members of society*

**Education Plan: Strategic Themes, 2015-16**

Teaching & Learning	Assessment & Learning	Diverse Learning Opportunities & Supportive Teaching & Learning Environments	Accomplished Staff	Community Engagement & Partnership	Planning & Resource Management
<p><i>Our focus on teaching and learning is characterized by:</i></p> <ul style="list-style-type: none"> <li>● The belief that each student can &amp; should learn at a high level</li> <li>● Offering a cohesive curriculum aligned to the California State Standards and focused on 21<sup>st</sup> Century skills</li> <li>● Viewing teaching &amp; learning as collaborative activities</li> <li>● Providing high quality, innovative instruction informed by balanced assessment</li> <li>● A commitment to continuous improvement</li> </ul> <p><b>07/09/15 Draft</b></p>	<p><i>We use assessments to accurately measure student mastery of essential learning outcomes by:</i></p> <ul style="list-style-type: none"> <li>● Utilizing a balanced system of assessment: formal/informal &amp; formative/summative</li> <li>● Viewing assessment as a tool to guide teaching &amp; learning and identify students in need of intervention &amp; enrichment</li> <li>● Using assessment as a tool to evaluate programs and as a means to measure &amp; report on student learning</li> </ul>	<p><i>We ensure effective learning opportunities and supportive environments by:</i></p> <ul style="list-style-type: none"> <li>● Developing diverse, expanded options for students that extend beyond the classroom</li> <li>● Utilizing up-to-date educational technology</li> <li>● Developing K-16 partnerships to ensure seamless transitions and appropriate options for all students</li> <li>● Implementing re-teach &amp; intervention strategies for students who do not learn at the level expected of each student</li> <li>● Ensuring that each student is educated in the least restrictive environment that provides appropriate services at an appropriate cost</li> <li>● Developing equitable bell schedule &amp; program options at all schools</li> </ul>	<p><i>We orient all district staffing efforts toward the success of students by:</i></p> <ul style="list-style-type: none"> <li>● Recruiting and selecting highly qualified employees</li> <li>● Staffing our schools with accomplished educators</li> <li>● Providing ongoing training and support to highly qualified employees</li> <li>● Effectively supporting highly qualified employees through evaluation</li> <li>● Utilizing efficient position control for budget accuracy</li> <li>● Maintaining and strengthening employer/employee relations including successfully negotiating employee bargaining unit contracts</li> <li>● Implementing new software systems and providing ongoing support to District staff and system users</li> </ul>	<p><i>A community is known by the schools it supports. We activate community support and engagement by:</i></p> <ul style="list-style-type: none"> <li>● Building relationships with parent &amp; community leaders in order to continue collaborative partnerships</li> <li>● Providing up-to-date communication of all pertinent information through the SDUHSD website, social &amp; traditional media</li> <li>● Host multiple district &amp; school site meetings to gather input &amp; share info on district priorities</li> </ul> <p><b><i>Clearly, effectively &amp; regularly communicating the District's key Priorities and Vision for Success:</i></b></p> <ul style="list-style-type: none"> <li>● By offering a rigorous &amp; cohesive curriculum, instructional, &amp; assessment program aligned to state standards</li> <li>● By allocating necessary resources to support our efforts</li> <li>● With world-class programs, staff &amp; facilities aligned to support 21<sup>st</sup> Century teaching &amp; learning in a safe environment</li> </ul>	<p><i>We provide high-performing learning environments by:</i></p> <p><i>Deliberately prioritizing budget stabilization and recovery:</i></p> <ul style="list-style-type: none"> <li>● Supporting ongoing implementation of California State Standards</li> <li>● Providing resources to improve achievement according to the Local Control Accountability Plan</li> <li>● Planning for budget stability as the District transitions between Basic Aid and Local Control Funding Formula</li> <li>● Aligning construction projects with instructional priorities and enrollment demands</li> <li>● Managing cost-efficient bond program to maximize the community's investment in our schools</li> </ul>

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 1, 2015

**BOARD MEETING DATE:** July 16, 2015

**PREPARED BY:** Jason Vilorio, Ed.D.  
Associate Superintendent / Administrative Services

**SUBMITTED BY:** Rick Schmitt, Superintendent

**SUBJECT:** SCHOOL SAFETY

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### EXECUTIVE SUMMARY

School safety at SDUHSD campuses focuses on the following areas: school plant safety and security, staff training, school programs, and communication.

#### **School Plant Safety and Security**

In 2012, a tour of all District school campuses by Board Members focused on observing physical campus security changes, specifically the new entry at Diegueno M.S. A similar tour in October, 2014 focused on observing and previewing Proposition AA changes, one change being to secure campus perimeters when possible. Maintenance and Operations Department projects have included lock blocks, signage (visitor sign-ins), and gates' access control.

#### **Staff Training**

Staff training in regards to school safety and security has included law enforcement staff training sessions, increased drills at each campus, establishment of a Safety budget, availability to sites of table top exercises addressing safety / emergency issues, and review of the District Key / Access Policy.

#### **School Programs**

Several programs are in place at our schools, which include "See something, say something" promotion, Rachel's Challenge, Challenge Days, and enhancements to Site Emergency Plans for 2015-16. Sites continue to work on improving the sense of connectedness between students, staff and community.

#### **Communication – District, School, Students**

A monthly safety update and employee wellness email message is sent to each school site. Safety topics are highlighted on the District webpage for the benefit of the entire community.

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Executive Summary  
School Safety  
7/16/15  
Page 2

Regular district safety meetings are held throughout the year with representation from each site, district operations staff, law enforcement and other key community groups. Each school also hosts regular safety meetings.

The California Healthy Kids Survey data shows that in 2013-14, over 90% of District middle school students agreed that they feel safe at school. District discipline data shows that in 2013-14, the suspension rate was 1.3%, and the expulsion rate was 0%, an improvement of the already low rates in 2012-13 which shows a 1.8 suspension rate and 0.1 expulsion rate, and in 2011-12 which shows a 2.2 suspension rate and 0.1 expulsion rate.

**RECOMMENDATION:**

This item is being submitted for information only.

**FUNDING SOURCE:**

Not applicable.

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 6, 2015

**BOARD MEETING DATE:** July 16, 2015

**PREPARED BY:** Torrie Norton  
Associate Superintendent  
Human Resources

**SUBMITTED BY:** Rick Schmitt, Superintendent

**SUBJECT:** **Negotiating Teams for the District,  
San Dieguito Faculty Association, and  
Classified School Employees Association**

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### EXECUTIVE SUMMARY

The District, San Dieguito Faculty Association (SDFA), and Classified School Employees Association (CSEA) have identified their negotiating teams for the 2015-16 negotiations.

The District received a request to discuss the make-up of the District's negotiating teams.

### RECOMMENDATION:

This item is being submitted for information only.

### FUNDING SOURCE:

Not applicable

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 1, 2015

**BOARD MEETING DATE:** July 16, 2015

**PREPARED BY:** Michael Grove, Ed.D.  
Associate Superintendent / Educational Services

**SUBMITTED BY:** Rick Schmitt, Superintendent

**SUBJECT:** UNIFORM COMPLAINT QUARTERLY REPORT,  
4<sup>TH</sup> QUARTER, APRIL – JUNE, 2015

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### EXECUTIVE SUMMARY

State law requires school districts to submit reports to the San Diego County Office of Education (SDCOE) and to the district governing board on the number of complaints each district has received related to the Williams Settlement, i.e., instructional materials sufficiency, emergency facilities issues, and teacher vacancies and misassignments. Secondary districts that receive CAHSEE Intensive Instruction and Services funding must also submit data on uniform complaints related to the Valenzuela Settlement, (i.e., the provision of intensive instruction and services).

Attached is the report for the fourth quarter, 2014-15, from April through June, 2015.

### RECOMMENDATION:

It is recommended that the Board review and accept the attached Uniform Complaint Report for the fourth quarter, from April through June, 2015, as shown in the attached supplement.

### FUNDING SOURCE:

Not applicable.

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COMMUNITY RELATIONS

1312.3/AR-1, ATTACHMENT C

UNIFORM COMPLAINT PROCEDURES  
QUARTERLY UNIFORM COMPLAINT REPORT SUMMARY

For submission to School District Governing Board and County Office of Education

District Name: **San Dieguito Union High School District**

Quarter covered by this report (ex. Jan.-Mar. 2005): April, 2015 through June, 2015

Please fill in the following table; enter 0 in any cell that does not apply.

DESCRIPTION	NUMBER OF COMPLAINTS RECEIVED IN QUARTER	NUMBER OF COMPLAINTS RESOLVED	NUMBER OF COMPLAINTS UNRESOLVED EXPLANATION ATTACHED
<b>Instructional Materials</b>	0	0	0
<b>Facilities</b>	0	0	0
<b>Teacher Vacancy and Misassignment</b>	0	0	0
<b>CAHSEE Intensive Instruction and Services</b>	0	0	0
<b>TOTAL</b>	0	0	0

Submitted by: Michael Grove, Ed.D.  
(Print Full Name)

Associate Superintendent  
(Title)

Signature: 

Date: July 1, 2015



# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 6, 2015

**BOARD MEETING DATE:** July 16, 2015

**PREPARED BY:** Corrie Amador  
Director of Classified Personnel  
Torrie Norton  
Associate Superintendent/Human Resources

**SUBMITTED BY:** Rick Schmitt  
Superintendent

**SUBJECT:** Personnel Commission – Classified Job  
Description Report

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### EXECUTIVE SUMMARY

The following classified job descriptions have been reviewed by the Classification Advisory Committee and subsequently approved by the Personnel Commission.

<b>Classification Title</b>	<b>Personnel Commission Approval Date</b>	<b>Change Type</b>
Human Resources Technician	June 9, 2015	Essential Functions updated to reflect current duties; standardized Working Conditions to align with JPA
Learning Commons Technician <i>(Previously Lead Library/Media Technician)</i>	June 9, 2015	New Title; Essential Functions updated to reflect new technology and current duties; standardized Working Conditions to align with JPA
Risk Management Technician	June 9, 2015	Essential Functions updated to reflect current duties; standardized Working Conditions to align with JPA

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**RECOMMENDATION:**

This item is being submitted for information only.

**FUNDING SOURCE:**

N/A

**CLASSIFIED****ITEM 24**

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**HUMAN RESOURCES TECHNICIAN****OVERALL JOB PURPOSE STATEMENT**

The job of Human Resources Technician performs a wide variety of complex clerical functions related to the employment of certificated or classified employee programs; maintains a variety of employee-related forms, records, reports and databases; provides assistance to prospective and current employees.

**DISTINGUISHING CHARACTERISTICS**

This job is distinguished from similar jobs by the following characteristics: the Human Resources series performs specialized clerical and technical work in support of the District's employment and human resources programs.

**ESSENTIAL FUNCTIONS**

- Perform a variety of technical duties and provide assistance to prospective and current personnel; Assist in resolving non-disciplinary employee issues and concerns with discretion and confidentiality; refer more difficult or sensitive issues to supervisor as needed. Refer to applicable laws, rules, policy and codes to answer applicant and employee questions.
- Participate in recruitment, screening, testing, test materials production, interviewing, selection and employment of personnel; communicate with job applicants and provide information related to employment and the examination and hiring process; communicate test dates, test results, oral interviews, rejections or make offers of employment.
- Prepare and explain the pre-employment background check and physical test process to new hires. Process new hires, including full-time, temporary, short-term, non-bargaining unit, substitutes, coaches, etc.; monitor certifications (CPR/First Aid) and trainings as required. Assist hiring supervisor with coordination of work site orientation as needed.
- Maintain the employee photo database, document and retrieve photos from the database, take photos, and create name badges.
- Locate substitute staff as assigned by the position; operate an automated sub-finder system; identify location and hours required and inform substitutes; process related paperwork and maintain related records. Monitor substitute activity to determine reasonable assurance of continued employment.
- Monitor HR staff schedules and enter their absences and overtime.
- Process payment and time activity for employees and coaches in compliance with the approved salary schedules.
- Maintain position control records as assigned; process requisitions to complete new employment, employment status changes, and terminations.
- May assist with the preparation for the annual benefits event for the purpose of enrolling/re-enrolling employees in their choice of health, dental and other insurance plans contracted by the District.

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**HUMAN RESOURCES TECHNICIAN**

- Maintains files, records and lists for the purpose of providing current data on employees, applicants, students and the district for management information needs and for producing regular reports to other agencies.
- Prepares/composes/distributes meeting minutes, lists, memos, letters, forms for the purpose of providing accurate and complete documents. May perform a variety of specialized duties to assist the Personnel Commission, such as preparing, assembling and distributing Commission materials; attend Personnel Commission meetings, and take and transcribe minutes.
- Processes applications, unemployment or other entitlement/benefit claims for the purpose of providing timely and accurate information and explaining policies, procedures and regulations.
- Reviews/compares a variety of documents and requests (e.g. TB Certificates, schedules, contracts, etc.) for the purpose of ensuring completeness and accuracy.
- Schedule and participate in new employee orientation sessions and employee recognition programs.
- Maintain seniority lists, personnel files, unemployment information, classified probationary dates, classified employee evaluations and other employee information as assigned. Provide reminders to supervisors and track the timely completion of classified probationary and permanent employee evaluations.
- Answer phones, take messages, transfer calls, verify employment, greet visitors, attend meetings, and other duties as assigned.
- Maintain employee records and files with discretion according to established procedures, policies, rules and regulations.
- Operate a variety of office equipment including computers, and use a variety of software applications including databases, spreadsheets, word processing, etc. Inventory and order office supplies, forms and other materials as needed; prepare requisitions and travel reimbursement requests, and maintain records of expenditure.

**OTHER FUNCTIONS**

- Perform other job-related duties as assigned.

**JOB REQUIREMENTS: MINIMUM QUALIFICATIONS****KNOWLEDGE, SKILLS AND ABILITIES**

**KNOWLEDGE** is required to perform basic math including calculation of fractions, percents and/or ratios; read technical information; compose a variety of documents and/or facilitate group discussions; and analyze situations to define issues and draw conclusions. Specific knowledge required to satisfactorily perform the functions of the job includes: human resources practices applied within a school district; concepts of grammar and punctuation; concepts of electronic spreadsheets, word processing, and databases; rules, regulations, policies and procedures pertaining to employment , basic

**CLASSIFIED****ITEM 24****HUMAN RESOURCES TECHNICIAN**

benefits information; applicable sections of State Education Codes and other pertinent laws; District organization, operation, policies and objectives. Must have knowledge of recruitment and staffing procedures and/or employee onboarding procedures.

**SKILLS** are required to perform multiple technical tasks with an occasional need to upgrade skills due to changing job conditions. Specific skills required to satisfactorily perform the functions of the job include: operating standard office equipment including using pertinent software applications; preparing and maintaining accurate records.

**ABILITY** is required to maintain confidentiality of sensitive and privileged information; complete work with many interruptions; schedule a number of activities; often gather, collate and/or classify data; and use basic, job-related equipment. Flexibility is required to work with others under a variety of circumstances; analyze data utilizing defined but different processes; and operate equipment using standard methods of operation. Ability is also required to work with a significant diversity of individuals and/or groups; assist individuals with processing applications, forms, and enrollments; work with data of different types and/or purposes; and utilize job-related equipment. In working with others, problem solving is required to analyze issues, create plans of action and reach solutions; with data it is significant; and with equipment it is moderate. Specific abilities required to satisfactorily perform the functions of the job include: adapting to changing work priorities; adapting to continuous technology changes and willingness to learn new software applications; communicating with diverse groups; maintaining confidentiality; meeting deadlines and schedules; working as part of a team; and working with detailed information/data.

**RESPONSIBILITY**

Responsibilities include: working under limited supervision following standardized instructions and/or routines focusing primarily on results; leading, guiding and/or coordinating other persons; and operating within a defined budget and/or financial guidelines. Significant utilization of resources from other work units is often required to perform the job's functions. There is a continual opportunity to impact the Organization's services.

**WORKING ENVIRONMENT**

The usual and customary methods of performing the job's functions requires working in an office. The job functions require the following physical demands:

Physical Demands Frequency Definitions Based on an 8-Hour Day:

Seldom = 1-10% (<45 minutes)

Occasionally = 11-33% (up to 3 hours)

Frequently = 34-66% (up to 6 hours)

Continuously = 67-100% (more than 6 hours)

Seldom or Occasionally	lifting and carrying up to 50 pounds with/without assistance up to 10 feet; pushing and pulling, reach above shoulder, reach at shoulder, stooping/bending,
Occasionally	walking, standing, squatting/crouching, lifting and carrying up to 25 pounds up to 25 feet
Occasionally or Frequently	handling, simple grasping

## CLASSIFIED

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### HUMAN RESOURCES TECHNICIAN

Frequently	lifting and carrying up to 10 pounds up to 25 feet ; neck flexation/rotation, reach below shoulder, fingering/fine manipulation to operate a keyboard and special equipment
Frequently or Continuously	sitting up to one hour in intervals

#### AUDITORY OR VISUAL REQUIREMENTS

Auditory ability to hear others in order to communicate and make presentations. Vision ability to see near, distant, depth and peripherally.

#### ENVIRONMENTAL CONDITIONS

There is the potential for contact with dissatisfied or abusive individuals. Some travel may be required to attend business meetings, conferences or workshops. Must be able to operate a vehicle requiring a California Class C driver's license.

#### EDUCATION

High School diploma or equivalent supplemented by college-level coursework in human resources or a related field. Additional qualifying experience may be substituted for the education requirement.

#### EXPERIENCE

Three years of increasingly responsible clerical or secretarial experience including complex record keeping, reviewing and processing documents for accuracy and compliance with program requirements, and involving public contact. One or more years of experience in Human Resources or working with personnel-related matters; experience in a school district or public administration environment is preferred but not required. Proficiency with databases (data entry, searches, reporting), word processing, and electronic spreadsheets is required.

#### REQUIRED TESTING

Pre-employment testing and assessment to demonstrate minimum qualifications required for the position.

#### LICENSES AND CERTIFICATES

Possession of a valid State of California Class C or higher driver's license and evidence of insurability.

#### CONTINUING EDUCATION/TRAINING

Participation in ongoing job-related training as assigned.

#### CLEARANCES

California Department of Justice (DOJ) and Federal Bureau of Investigation (FBI) background (fingerprint) clearance; pre-employment physical examination including tuberculosis (TB) and drug screen clearances.

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## LEARNING COMMONS TECHNICIAN

### OVERALL JOB PURPOSE STATEMENT

Under the direction of a site administrator and/or the technical review of the District Library Media Coordinator, the job of a Learning Commons Technician is coordinating the work at a site Learning Commons, performing a variety of complex technical and clerical services and duties in support of the acquisition, processing, cataloging, use, maintenance, circulation and record-keeping associated with print and digital materials in the Learning Commons; assisting with the operation and support of electronic media and devices, maintaining library and media collections including processing and cataloging acquisitions; and providing guidance and direction to assist students and teachers in utilizing learning commons resources.

### DISTINGUISHING CHARACTERISTICS

This job is distinguished from similar jobs by the following characteristics: the Learning Commons Technician series is responsible for the processing of new items, and searching for appropriate resource materials to locate relevant and current information, directly assisting and guiding students and staff, and monitoring and maintaining electronic devices. Incumbents must be knowledgeable about - available resources, and appropriate materials to support educational activities such as the Internet, online databases, eBook access, various software and applications, and electronic media in order to assist students and teachers to identify and locate appropriate materials to support educational learning activities. The class of Learning Commons Technician functions with great independence and has full responsibility for work coordination, and oversight of program functions and leadership in ensuring students and staff understand and use the collection and databases effectively to undertake research.

### ESSENTIAL FUNCTIONS

- Coordinates and organizes the functions and tasks of a site Learning Commons in support of the site's overall educational program as directed by a site administrator and the District Library Media Coordinator.
- Coordinates with District Library Media Coordinator, site administrators and department chairs for requisitioning educational materials designated for addition to the site's collection.
- Communicates with District personnel to exchange information, to coordinate activities, and to resolve issues or concerns related to learning commons activities, purchase orders, instructional support materials, and equipment usage.
- Supports activities which raise student and staff awareness, engagement and use of the Learning Commons resources, such as maintaining and updating the website, promoting learning opportunity programs (i.e., tutoring, student academic partnerships, etc.) and other engagement initiatives.
- Identifies/corrects minor technical problems and user operation errors for the purpose of reestablishing system reliability.
- Provides guidance and direction to students and staff regarding available resource materials, how to source materials, and how to operate various equipment and electronic devices.
- Demonstrates media systems and equipment (e.g. classification system, on-line catalogs, subject-specific web sites on the internet, care of materials, etc.) to students for the purpose of educating them on the proper use of the learning commons resources.
- Directs activities of student aides and parent volunteers for the purpose of orienting them and monitoring their adherence to learning commons procedures and tasks.

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## LEARNING COMMONS TECHNICIAN

- Distributes various resources and materials for the purpose of providing requested classroom reference materials.
- Inventories equipment and materials in learning commons collection and monitors levels for the purpose of documenting losses and/or maintaining availability of materials and adequate quantities for operations.
- Monitors student behavior and usage of digital devices in the learning commons for the purpose of enforcing standards that contribute to the use of the facility in accordance with policies and practices.
- Performs circulation activities (e.g., item check-in and check-out, prepare circulation count, lists of overdue items) for the purpose of controlling the use, location and availability of items in the collection.
- Prepares files, lists and records for the purpose of keeping information current and relevant to patron requests.
- Assists the District Library Media Coordinator by preparing information for reports for the purpose of providing statistical and operational information.
- Assists students in researching availability of materials and media for the purpose of selecting appropriate items for assigned projects.
- Coordinates and participates in cataloging and processing library materials using appropriate software for the purpose of integrating new materials into the collection. In collaboration with the District Library Media Coordinator, ensures that materials ordered are age appropriate, conducting research as needed.
- Ensures accuracy and currency of collection catalogs and resources to provide maximum benefit to students.
- Schedules and distributes electronic and media-related equipment and materials for the purpose of ensuring the effectiveness of media programs and services.
- Ensures repair or replacement of damaged materials and/or equipment to maintain operational readiness of the learning commons. Calculates and collects fees for lost items.
- Attends meetings and workshops and engages in other forms of professional development to increase knowledge of the field and to keep current with the evolving delivery systems that provide access to information and the resources available to students and staff.
- Assists in the performance of other job-related duties as assigned.

### JOB REQUIREMENTS: MINIMUM QUALIFICATIONS

#### KNOWLEDGE, SKILLS AND ABILITIES

**KNOWLEDGE** is required to perform basic math; read a variety of manuals, write documents following prescribed formats, and/or present information to others; and analyze situations to define issues and draw conclusions. Specific knowledge required to satisfactorily perform the functions of the job includes: technical library processes related to the acquisition and classification of materials; library terminology and standard practices; software related to digital collections; Internet sites relevant to the collection and activities;; standard reference sources; popular, current literary trends, Young Adult literature, and classical literature and their authors; correct English usage, grammar, spelling,



**LEARNING COMMONS TECHNICIAN**

punctuation and vocabulary; operation and use of office equipment, computer software, hardware and associated applications, the Internet and associated tools and electronic media devices; effective

research strategies and available resources; and record-keeping techniques; work coordination and priority in a Learning Commons.

**SKILLS** are required to perform multiple, non-technical tasks with a need to periodically upgrade skills in order to meet changing job conditions. Specific skills required to satisfactorily perform the functions of the job include: operating/troubleshooting/training others to use a variety of office, electronic devices and multimedia equipment including related applications; the Internet and associated tools.

**ABILITY** is required to schedule activities and/or meetings to ensure maximum use of the facility; gather, collate, and/or classify data. Flexibility is required to independently work with others in a wide variety of circumstances, under pressure and with frequent interruptions; work with data utilizing specific, defined processes; work with similar types of data; and operate equipment using standardized methods. Ability is also required to work with diverse individuals and/or groups. In working with others, independent problem solving is required to provide customer service, analyze issues, assign and coordinate work activities, and create action plans. Problem solving with data and people may require independent interpretation; and problem solving with equipment is limited to moderate. Specific abilities required to satisfactorily perform the functions of the job include the ability to perform a variety of technical duties related to the cataloging and processing of print and non-print library materials; perform complex clerical work with speed and accuracy; catalog materials according to established rules and regulations; adapt easily and readily to new technologies, keep current with trends in instructional technology and the application of new information technologies; direct and assist students and staff with their information needs; address student behavior issues; train and provide work direction to others; perform reference and research work; understand and follow oral directions; establish and maintain effective working relationships with others; work cooperatively with others; maintain records; and communicate effectively both orally and in writing.

**RESPONSIBILITY**

Responsibilities include: working under limited supervision following standardized practices and/or methods; leading, guiding, and/or coordinating others; operating within a defined budget. Utilization of some resources from other work units may be required to perform the job's functions. There is a continual opportunity to impact the organization's services.

**WORKING ENVIRONMENT**

The usual and customary methods of performing the job's functions requires working in a learning commons environment which is a large space or another district site to conduct work. The job functions require the following physical demands:

Physical Demands Frequency Definitions Based on an 8-Hour Day:

Seldom = 1-10% (<45 minutes)

Occasionally = 11-33% (up to 3 hours)

Frequently = 34-66% (up to 6 hours)

Continuously = 67-100% (more than 6 hours)

**LEARNING COMMONS TECHNICIAN**

Seldom or Occasionally	lifting and carrying more than 50 pounds with/without assistance at waist height up to 10 feet; sitting up to 15 minutes
Occasionally	stooping/bending, squatting/crouching, twisting back, hand controls, shelving books, climbing, balancing, neck flexation/rotation, fingering/fine manipulation, power/firm grasping, reach at, above and below shoulder height
Occasionally/Frequently	pushing/pulling carts, tables, chairs; lifting and carrying up to 50 pounds with/without assistance at waist height up to 25 feet, handling/simple grasping
Frequently/Continuously	intervals: walking up to 30 minutes, standing up to 20 minutes

**AUDITORY OR VISUAL REQUIREMENTS**

Auditory ability to hear others in order to communicate and make presentations. Vision ability to see near, distant, depth and peripherally.

**ENVIRONMENTAL CONDITIONS**

There is the potential for exposure to dust on shelves/books; uses a ladder or step stool to reach for objects.

**EXPERIENCE**

Job-related experience is required. At least two years of experience performing complex clerical and technical duties in a library/media center/learning commons operation, including circulation and cataloging of collection items and assisting users with their research requests and use of other library print and electronic resources. Experience in a school library, media center, learning and/or information commons is highly preferred.

**EDUCATION**

High school diploma or equivalent, supplemented by courses in Library Technology. An Associate of Arts or a Certificate of Completion of a course of study in Library Technology is preferred. Additional qualifying experience demonstrating the required knowledge, skills and abilities to perform the job may be substituted for the preferred education.

**REQUIRED TESTING**

Pre-employment testing and assessment to demonstrate minimum qualifications required for the position.

**CERTIFICATES/LICENSES**

California Class C driver's license. Position is occasionally required to travel to the District Office, other school sites, or the County Office of Education in order to attend meetings, seminars and other training.

**CONTINUING EDUCATION/TRAINING**

Participation in ongoing job-related training as assigned.

**CLASSIFIED**

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## **LEARNING COMMONS TECHNICIAN**

### **CLEARANCES**

California Department of Justice (DOJ) and Federal Bureau of Investigation (FBI) background (fingerprint) clearance; pre-employment physical examination including tuberculosis (TB) and drug screen clearances.

**CLASSIFIED****RISK MANAGEMENT TECHNICIAN**

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**OVERALL JOB PURPOSE STATEMENT**

Under the direction of the Director of Purchasing/Risk Management, the job of Risk Management Technician performs specialized technical support and administrative duties for the District in the areas of insurance risk, risk control, loss analysis, property & liability claims and litigation, staff training and consultations, occupational safety and environmental health, regulatory compliance and budgeting; assure compliance with applicable laws, codes, rules and regulations.

**DISTINGUISHING CHARACTERISTICS**

The Risk Management Technician is a specialized classification that performs complex technical and administrative duties within clearly established systems and procedures in support of functions such as insurance risk, risk control, loss analysis, property and liability claims and litigation, staff training and consultations, occupational safety and environmental health, regulatory compliance and budgeting; assure compliance with applicable laws, codes, rules and regulations.

**ESSENTIAL FUNCTIONS**

- Support management in the processing of incoming liability and property loss claims and in the handling of in-house claims not managed by the District's TPAs; maintain files and monitor claims making sure the District responds to deadlines and statutes of limitations; prepare and mail legal notices on claims not processed by the District's TPAs.
- Support management in the investigation of injuries, vehicle and public accident incidents; assure proper procedures are followed; assist with the review and follow-up of injury and loss reports with a focus on prevention.
- Answer telephones and greet visitors; respond to inquiries from staff, the public and outside agencies regarding risk management policies and procedures; operate a variety of office equipment including a computer and assigned software; maintain calendar for Risk Management Department
- Prepare work orders and requisitions for department; receive, sort and distribute incoming mail and supplies; compose departmental correspondence; distributes a variety of risk management related information to staff and community members; maintain supply and equipment records.
- Assure payments from property/liability funds are paid on time; assist Purchasing and Finance departments with reviewing items submitted for purchase or reimbursement by others for appropriate use in the District.
- Assist in responding to subpoenas and Public Records Act requests; assist with preparation for pre-trial discovery and depositions; schedule conference rooms and witnesses for depositions.
- Maintain effective communication with claims adjustors, defense attorneys, insurance company representatives and Joint Powers Authority (JPA) personnel regarding claims and litigation.

**CLASSIFIED****RISK MANAGEMENT TECHNICIAN**

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- Maintain District-wide database on property and liability claims; analyze loss data and trends to identify opportunities for improvement.
- Assist the Maintenance & Operations Department with review of facility use requests to assure adequacy of insurance coverage, additional insured endorsements and risk-transfer agreements; arrange for issuance of Certificates of Insurance for outside agencies and contractors; review agreements, facility use permits and consultant contracts for proper insurance requirements.
- Provide monitoring support of expenses and contracts for a variety of programs such as General Property and Liability, Excess Liability coverage; prepare and submit requisitions and monitor expenses for property and liability expenses.
- Assist in assuring Comprehensive Safe School Plans and District Emergency Operations Center are current and properly utilized; assist in assuring District departments, offices and sites have current plans.
- Coordinate AED maintenance with school sites and order AED supplies.
- Coordinate and assist school sites with maintenance and upkeep of Hazardous waste materials program (HAZMAT business plan, HAZMAT waste disposal, EPA Permit management).
- Process claims related to damage of District property or vehicles.
- Establish and maintain claim files; assist with the preparation of various reports and summaries regarding claims and litigation and performance of insurance programs; revise and prepare forms or manuals for use throughout the District regarding safety or liability issues.
- Contact law enforcement, insurance companies, business and private parties to arrange for recovery of monies due to the District from losses caused by accidents or vandalism to District property.
- Prepare a wide variety of reports and summaries related to assigned activities; maintain confidentiality of sensitive and privileged information.
- Attend a variety of meetings, conferences and workshops to maintain current knowledge of applicable laws, codes, rules and regulations; monitor new legislation affecting assigned activities; prepare and deliver oral presentations as needed or requested; as requested, attend meetings in the absence of the Director of Purchasing/Risk Management.

**OTHER FUNCTIONS**

- Provide preliminary ergonomic assessments.

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- Monitor compliance and record of independent study P.E. documentation.
- Assist with the preparation and delivery of staff training regarding insurance and safety procedures, ergonomics, general loss control and prevention; assist in the development of training opportunities.
- Perform a variety of special projects as assigned. Perform job related duties as assigned.

**JOB REQUIREMENTS: MINIMUM QUALIFICATIONS****KNOWLEDGE, SKILLS AND ABILITIES**

**SKILLS** are required to perform multiple non-technical and technical tasks with a need to occasionally upgrade skills in order to meet changing job conditions. Specific skills required to satisfactorily perform the functions of the job include: operating standard office equipment including using pertinent software applications; performing accounting procedures; preparing and maintaining accurate records; and tracking multiple, interrelated detail data and program parameters.

**KNOWLEDGE** is required in the understanding of Risk Management and Insurance laws, codes, rules and regulations and of the Regulatory agencies governing Risk Management and Insurance, as well as health and safety regulations. Knowledge of correct English usage, grammar, spelling, punctuation and vocabulary is required. Knowledge of basic budgeting practices regarding monitoring and control, and modern office practices, procedures and equipment is required. Knowledge of record-keeping and report preparation technique and telephone techniques and etiquette is required. Operation of a computer and assigned software is required. Knowledge is required to perform basic math functions including calculation of fractions, percent and/or ratios; to read a variety of manuals, to write documents following prescribed formats and/or present information before groups, and to understand complex multiple step instructions.

**ABILITY** is required to perform specialized technical support and administrative duties for the District in the areas of risk management including the ability to interpret, apply, explain and keep current on applicable laws, codes, rules, regulations, requirements and restrictions; learn District organization, operations, policies and objectives; prepare and maintain a variety of records, reports and files; understand and resolve issues, complaints or problems; understand and work within scope of authority; compose correspondence and written materials independently; and type or input data at an acceptable rate of speed; gather, collate and/or classify data; work with data of a confidential nature. The incumbent must be able to operate a variety of office equipment including a computer and assigned software; maintain confidentiality of sensitive and privileged information; communicate effectively both orally and in writing; meet schedules and timelines, and adapt to changing work priorities. The incumbent must establish and maintain cooperative and effective working relationships with a diverse population; and meet schedules and timelines. The incumbent must demonstrate effective interpersonal skills such as tact, patience and courtesy when communicating with others in person, on the telephone and through written correspondence; demonstrate flexibility under a wide variety of circumstances; demonstrate the ability to solve problems by analyzing issues, creating plans of action and reaching solutions.

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**RESPONSIBILITY**

Responsibilities include: working under standardized instructions and/or routines focusing primarily on results; providing information and/or advising other persons; and operating within a defined budget and/or financial guidelines. Utilization of some resources from other work units may be required to perform the job's functions. There is a continual opportunity to impact the Organization's services.

**WORKING ENVIRONMENT**

The usual and customary methods of performing the job's functions requires working in an office and driving a vehicle to an office or outdoor environment to conduct work. The job functions require the following physical demands:

Physical Demands Frequency Definitions Based on an 8-Hour Day:

Seldom = 1-10% (<45 minutes)

Occasionally = 11-33% (up to 3 hours)

Frequently = 34-66% (up to 6 hours)

Continuously = 67-100% (more than 6 hours)

Seldom or Occasionally	lifting and carrying up to 50 pounds with/without assistance up to 10 feet; pushing and pulling, reach above shoulder, reach at shoulder, stooping/bending
Occasionally	walking, standing, squatting/crouching
Occasionally or Frequently	handling, simple grasping
Frequently	lifting and carrying up to 10 pounds up to 25 feet, neck flexation/rotation, reach below shoulder, fingering/fine manipulation to operate a keyboard and special equipment
Frequently or Continuously	sitting up to one hour in intervals

**AUDITORY OR VISUAL REQUIREMENTS**

Auditory ability to hear others in order to communicate and make presentations. Vision ability to see near, distant, depth and peripherally

**ENVIRONMENTAL CONDITIONS**

There is the potential for exposure to chemicals and fumes, for contact with dissatisfied or abusive individuals, and for traffic hazards. Some travel may be required to attend business meetings, conferences or workshops. Must be able to operate a vehicle requiring a California Class C driver's license.

**EXPERIENCE**

Three years of increasingly responsible clerical and secretarial experience; involving financial or statistical record keeping, reviewing and processing documents for accuracy and compliance with program requirements, and involving public contact. Experience in risk management preferred.

**EDUCATION**

High school diploma or equivalent supplemented by college-level coursework in business or a related field. Additional qualifying experience may be substituted for the education requirement.

## **CLASSIFIED**

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### **RISK MANAGEMENT TECHNICIAN**

#### **REQUIRED TESTING**

Pre-employment testing and assessment to demonstrate minimum qualifications required for the position.

#### **CERTIFICATES**

Valid California driver's license and a driving record acceptable to the District for insurance purposes.

#### **CONTINUING EDUCATION/TRAINING**

Participation in ongoing job-related training as assigned

#### **CLEARANCES**

California Department of Justice (DOJ) and Federal Bureau of Investigation (FBI) background (fingerprint) clearance; pre-employment physical examination including tuberculosis (TB) and drug screen clearances.